

OFFICE OF THE DISTRICT FISHERIES OFFICER, MALKANGIRI.

No. 918 /22-23

Dated. 04.07.2022

QUOTATION/TENDER CALL NOTICE

Sealed quotations/Tenders are invited from the interested reputed Travel Agencies/Tour Operators or Private individuals for providing 1 (one) no. of Non A.C. Diesel driven vehicle having sitting capacity not more than ten including driver, for use in the office of the District Fisheries Officer, Malkangiri, on monthly basis, which shall confirm to the Terms & conditions as specified .

The Application Form for quotations/Tenders along with the general bid information & Terms & conditions etc. (Annexure-I,II,III) will be available in the office of the District Fisheries Officer, Malkangiri on all working days from 04.07.2022 to ~~30~~30.07.2022 , on payment of Rs.100/- (Rupees one hundred)only. In case the application is downloaded from website, the applicant shall furnish a demand draft for an amount of Rs.100/-(Rupees one hundred) only in favour of "District Fisheries Officer, Malkangiri along with application towards cost of application. The applicant must deposit the requisite documents and a bank draft of Rs. 5000.00 (Rupees Five Thousands) only, towards EMD, payable at Malkangiri, in favour of "District Fisheries Officer, Malkangiri

The tender/quotations completed in all respects will be accepted up to 11 A.M of ~~30~~30.07.2022 by this office and will be opened by the undersigned on the same date i.e. on ~~30~~30.07.2022 at 1.00 P.M in presence of the bidders or their authorized representatives. The bidders shall bring their vehicles along with their drivers & produce the original documents for due verification by the committee during the finalization of tender at that time.

The successful bidder shall be ready to supply the vehicle within 7 (Seven) days of acceptance of the tender.

The undersigned reserves all the right to accept or reject any or all the tenders without assigning any reason thereof.

District Fisheries Officer,
Malkangiri

Memo No. 919 / Dated. 04.07..2022

Copy to office Notice Board, for wide publication.

District Fisheries Officer,
Malkangiri

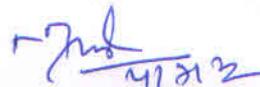
Memo No. 920 / Dated. 04.07.2022

Copy submitted to the Block Development Officer, Malkangiri / Tahasildar, Malkangiri, with a request to paste one copy of the same in their office Notice Board, for wide publication.

District Fisheries Officer
Malkangiri

Memo No. 921 / Dated. 04.07.2022

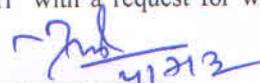
Copy submitted to the District Information & public relation Officer, Malkangiri for wide publication. He is requested to take necessary steps for advertise the same in any widely circulated Odisha daily newspaper through I & P.R. Dept., Govt of Odisha.



District Fisheries Officer
Malkangiri

Memo No. 922 / Dated. 04.07.2022

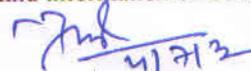
Copy submitted to the District Information Officer, N.I.C Malkangiri with a request for wide publication through the District Website (Portal).



District Fisheries Officer,
Malkangiri

Memo No. 923 / Dated. 04.07.2022

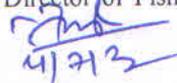
Copy submitted to the Collector & District Magistrate Malkangiri, for kind information of Collector & District Magistrate, Malkangiri



District Fisheries Officer
Malkangiri

Memo No. 924 / Dated. 04.07.2022

Copy submitted to the Dy. Director of Fisheries,(K.Z), Jeypore / Director of Fisheries, Odisha, Cuttack, for kind information.



District Fisheries Officer
Malkangiri

Annexure-1

Standard Bidding Documents

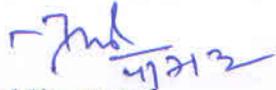
Government of Odisha

.....Department/ Heads of Department/Office

Quotation/Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies or operators or private individuals for providing.... nos. of Non AC/AC Diesel driven vehicles having sitting capacity not more than ten including driver which shall conform to the Terms and conditions (Annexure- IV) for official use in **District Fisheries Office, Malkangiri** Department/Office on monthly rent basis:

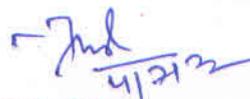
- 1) The vehicle must be in Road Worthy condition. Shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory of plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs.5000 shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **District Fisheries Office, Malkangiri** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The vehicle must achieve a fuel efficiency of 12 Kms per litre.
- 7) The details of the make and year of manufacture of the vehicle registration no, mileage(Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation Tender (Annexure-III).
- 8) The Quotation completed in all respect should reach the undersigned on or before **30.07.2022** by **11.00** p.m. and shall be opened the same day at **1.00** pm in presence of the bidders or their authorized representatives.
- 9) The application form of quotation/tender containing General Bid Information and Terms and conditions for Hiring of Vehicles etc. will be available with District Fisheries Office, Malkangiri of the Department/Heads of Departments/ Office on payment of Rs 100/- from **04.07.2022** to **30.07.2022** or can be downloaded from Odisha Govt. Website www.Odisha.gov.in from **04.07.2022** to **30.07.2022**. In case the application form is downloaded from Govt. website the applicant shall furnish a Demand Draft for an amount Rs 100/- (Rupees One Hundred) only towards the cost of application along with the application.
- 10) Newer vehicle will be given preference.


Seal and Signature of
Quotation / Tender Calling Authority
Designation

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on a monthly rent basis.

- 1) The hired vehicle during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the Driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatever. The hirer shall be responsible for all such litigation.
- 2) The hire charges to be paid for monthly basis is final but does not include cost of diesel which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box and differential Coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.
- 3) It shall be the responsible of the bidder to provide a good driver and the salary of the driver shall be borne by the bidder.
- 4) In case of breakdown for reasons whatever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
- 5) In case on the vehicle do not report regularly the authority will be at liberty to reject the agreement and may engage vehicle from other source.
- 6) The vehicle shall report for duty for minimum of 25 days in a month.
- 7) In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- 8) Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidders will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
- 9) The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
- 10) If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
- 11) In case the service provider intends to withdrawn the services of his Vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
- 12) If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.



Signature of
Quotation/ Tender Calling Authority

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle-
- 2) Type of Vehicle (AC/Non-AC)-
- 3) Year of Manufacture-
- 4) Model-
- 5) Date of Registration-
- 6) Name and complete address
of the Owner of Vehicle-
- 7) Fitness Certificate Validity-
- 8) Permit Validity-
- 9) Insurance Validity-
- 10) Name and Address of the Driver-
- 11) DL No. and Validity of the D.L. of the Driver-
- 12) Proposed hire chare of the Vehicle per month
excluding fuel cost-
- 13) Rate of fuel consumption/ Mileage per liter-
- 14) Contact Number of the Service Provider(Tender/Quotationer)
Mobile.....Telephone.....

"Certified that the information submitted above is true to the best of my knowledge and belief".

**Seal and Signature of the
Quotationer/Tenderer**