

**SHORT TENDER NOTICE**

**BID FOR SUBMISSION OF QUOTATION INVOLVING TENDER DOCUMENTS  
FOR ERECTION OF TENT AND ALLIED WORKS FOR ENTREPRENEURS WEEK  
CELEBRATION FROM 5.03.2023 TO 09.03.2023 IN THE PREMISES OF DIC,  
MALKANGIRI LOCATED NEAR RTO, ON NH-326 , MV-03, MALKANGIRI.**

The sealed quotations as per the specifications and items given below, can be submitted in person as time is short. The date of opening of the tender is 27.02.2023 in the chamber of ADM (General ) Malkangiri.

**Terms and Conditions:-**

The tender document will have

(a) Stall size(8'X8') for erection alongwith racks and one table , two chairs and three side cover with water proof tarpaulin cover and three LED lights of 15 watts and one ceiling fan each.

(b)For meeting hall , 70 Nos of chairs and 10 Nos of VIP chairs and 4 Nos of tables for dias, audio system with minimum 2 Cordless microphones.

© The tenderer shall submit in 2 sealed envelops one for Technical bid and 2<sup>nd</sup> for Financial bid

(d) The successful bidder will deposit 5% of the total value as security deposit.

(e) The duration of exhibition will be for 5 days and works should be completed by 4<sup>th</sup> of March'2023 foorenoon.

(f) The agency will be responsible for upkeep and maintenance of entire work done by them till the closing of the event.

(g) The selected agency should open his own office with technical man power to handle any snag that arises during the period of exhibition.

(h) The authority is not bound to accept the lowest tender and reserves right to inspect to verify the stock of the material required for this work.

(i) On completion of work, the contractor shall take his material within 2 days and vacate the place with the same condition while occupying the ground.

(j) The entire tentage works has to be certified by the Fire Officer of the concerned area.

(k) The contractor shall have to engage qualified licensed electricians.

(l) The authority or the chairman of the committee reserves the rights to accept or reject any or all tenders, full or part of the tenders without assigning any reason what-so-ever eand no intimation will be given to the bidders. In this account, no disputes will be entertained. Any dispute arises subject to Malkangiri jurisdiction only.

(j) Complete address for submission of quotation bid is " The office of General Manager, DIC, Malkangiri, at:- MV-3, Malkangiri.

(k) The format for Technical bid and Financial bid may be collected from the above address.

  
General Manager, DIC, Malkangiri 21/2/2023

Memo No. 130 dt. 21/02/2023

Copy to the DIO, NIC, Malkangiri for favour of information and requested to web hoist the short tender notice in Malkangiri district web portal.

  
General Manager  
DIC, Malkangiri 

Memo No. 131 dt. 21/02/2023

Copy to the notice boards of Collectorate, Malkangiri /CDO-cum-EO, Z.P., Malkangiri / PA. ITDA, Malkangiri/ Sub-Collector, Malkangiri/ BDO, Malkangiri/ EO, Malkangiri Municipality/ Principal, Govt. Polytechnic, Malkangiri/ Principal, Govt. ITI, Malkangiri/ District Labour Office/ District Employment Office/ CDAO, Malkangiri / CDVO, Malkangiri/ District Fishery Officer/ Chief Manager, SBI, Malkangiri/ Tahsildar, Malkangiri for wide publicity & display.

  
General Manager  
DIC, Malkangiri 

**TECHNICAL BID**  
**FORMAT FOR ERECTION OF STALLS , LIGHTING, DECORATION OF ENTRY**  
**GATE AND MEETING HALL**

SL No	Name of the Items	Details
01	Name of the supplier	
02	Full Address of the supplier	
03	PAN No (Please attach)	
04	Adhar No. (Please attach)	
05	GST Registration No.(Please attach)	
06	Total year of experience ( Please attach experience certificate)	
07	Capacity to erect number of stalls with rack.	
08	No of executive chairs for meeting hall	
09	No of tables for stalls	
10	No of tables for meeting hall	
11	No of plastic chairs available	
12	No of LED tube light with fittings for stalls	
13	No of flood lights	
14	No of pedestal fans available	
15	Up-to-date Sound system and LED wall.	
16	Green Hessian Carpets for Stall area	
17	Tarpaulin for stall area for flash rain protection.	

SIGNATURE OF THE PROPRIETOR OF TENT HOUSE

**FINANCIAL BID / QUOTATION**  
**FORMAT FOR ERECTION OF STALLS , ERECTION OF STALLS , LIGHTING,**  
**DECORATION OF ENTRY GATE AND MEETING HALL**

SI No	Specification	No of units	Rate per unit for 5 days including GST (in Rs)
01	30Nos of stalls (8'X8' size) with racking (3 step racking) with overhead tarpaulin and Green Hessian Carpets for Stall area	30 Nos	
02	Decoration of gate with cloth and natural flower with flood light arrangement		
03	Lichie lights for front wall and 1 <sup>st</sup> floor of the building		
04	LED tube lights 2Nos each for stall		
05	LED wall with camera for meeting hall and extensionsof meeting hall		
06	Plastic chairs (60 Nos ) Executive chairs (10Nos) for meeting hall		
07	Natural flower decoration in meeting hall		
08	Projector(1No) , Cordless speaker (3 Nos)and compatible latest model laptop(1 No)		

SIGNATURE OF THE PROPRIETOR OF TENT HOUSE