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**OFFICE OF THE PRINCIPAL,  
MODEL DEGREE COLLEGE, MALKANGIRI**

At: Thakurpalli, M.V.-03, Post: Malkangiri N.A.C, Pin:764045  
Email: mdcmsg@gmail.com

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No. 651 /MDC/MKG/2022

Dt. 01/ 08 /2022

**TENDER CALL NOTICE**

The Model Degree College, Malkangiri hereby invites Sealed Tender in the prescribed format from the reputed Registered Manpower Service Provider Agencies having registered office located within the state of Odisha and possessing valid license, statutory clearance, income tax and GST registration, EPF&ESI registration for providing services of 09 (zero nine) nos. of Group - D personnel on out sourcing basis to the College for a period of one year from the date of coming into force of the contract as would be indicated therein. The contract for supply of services of 09 Group-D personnel on out sourcing basis and the mode, manner and nature of duties shall be as per the details provided in the Tender Document.

The Tender Document can be downloaded from the Malkangiri District Website [malkangiri.nic.in](http://malkangiri.nic.in) or obtained in person from the College Office on any working day between 11.00 a.m. and 05.00 p.m. from 04-08-2022 to 14-08-2022. The cost of the Tender Document is Rs 500/- (non-refundable) and to be deposited along with Technical Bid in shape of A/C payee bank draft drawn in favour of Principal, Model Degree College, Malkangiri payable at Malkangiri.

**Important dates:**

**Tender document issuing period-04-08-2022 to 14-08-2022**

**Last date for submission of Tender -20-08-2022 (04.00 P.M.)**

**Opening of Technical Bid -22-08-2022(03.00 P.M.)**

**Opening of Financial Bid-23-08-2022(03.00 P.M.)**

The tender received after due date and time will not be accepted. Incomplete or conditional tender shall be summarily rejected. The College reserves the right to relax any of the provisions of Tender Document in case of exigency and reject any or all the tenders at any stage, without assigning any reason thereof.

  
Principal  
**MODEL DEGREE COLLEGE**  
Malkangiri  
**MALKANGIRI**

Date. 01.08.2022

**Memo No.652 MDC/MKG/2022**

Copy forwarded to

- 1) All Notice Boards/Administrative Bursar/Head Clerk for information and necessary action.
- 2) The Information Officer, NIC, Malkangiri with request to upload this Tender Document in the District Website on morning of 04-08-2022 for public and keep alive till mid-night of 14-08-2022.
- 3) The Editor 'The Samaj' and 'The Sambad' with request to publish this Tender Call Notice in their respective all Odisha Editions on 03-08-2022.

  
Principal  
**MODEL DEGREE COLLEGE**  
Malkangiri  
**MALKANGIRI**

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**Tender Document for Engagement of  
09 (zero nine) Group–D Personnel on  
outsourcing basis through Service  
Provider Agency**

**MODEL DEGREE COLLEGE**  
At: Thakurpalli, M.V.-03, Post: Malkangiri N.A.C, Pin:764045  
Email: [mdcmkg@gmail.com](mailto:mdcmkg@gmail.com)

**MODEL DEGREE COLLEGE, MALKANGIRI**

**TENDER DOCUMENT**

**Different important dates of the Tender For providing Services of Group-D personnel**

**By Manpower Service Provider**

(a)	Period of issue of Tender Document (To be downloaded from the Malkangiri District Website <a href="http://malkangiri.nic.in">malkangiri.nic.in</a> OR obtained in person from the College Office on any working day between 11.00 a.m. And 05.00 p.m.	From 04.08.2022 to 14.08.2022
(b)	Last Date and time for Submission of Tender Document (By Speed Post /Registered Post/Courier Service)	20.08.2022 at 4.00 P.M.
(c)	Date and time for opening of (i) Technical Bids (ii) Financial Bids of eligible Bidders	22.08.2022 at 3.00 P.M. 23.08.2022 at 3.00 P.M.
(d)	Likely date for commencement of deployment of Required Manpower	01.09.2022

**SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS**

1. The Model Degree College,(MDCM) requires the services of reputed, well established and financially sound Manpower Service Providers to provide services of 09(zero nine)nos. Of Group-D personnel (laboratory attendant-04, library attendant-01, peon-02, swepper-01 and nightwatchman-01) on contract outsourcing basis for day-to-day college work at Malkangiri.
2. The contract for providing the aforesaid manpower is likely to commence from 01.09.2022and would continue till 31.08.2023.The period of the contract may be further extended beyond 31.08.2023 provided the requirement of the College for manpower persists at that time. The period of contract may be curtailed/ terminated before 31.08.2023 owing to deficiency in service or substandard quality of manpower deployed by the selected Service Provider or because of change in the College requirements and/or Policy. The College, however, reserves right to terminate the contract at any timeaftergiving15days' notice to the selected Service Provider.
3. The contract for providing manpower shall be terminated if the selected bidder fails to provide the manpower having expertise in college works in laboratory in case of laboratory attendant, in library in case of library attendant, in office and department in case of peons, in night duty in case watchman, cleaning including toilets in case of sweeper.
4. The College presently has tentative requirement of 09(zero nine)nos. Of Group-D personnel (laboratory attendant-04, library attendant-01,peon-02,swepper-01and night watchman-01).The number of persons may increase or decrease subject to future requirement of the College.
5. The estimated cost of the contract is Rs.11,88,000/- per annum excluding applicable taxes, statutory dues and service charges etc.
6. The cost of the Tender Document is Rs 500/- (non-refundable) and to be deposited along with Technical Bid in shape of A/C payee bank draft drawn in favour of Principal, Model Degree College, Malkangiri payable at Malkangiri.
7. The interested Manpower Service Providers shall submit the tender document complete in all respects along with Bid Security Declaration and other requisite documents through Speed

Post /Registered Post/Courier Service by 4.00 P.M. of 20.08.2022 at the MDCM. Various crucial dates relating to "Tender for Providing Manpower Services to the MDCM" are cited as mentioned above.

8. The tender has been invited under two bid system i.e., Technical Bid and Financial Bid. The interested agencies are required to submit the bids in two separate sealed envelopes super scribing "Technical Bid for Providing Manpower Services to the Model Degree College, Malkangiri" and "Financial Bid for Providing Manpower Services to the Model Degree College, Malkangiri". Both sealed envelopes should be kept in a third sealed envelope super scribing "Tender for Providing Manpower Services to the Model Degree College, Malkangiri".

9. The interested Manpower Service Providers are required to enclose the following documents duly attested by any Gazetted officer alongwith the Technical Bid, **failing which their bids shall be summarily/outrightly rejected and will not be considered any further:**

- a) Copy of Registration certificate of the applicant organization;
- b) Copy of labour Contract license;
- c) Copy of Aadhar and PAN card;
- d) Copy of the IT return filed for the last three financial years;
- e) Copies of EPF and ESI certificates;
- f) Copy of the GST registration Certificate;
- g) Up to date GST clearance certificate;
- h) Certified extracts of the Bank Account containing transactions during last three years;
- i) Copy of documents of at least three years" experience in providing manpower **particularly Group-D personnel** to Government Colleges / Government Departments / Public Sector Companies / Public Sector Banks/Courts / Tribunals etc;
- j) Self-declaration that the agency is having no criminal antecedent/ no previous unsatisfactory service report/ previously not black listed by any organization;

downloaded from www.ksars.org

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k) Bid Security Declaration as per FDMO No 8484/F Dated 05-04-2022 and

l) A/c payee Bank Draft of Rs.500/- drawn in favour of Principal, Model Degree College, Malkangiri payable at Malkangiri.

10. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Financial Bid Form. In such cases, the tender shall be summarily rejected. However, the cutting, if any, in the Technical Bid Application must be initialed by the person authorized to sign the tender bids. Each paper of the tender paper is to be signed by the bidder or its authorized signatory.
11. The successful bidder will have to deposit a Performance Security Deposit of Rs.35,640/- (3% of the cost of the contract) in the form of bank guarantee from any nationalized bank drawn in favour of the principal, Model degree College, Malkangiri covering the period of contract. In case, the contract is further extended beyond the initial period, the bank guarantee will have to be accordingly renewed by the successful bidder with the permission of the Competent Authority.
12. The Technical bids shall be opened on the scheduled date and time **at 03.00 P.M. on 22.08.2022**, in the **Conference Hall of the College** in presence of the Purchase Committee and the representatives of the Manpower Service Providers, if any, who wish to be present on the spot at the time of opening of the Bids.
13. The Financial Bid of only those bidders will be opened who would be found successful in the technical bid. The financial bids shall be opened **at 03.00 P.M. on 23.08.2022**, in the **conference hall of the college** in presence of the purchase committee and the representatives of the Manpower Service Providers, if any, who wish to be present on the spot at the time of opening of the bids.
14. The Competent Authority of the College reserves the right to annul all bids /any at any stage without assigning any reason.

**TECHNICAL REQUIREMENTS FOR THE TENDERING**  
**MANPOWER SERVICE PROVIDER**

The tendering manpower service provider agencies should fulfill the following technical specifications:

- a) The registered office of the manpower service provider agency should be located within the state of Odisha.
- b) The agency should have been registered with the appropriate registering authority.
- c) The agency must have valid labour contract license.
- d) The agency should have at least three years" experience in providing manpower **particularly Group-D personnel** government Colleges/government department / Public Sector Companies/Public Sector Banks/Courts/Tribunals/ etc.
- e) The agency should have own bank account.
- f) The agency should be registered with income tax and goods & service tax (GST) department.
- g) The agency should have up to date all statutory dues and tax clearances.
- h) The agency should be registered with appropriate authorities under Employees Provident Fund and Employees State Insurance Acts.
- i) The agency should have any other regulatory clearance (to be specified by the user Department) that may be required for providing manpower services.
- j) The agency should have minimum annual turn-over of Rs.50 lakhs in providing manpower services.
- k) The agency should have executed contracts of similar type during preceding 3 years, of equal value or more than 60% of the estimated cost of the present contract.
- l) The agency should not have any criminal antecedent/ previous unsatisfactory service report/ previously black listed by any organization.

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**TECHNICAL REQUIREMENTS FOR MANPOWER**  
**TO BE DEPLOYED BY THE SUCCESSFUL MANPOWER SERVICE PROVIDER IN COLLEGE**

1. The group-D personnel should be above 18 years and not more than 60 years of age.
2. The minimum educational qualification for watchman and sweeper must be 5<sup>th</sup> standard and others must 8<sup>th</sup> standard.
3. They must have experience in college works in laboratory in case of laboratory attendant, in library in case of library attendant, in office and department in case of peons, in night duty in case watchman, cleaning including toilets in case of sweeper. Lack of knowledge as mentioned above will lead to their immediate disengagement.
4. They must not have any criminal antecedent. Each Group D personnel, at the time of his engagement, shall furnish a self-declaration of not having any criminal antecedent duly verified and certified by the Agency.

**APPLICATION-TECHNICAL BID**

**FOR PROVIDING SERVICES OF GROUP-D PERSONNEL IN THE MODEL DEGREE COLLEGE, MALKANGIRI**

1.	Name of them an power service provider	
2.	Details of the b a n k demand draft towards cost of tender paper	
3.	Details of bid security declaration(Annexure-1)	
4.	Name of proprietor/Partner/Director (Name of all Directors/Partners)	
5.	Full address of registered office(with pin Code)	
	Telephone no:	
	Mobile no:	
	Fax no:	
	E-mail id:	
6.	Full address of branch office(if any)	
7.	Name, Telephone No/Mobile No/ E- mail ID of Authorized Officer / Person to coordinate with college	
8.	Banker of the manpower service Provider. (Attached copy of statement of A/c for the last three years)	
9.	Pan no:(attach copy of the pan and returns of last FY)	
10.	Statutory registration no: (Under License & Contract Labour Act 1970obtained from Labour Department, Government of Odisha)	
11.	Goods and Service Tax Registration No. (Enclose copy of the certificate and GST clearance certificate)	

12.	EpF registration no. (enclose copy of the certificate)	
13.	Esi registration no.: (enclose copy of the certificate)	

15. financial turnover of the manpower service provider for the last 3 (three) Financial Year:

Financial Year	Amount in lakhs	Remarks if any
2019-20		
2020-21		
2021-22		

16. Give details of the similar contracts handled by the tendering manpower service provider during the last three years in the following format (if the space provided is insufficient, a separate sheet may be attached):

No.	Name of client, address, telephone & Fax. No.	Manpower services provided		Annual Bill amount (In Lakh)	Duration of contract	
		Type of manpower Provided	No.		From	To

17. Additional information, if any (Attach separate sheet, if required)	
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Date

Signature of authorized person with seal

Place

Full name

Telephone no/mobile no.

E-mail id

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**DECLARATION**

1. I, \_\_\_\_\_ son/daughter/wife of  
Shri \_\_\_\_\_ Proprietor/ Partner/ Director/  
authorized signatory of the service provider, mentioned above, and competent to  
sign this declaration and execute this tender document.
  
2. I have carefully read and understood all the terms and conditions of the tender  
and undertake to abide by them.
  
3. The information/documents furnished along with the above application are true  
and authentic to the best of my knowledge and belief. I/we am/are well aware of  
the fact that furnishing of any false information/fabricated document would lead  
to rejection of my tender at any stage besides liabilities towards prosecution  
under appropriate law.

Date

Signature of authorized person with seal

Place

Full name

Telephone no/mobile no.

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APPLICATION-FINANCIAL BID								
FOR PROVIDING SERVICES OF GROUP-D PERSONNEL IN THE MODEL DEGREE COLLEGE, MALKANGIRI								
1.	Name of the manpower service provider:							
2.	Rate per person per month (8 hours per day) inclusive of all statutory liabilities, taxes and service charges etc.							
Sl. No.	Manpower Type	Monthly rate per person						
		*Take Home remuneration (Net)	EPF 13%	ESI 3.25%	Other statutory dues if any	Service Charge	GST	Total per Person (Gross)
1.	Group-D Personnel							

\*minimum take home remuneration of group-D personnel is Rs.10,100/- per month per person as per finance department letter no.30722/F dated 06.11.2021.

Date

Signature of authorized person with seal

Place

Full name

Telephone no/mobile no.

E-mail id

#### Notes:

1. The total rates quoted by the service provider should be inclusive of all statutory/ tax liabilities in force at the time of entering into contract. The bidders shall take into account the expenses to be incurred and statutory dues (income tax tds@2% and GST TDS @ 2% from gross bill etc. (if applicable) while quoting **the service charge** (produce sufficient proof in case of exemption).
2. The payment shall be made on conclusion of the calendar month only on the basis of number of working days for which duty has been performed by each manpower.
3. The bids with **nil, or very low Service charge** can be treated as "Non responsive Bid"

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**TERMSANDCONDITIONS**

**GENERAL**

1. The Agreement shall commence from 01.09.2022 and shall continue till 31.08.2023 unless it is curtailed or terminated by the authority owing to deficiency of service, sub-standard quality of manpower deployed, breach of contract etc. Or change in requirements.
2. The Agreement shall automatically expire on 31.08.2023 unless extended further by the mutual consent of the Manpower Service Provider and Authority.
3. The Agreement may be extended, on the same terms and conditions or with some additions/deletions/modifications, for a further specific period mutually agreed upon by the manpower service provider and authority.
4. The Manpower Service Provider shall not be allowed to transfer, assign, pledge or subcontract its rights and liabilities under this Agreement to any other agency or organizations by whatever name be called without the prior written consent of the Authority.
5. The college, at present, has tentative requirement of 09 (zero nine)nos. of group-D personnel for day to day work at office, department and library at malkangiri. The requirement of the College may further increase or decrease, even during the period of initial contract and the agency would have to provide additional manpower services, if required, on the same terms and conditions.
6. The manpower service provider will be bound by the details furnished by it to the authority while submitting the tender or at subsequent stage. In case, any of such documents furnished by it is found to be false at any stage, it would be deemed to be a breach of terms of Agreement making it liable for legal action besides termination of the Agreement and forfeiture of performance security deposit.
7. The authority reserves the right to terminate the agreement any time during the period of contract after giving 15 days' notice to the Manpower Service Provider.
8. The group-D personnel deployed personnel in the College shall be required to ordinarily remain in duty for eight hours as per the duty assigned by the College per day.

9. The persons deployed in the College will be called on holidays to attend duty if required in case of urgency. They are entitled for special leave as per fdomno.30794dated06.11.2021.
10. The Manpower Service Provider shall nominate a coordinator who shall be responsible for immediate interaction with the College so that optimal services of the persons deployed could be availed without any disruption.
11. The entire financial liability in respect of manpower services deployed in college shall be that of the manpower service provider and the college will no way be liable. It will be the responsibility of the Manpower Service Provider to pay to the person deployed a sum not less than the minimum rate quoted in the financial bid and produce such evidence as may be required by the college.
12. For all intents and purposes, the Manpower Service Provider shall be the "Employer" within the meaning of different Rules & Acts in respect of manpower so deployed. The persons deployed by the Manpower Service Provider shall not have any claim whatsoever like employer and employee relationship against the College.
13. The Manpower Service Provider shall be solely responsible for the redressal of grievances or resolution of disputes relating to persons deployed. The College shall, in no way, be responsible for settlement of such issues whatsoever. In case the grievances of the deployed person are not attended to by the manpower service provider, the deployed person can place their grievance before a joint committee consisting of a representative of the College and an authorized representative of the Manpower Service Provider.
14. The College shall not be responsible for any financial loss or any injury to any person deployed by the Manpower Service Provider in the course of their performing the functions/duties, or for payment towards any compensation.
15. The persons deployed by the manpower service provider shall not claim nor shall be entitled to pay, perks and other facilities admissible to regular/confirmed employees during the currency or after expiry of the Agreement.
16. In case of termination of this Agreement on its expiry or otherwise, the persons deployed by the Manpower Service Provider shall not be entitled to and shall have no claim for any absorption in regular or other capacity.
17. The person deployed shall not claim any benefit or compensation or absorption or regularization of deployment with college. Undertaking from the person deployed to this effect shall be required to be submitted by the

Manpower Service Provider at the time of commencement of such deployment.

18. The Manpower Service Provider must be registered with the concerned Govt. Authorities i.e. Labour Commissioner, Provident Fund Authorities, Employees State Insurance Corporation etc. And a copy of the registration should be submitted. The Manpower Service Provider shall comply with all the legal requirements for obtaining License under Contract Labour (Regulations and Abolition) Act, 1970 if any, at his own part and cost.
19. The Manpower Service Provider shall provide a substitute well in advance if there occurs any probability of the person leaving the job due to his own personal reasons. The payment in respect of the overlapping period of the substitute shall be the responsibility of the manpower service provider. The Manpower Service Provider shall be responsible for contributions towards provident fund and employees state insurance, wherever applicable.
20. The persons deployed by the Manpower Service Provider should have good police records and no criminal case should be pending against them. Police verification of the antecedents of the deployed personnel can be made at the discretion of the College.
21. The persons deployed should be polite, cordial and efficient while handling the assigned work and their actions should promote good will and enhance the image of the College. The Manpower Service Provider while selecting and deploying the manpower in the residence shall keep in mind the availability of the above qualities of the manpower, failing which the contract may be cancelled on the ground of deficiency in service. The Manpower Service Provider shall be responsible for any act of indiscipline on the part of the persons deployed.

### **LEGAL**

22. The persons deployed shall, during the course of their work be privy to certain qualified documents and information which they are not supposed to divulge to third parties. They shall not commit any mischief in any form with the records, documents, registers and files of the College. In view of this, they shall be required to maintain confidentiality and breach of this condition shall make the Manpower Service Provider as well as the person deployed liable for penal action under the applicable laws besides, action for breach of contract.

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23. The Manpower Service Provider shall be responsible for compliance of all statutory provisions to minimum wages payable to different types of workers in respect of the persons deployed by it in the college shall have no liability in this regard.
  24. The Manpower Service Provider shall also be liable for depositing all taxes, levies, cess etc., on account of service rendered by it to the concerned tax collection authorities, from time to time, as per the Rules and Regulations in the matter. Attested Xerox copies of such documents shall be furnished to the College as and when required.
  25. The manpower service provider shall maintain all statutory registers under the law and shall produce the same, on demand, to the authority of the college or any other authority under law.
  26. The Tax Deduction at Source (TDS) if applicable, shall be done as per the provisions of income tax act/Rules, GST act/Rules, as amended, from time to time and a certificate to this effect shall be provided by the college.
  27. In case the Manpower Service Provider fails to comply with any liability under appropriate law and as a result thereof, the High Court is put to any loss/obligation, monetary or otherwise, the College will be entitled to get itself reimbursed out of the outstanding bills or the Performance security deposit of the manpower service provider, to the extent of the loss or obligation in monetary terms.
  28. The Agreement is liable to be terminated because of non-performance, deviation of terms and conditions of contract, non-payment of remuneration of employed persons and non-payment of statutory dues. The college will have no liability towards non-payment of remuneration to the persons employed by the Manpower Service Provider and the outstanding statutory dues of the service provider to statutory authorities. If any loss or damage is caused to the college by the person deployed, the same shall be recovered from the unpaid bills or adjusted from the Performance Security Deposit.

### **FINANCIAL**

29. The Technical Bid should be accompanied with Bid Security Declaration, failing which the tender shall be rejected out-rightly.
30. The successful bidder will have to deposit a performance security deposit of Rs.35,640/- (3% of the cost of the contract) in the form of Bank Guarantee from any Nationalized Bank drawn in favour of the Authority covering the period of agreement before commencement of the contract. In case, the contract is further extended beyond the initial period, the Bank guarantee will have to be accordingly renewed by the successful bidders.

The amount of performance security deposit is to be determined by the Authority taking into account the contractual obligation of the manpower service provider.

- 31. In case of breach of any terms and conditions attached to the agreement, the performance security deposit of the Manpower Service Provider shall be liable to be forfeited besides annulment of the agreement.
- 32. The Manpower Service Provider shall raise the bill, in triplicate, along with attendance sheet duly verified by the College in respect of the persons deployed and submit the same to the prescribed authority within the 3<sup>rd</sup> day of the succeeding month. As far as possible the payment will be released within the 1<sup>st</sup> week of succeeding month.
- 33. The claim sign bills regarding employees state insurance, provident fund and Service Tax etc., should be necessarily accompanied with documentary proof pertaining to the concerned bill month. A requisite portion of the bill or whole of the bill amount shall be held up till such proof is furnished, at the discretion of the College.
- 34. The amount of penalty calculated @ Rs.100/- per day on account of delay, if any, in providing a suitable substitute for the period beyond three working days by the manpower service provider shall be deducted from the monthly bills in the succeeding month.
- 35. The Authority reserves the right to withdraw or relax any of the terms and conditions mentioned above so as to overcome the problem encountered at a later stage.
- 36. In the even to if any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation.
- 37. Alternatively, all disputes shall be brought under the jurisdiction of the court at the place where the headquarters of the authority, who has executed the agreement, is located (Malkangiri).
- 38. The successful bidder will enter into an agreement with the College for supply of suitable and qualified manpower as per requirement of the College on the above terms and conditions.

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**DOCUMENTS TO BE PROVIDED WITH THE TECHNICAL BID**

To be arranged serially as follows

1. Application-technical bid
2. Bank draft of Rs 500/- towards tender cost
3. Bid Security Declaration Form (Annexure-I)
4. Attested copy of registration of agency
5. Certified copy of the statement of bank account of the agency for the last three year.
6. Attested copy of aadhar /PAN/ gir card
7. Attested copy of the latest IT return filed by agency for last 3 years
8. Attested copy of service tax registration certificate
9. Attested copy of the E.P.F. registration letter/certificate
10. Attested copy of the. S.I registration letter/certificate
11. Certified documents in support of the financial turnover of the agency
12. Certified documents in support of entries in column 10-13 of technical Bid application
13. Copy of the terms and conditions at pages in tender document with each page duly signed and sealed by the authorized signatory of the agency in token of their acceptance.
14. Authorization certificate of agency including labour contract certificate
15. Copy of the document showing at least three years" experience in providing manpower **particularly Group-D personnel** to Government Colleges/ Government Department/ Public Sector Companies/Public Sector Banks/Courts / Tribunals /etc.
16. Self-declaration that the agency is having no criminal antecedent/ no previous unsatisfactory service report/previously not blacklisted by any organization

**DOCUMENTS TO BE SUBMITTED BY THE SUCCESSFUL AGENCY BEFORE DEPLOYMENT OF  
MANPOWER**

1. The agency has to supply full details i.e. Date of birth, marital status, address, educational certificate, Aadhar card criminal antecedent declaration duly verified and certified etc. Of the selected persons.
2. Bio-data of all persons with passport size photograph.
3. Any other document considered relevant.

**PRINCIPAL  
MODEL DEGREE COLLEGE, MALKANGIRI**

**ANNEXURE-I**

**BIDSECURITYDECLARATIONFORM**

(to be submitted on bidder's letterhead)

Dated

To

The Principal  
Model Degree College, Malkangiri

Ref: your tender notice no. \_\_\_\_\_ Dated \_\_\_\_\_

Sir,

This is with reference to your above mentioned tender for engagement of Group-D personnel in the Model Degree College, Malkangiri. I/We hereby declare that: -

I/We understand that I/We may be disqualified from bidding for any contract with you for a period of two years from the date of notification if I am / We are in a breach of any obligation under the bid conditions, because I/We have withdrawn / modified / amended, impairs or derogates from the tender, my/our bid during the period of bid validity specified in the form of Bid.

I/we understand this bid security declaration shall cease to be valid if I am/we are not the successful bidder, up on the earlier of (i) the receipt of your notification of the name of the successful bidder; or (ii) thirty days after the expiration of the validity of my/our bid.

Date:

Authorized signatory:

Name:

Designation:

Place:

Contact no.:

Email:

Company seal