

OFFICE OF THE SAI BABA GRAM PANCHYAT STARIYA MAHASANGHA, SOMNATHPUR
ODISHA LIVELIHOODS MISSION

ADVERTISEMENT NOTICE FOR THE POST OF BANK MITRA

Notice No: 01

Date: 27/10/2020

Sai Baba Gram Panchyat Stariya Mahasangha, Somnathpur Gram Panchyat of Korukonda Block invites applications from Candidates for engagement for the post Bank Mitra (Bank Sakhi) in following bank branches.

SI No	Name of the Bank	Branch
1	Union Bank of India	Somnathpur
2	KCC Bank	Balimela
3	Punjab National Bank	Korukonda
4	Utkal Grameen Bank	Korukonda

The application should be reach through Speed Post/Register Post/ by hand to Sai Baba Gram Panchyat Stariya Mahasangha, Somnathpur on or before 12 .11.2020 by 5.00 PM.

Minimum Eligibility Criteria

- She should pass minimum 10th class.
- Experience in written and accounting.
- Should be a woman and an SHG member.
- Should be Resident Certificate.
- ID Proof.
- Should be service area of the Bank Branch.
- Should be able to read and write Odia.
- Sensitive towards the poor and marginalized.
- Acceptable to the community.
- Has good motivational and communication skill. (Articulation Skills)

General Terms & Conditions

- Performance Incentive Upto Rs. 6.000/- per month to be paid by Sai Baba Gram Panchyat Stariya Mahasangha.
- Application form and job profile for each post are available at GPLF office.
- Documents in support of identity, qualifications, experience, etc. have to be produced in 'originals' as and when required.
- The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience & skills, other socio-economic factors followed by a personal interview.
- The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- Applicants should ensure that the mobile number and email-id given in the application form is active.

- Gram Panchyat Stariya Mahasangha have all the rights to cancel selection process at any time without showing any causes thereof.
- Above post are purely contractual and candidate has no right to claim for permanent job with concerned Gram Panchyat Stariya Mahasangha Odisha Livelihoods Mission.
- The last date of receipt of application is **12 .11.2020** by **5.00 PM**.

Yours faithfully

Bijaya Lal Satapathy
Signature of Secretary
Sai Baba, GPLF, Somanthpur

ସା.ପ. ସୋମନାଥପୁର
Date: 27/10/2020

Memo No: 02

Copy Submitted to PD-DRDA, Malkangiri for kind information and with arequest to affix the said notice in the office notice board.

Bijaya Lal Satapathy
Signature of Secretary
Sai Baba, GPLF, Somanthpur

ସା.ପ. ସୋମନାଥପୁର
Date: 27/10/2020

Memo No: 03

Copy Submitted to BDO, Korukonda, & BM, UBI, Somnathpur/ PNB, Korukonda/ KCC Bank, Balimela/ UGB, Korukonda for kind information & they are request to affix the said notice in the notice board for wide publicity.

Bijaya Lal Satapathy
Signature of Secretary
Sai Baba, GPLF, Somanthpur

ସା.ପ. ସୋମନାଥପୁର
Date: 27/10/2020

Memo No: 04

Copy Submitted to all Sarapanch / PEO, of this Panchyat Samiti, Korukonda for favour of kind information and they are requested to affix the said notice in the notice board.

Bijaya Lal Satapathy
Signature of Secretary
Sai Baba, GPLF, Somanthpur

ସା.ପ. ସୋମନାଥପୁର
Date: 27/10/2020

Memo No: 05

Copy Submitted to DIO, NIC, Malkangiri for information & with a request upload in the District website i.e. www.malkangiri.nic.in for wide publicity.

Bijaya Lal Satapathy
Signature of Secretary
Sai Baba, GPLF, Somanthpur

ସା.ପ. ସୋମନାଥପୁର
Date: 27/10/2020

APPLICATION FOR THE POST OF BANK MITRA

A. PERSONAL INFORMATION

1	Full Name of the Applicant		Recent Passport Size Photograph			
2	Sex (M / F / TG)					
3	Full Name of Father / Husband					
4	Full Name of Mother					
5	Birth Date (DD/ MM/YY)					
6	Age as on closing date of notice (in Completed Years)					
7	Social Category (Please tick valid option)	SC() / ST() / OBC() / GEN() / Minority() / Other()				
8	Economic Category (Please tick valid option)	Poor() / EPVG() / Non-Poor()				
9	Special Category (Please tick valid option)	PwD() / Single Female Headed Household () / Destitute ()				
10	Current Address with name of Village / Block / District / State					
11	Permanent Address with name of Village / Block / District / State					
12	Mobile Number (Mandatory)					
13	Alternate Mobile Number (Optional)					
14	Email ID					
B.	Educational Qualification (Attach photocopies of marksheets/ school leaving certificate/ degree certificate with form.)					
	Degree/ Diploma/ Certificate Course/ Any other	Percentage Secured	Institution/ College/ School	University/ Board	Year of Passing	
1	10th					
2	12th					
3	Graduation Specify)					
Any other qualification, additional degree, diploma/ certificate course? If Yes, mention below						
1						
2						
3						
4						

C Computer/ Accounting/ Any Other Course/ Training (Attach photocopies of marksheets and certificates with form.)						
	Name of the Course/ Training	Name of Institution/ Department	Government/ Private	Period of Course/ Training	Grade/ Class/ Marks if any	
1						
2						
3						
4						
5						
D Experience - (Attach photocopies of experience certificate/ relevant documents.)						
Membership in SHG/ SHG doing animal husbandry or livestock business activity on collective basis (SHG AH)/ Farm Based Producer Group (PG)/ Producer Company (PC)/ Farmer Poducer Organization (FPO)/ Primary Agriculture Co-operatives Society (PACS) candidate should enclose experience certificate/ proof of membership obtained from GPLF/CLF/SHG/PG.						
	Name of the SHG/ SHG AH/ PG/ PC/ PACS (Tick valid option)	Address (Village/ GP/ Block/ District)	Membership Period/ Period of Business Activity		Total Years of Membership / Business Activity	
			From (MM/YYYY)	To (MM/YYYY)		
1						
2						
E Language Proficiency (Write the name of Language and Put Tick Mark () in columns						
	Language	Speak	Read	Write		
1	Odia					
2	Hindi					
3	English					
4	Any Other					
F Any other relevant information						

I hereby declare that information written by me is true to best of my knowledge. I understand that, in case of false information my candidature will be rejected at given point of time and I am also liable for appropriate action.

Note - Attach separate sheets if required for any information in form

Date:

Place:

Signature of Candidate

List of documents to be submitted along with Application Form

SI No	Paramater	Document to eh submitted as means of verification	Post Applied For
1	Address Proof	Resident Certificate/Aadhaar Card/Voter ID	
2	Identy Proof	Aadhaar Card/Voter ID	
3	Age Proof	Aadhaar Card/Voter ID/Birth Certificate	
4	Educational Qualification	Mark Sheet/School Leaving Certificate/Board Certificate/Degree Certificate	
5	SHG Member		
6	Well conversed with local language/dialect		
7	Should be able to read and write Odia		
8	Has good written and oral communication skills along with numerical skills	Letter form concerned SHG (signed by all members)and resolution from concerned CLF EC members mentioning that candidste satisfied these conditions	
9	Has good written and accounting skill with good computing abilities		
10	Acceptable to Community	Resolution to be passed in CLF/GPLF EC meeting post discussion on the same	
11	Social Category	Caste Certificate	BANK MITRA
12	Minority	Self Attestation AND Letter from concerned CLF EC Members (signed by all members)mentioning the same	
13	Economic Category	PIP Under OLM as per SECC 2011	
14	Person with Disability	Disability Certificate from concerned government department	
15	Destitute/living on aims	Certificate from the local Sarpanch AND Letter from concerned CLF EC Members (signed by all members)mentioning the same	
16	Single Female Handed Household		
17	Cadre in Intensive village/GP under OLM	Letter from concerned CLF EC (In case of CRP-CM), GPLF EC (In case of Krushi Mitra, Prani Mitra, Bank Mitra, MBK), Bank(In case of Bank Mitra) mentioning period for which candidate is/was cadre in intensive village/GP under LOM	
18	Computer Qualification	Course Computer Certificate	
19	Trainings	Training Certificate from relevant Govt. Department/NGO	
20	Experience of maintaining books of records of SHG	Letter from concerned SHG (signed by all members) mentioning that candidate maintained books of records from particular date/period Books of records for last one year should be produced for verification	BANK MITRA