



**OFFICE OF THE PANCHAYAT SAMITI,  
PODIA**

At/Po-podia  
Dist.: Malkangiri  
PIN - 764047 (ODISHA)  
E-mail- [ori-podia@nic.in](mailto:ori-podia@nic.in)

No 582/Dev/2023

Date: 03.03.2023

**TENDER CALL NOTICE No. 03/2022-23**

The Block Development Officer, Podia invites sealed tenders on behalf of Governor of Odisha from Original equipment manufacturers (OEM)/Authorized dealers/ reputed firms/ companies/ agencies for the following items to be supplied in conformity with the Detailed Tender Call Notice.

Sl. No.	Name of the Block	Name of the Work	Cost of Tender Paper (in Rs)	E.M.D (in Rs) (1 %)	Delivery Period
1	2	3	4	5	6
1	Podia	Supply and installation of Desktop Computers for 5T High Schools	6000/-	In lieu of Bid Security Declaration	15 (fifteen) days

**Sale of tender paper:** The tender documents can be seen from the Govt. website [www.malkangiri.nic.in](http://www.malkangiri.nic.in) only from **04.03.2023 to 16.03.2023 (up to 05.00 P.M)**. No Tender paper will be sold by the Block office, Podia or any other offices. Interested bidders will download the bid documents from the same web site only i.e [www.malkangiri.nic.in](http://www.malkangiri.nic.in).

**Place and date of receipt of tender Paper :** Panchayat Samiti, Podia, from **04.03.2023 to 16.03.2023** through **Registered/Speed post under Govt. of India only** (office hour from 10:00 AM to 5:00 PM, Except Sunday and public holidays). Tender received through Private courier service shall be rejected.

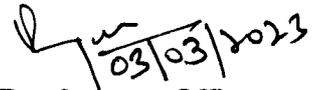
**Place and date of opening of tender paper :** Panchayat Samiti, Podia on dt. **17.03.2023** at **11:00 AM**.

**Mode of receipt of tender paper :** **Registered/Speed post only. (Indian Post)**

**Name of the Scheme :** Mo school, 5T High School Transformation programme Govt. of Odisha for the year 2022-23.

The authority reserves the right to reject any or all of the tenders without assigning any reasons thereof. The detailed information/corrigendum on Tender call notice can be available in the District website <http://www.malkangiri.nic.in> only.

**N.B:** All should go through the terms and conditions of Tender call Notice and Detail Tender call notice before submission of Tender papers.

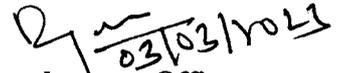


**Block Development Officer  
Podia**

**Memo No. 583/2023**

Date. 03.03.2023

Copy to The Deputy Director (Advertisement) Information and Public Relation Department, Govt. of Odisha, Near State Guest House, Bhubaneswar-751001 The text may kindly be published in one issue of two nos. of reputed widely circulated Odia daily News Paper (local) by **04.03.2023** within the size of 8cm x 7cm at I&PR rate for one insertion only.



**Block Development Officer  
Podia**

**Memo No. 584 / 2023**

Copy submitted to the Collector-cum-C.E.O., Zilla Parishad, Malkangiri & CDO-Cum-EO, Zilla Parishad, Malkangiri for favour of kind information and necessary action.

Date. 03.03.2023

  
Block Development Officer  
Podia

**Memo No. 585 / 2023**

Copy to the District Education Officer, Malkangiri for information & necessary action.

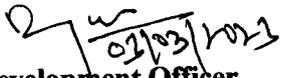
Date. 03 .03.2023

  
Block Development Officer  
Podia

**Memo No. 586 / 2023**

Copy to the D.I.O. N.I.C. Malkangiri for information & necessary action. He is requested to upload this notice and Tender documents in the district portal for wide publicity .

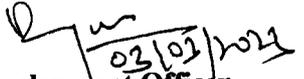
Date. 03 .03.2023

  
Block Development Officer  
Podia

**Memo No. 587 / 2023**

Copy to all Members of Block Level Tender Committee/Asst. Executive Engineer/ JE/TC concerned for information.

Date. 03.03.2023

  
Block Development Officer  
Podia



## **PANCHAYAT SAMITI, PODIA, DIST.-MALKANGIRI**

### **DETAIL TENDER CALL NOTICE No. 03/2022-23**

#### **SECTION – 1 (REQUEST FOR PROPOSAL)**

Sealed tenders in conformity with detailed tender call notice with admissible terms & conditions are invited from Original equipment manufacturers/ Authorized dealers/ reputed firms/companies/agencies which will be received up to **5.00 P.M on 16.03.2023** for supply of amenities for advanced education of students & other items as stipulated in the Tender Notice which will be opened on **17.03.2023 at 11.00 A.M** in presence of the tenderers or their authorized representatives under the chairmanship of Block Development Officer, Podia.

**BID No. 03/2022-23**

#### **Important Dates:**

Date of publishing of Tender : **04.03.2023**

Last date & time for submission of Bids : **16.03.2023 up to 5.00 PM**

Opening of Techno-commercial Bids : **17.03.2023 at 11.00 A.M**

#### **Brief Scope of Supply**

BDO Podia would like to provide advanced infrastructure in the field of IT and Computer science as e-Library in various High schools run under Govt. of Odisha. This will impart smart education and ease of understanding of the poor students thereby strengthening learning ability. The expenditure towards said infrastructure shall be funded under the scheme “Mo School-5T High School Transformation” Govt. of Odisha.

In this regard, BDO Podia is looking for a partner who is ready to work with us as per terms & conditions defined in such tenders. The brief scope of supply involves:

- I. The Projects are to be implemented on item-rate contract basis as per provisions stipulated in various clauses of OPWD. The successful bidders will be responsible for supply & installation of computers under scope of supply including maintenance of all components for the desired guarantee period.
- II. The successful bidder will be maintaining and up keeping the supplied infrastructure at each location for a minimum project period of 03 (three) years.
- III. To impart Training to teachers & students at target schools for operation and maintenance of Desktop computers in two no. of rounds.
- IV. The scope of supply is detailed in Section 3.

#### **2. Pre-Qualification Criteria/ Essential Bid Documents Required:**

The bidder should submit Bid documents in support of following pre-qualification criteria failing which the Bid shall be liable for rejection by the Tender committee:

- I. **Tender paper cost:** The tender fee in shape of Demand draft/ Banker’s cheque in favour of BDO, Podia from any nationalized/ scheduled Bank of India payable at **UBI Podia** are required.
- II. **Company Registration certificate:** The bidder must be a registered company in India, registered under the Companies Act 1956 and should be in existence since last 3 years or more. Consortium in any form is not allowed. Continuance proof is required.
- III. **OEM Authorization:** The eligibility of the Bidder will be judged based on own or the OEMs credentials. Hence, in case of bidder is channel Partner, the respective OEM has to authorize in writing on its letter head to allow the Partner in using its credentials for eligibility.

- IV. **Proof of experience in Odisha:** The OEMs / Channel partner's of OEM's should have presence in Odisha for last 3 (three) financial years in the same business area. Documentary evidence with self-attested is to be attached with the bid.
- V. **Self-declaration:** The Bidder should have not been banned / black listed as on date by any Government Agencies / Govt. Department/ Quasi Govt Department / PSU / Board/ council or similar organization on grounds of non-performance, fraud practice, financial irregularities. A self declaration on the letterhead of the bidder duly signed and stamped by the Authorised Signatory to be submitted.
- VI. **Tender specific Authorization:** The OEM of each of the hardware items including the computing device, keyboard and optical mouse with name, address and e-mail ID of the inc. signatory. Bids without such authorizations are liable to be summarily rejected.
- VII. **Replacement certificate from OEM:** All hardware items must be quoted with minimum 03 (three) years on site comprehensive warranty or warranty as offered by the manufacturer whichever is later. All the Bidders should produce a certificate from the OEMs regarding their acceptance of responsibility of supply, installation and comprehensive maintenance of services during replacement warranty period.
- VIII. **Brochure:** The Technical Brochure of items quoted. Printed and published Brochure and / or Web site reference essential.
- IX. **GST & IT PAN Regn:** The bidder should submit self-attested copy of valid GST registration & IT PAN registration. The GST shall be registered in the name of Bidder. The IT PAN registered in the name of Proprietor are also admissible.
- X. **ISO Certification:** The Bidder shall submit ISO 9001, 14001, ISO 27001 & ISO 20001 for OEM certificate.
- XI. **Signed copy of Tender document:** The Bidders must be submitted along with all the relevant documents. This is required to show that the bidder had accepted all the terms and conditions mentioned in this tender document.
- XII. Bidders who will qualify basing on the above criteria may be called for a technical presentation in order to evaluate the technical understanding and capability of the bidders. Tendering authority has all the rights to reject or select the bidders for further evaluation.
3. **Sale of Tender papers:-** Bid documents consisting, the schedule of quantities and the set of terms and conditions of contract and other necessary documents can be seen in the Govt. website [www.malkangiri.nic.in](http://www.malkangiri.nic.in) from **04.03.2023 to 16.03.2023** . No tender paper will be sold by the Panchayat Samiti, Podia or any other offices. Interested bidders will download the bid documents from the same website only i.e. [www.malkangiri.nic.in](http://www.malkangiri.nic.in).
4. Tendering authority reserves the right to accept or reject any or all the offers without assigning any reason.
5. The offers are to be submitted to: BDO, Podia of Malkangiri District as per the terms and conditions as laid down in the tender specification.



**SECTION - 2**  
**TERMS AND CONDITIONS**

**1) Price Basis**

- a) Prices shall be quoted in Indian rupees, and shall be inclusive of all applicable taxes. The taxes will be shown separately. TDS deduction shall be made as per the prevailing Govt. Laws/ notification.
- b) Bidders are requested to quote the price for complete BOM, as per section-3.

**2) Validity Period of Tender**

Price quoted shall remain valid for a period of **90 (Ninety) days** from the scheduled date of Bid submission.

**3) Payment Terms :** No Advance payment shall be made in any case. Final Bill shall be paid only after successful supply and installation of all items as per scope of supply order in all respect and certification of the Engineer-in-Charge.

**4) Delivery Schedule**

The complete setup shall need to be installed at site within the stipulated delivery period as mentioned in the tender notice from the date of written order for commencement of work/supply.

**5) Penalty**

In case of delay in project implementation, the penalty would be applied by the tendering authority as per codal provisions of OPWD.

**6) Warranty**

The period of warranty on all supplied equipment's shall be minimum 03(three) years or the warranty period as provided by the manufacturer whichever is maximum. Any repair/replacement if required during the warrantee period shall be rectified by the supplier at his own cost and without any financial liability to this office.

**7) Submission of bids**

The bids have to be submitted in physical form having complete techno-commercial offer along with Bid documents mentioned at Cl. No. 2 of Section-1 as per DTCN through proper channel to the BDO, Podia kept in one envelop with the name of bidder & name of the work super scribed on it.

**8) Evaluation of Bids**

- a) Tendering authority shall evaluate the bids in respect to the substantive responsiveness of the bid or otherwise. Tendering authority shall carry out detailed evaluation of the substantially responsive bids. Tendering authority shall check the bid to determine whether they are complete, whether any computational errors have been made or required sureties have been furnished.
- b) Arithmetical error shall be rectified on the following basis
  - I. If there is a discrepancy between the unit price and total price that is obtained multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the Purchaser.
  - II. In case of discrepancy between words and figures, the amount in words shall prevail
- c) A bid determined as substantially non-responsive shall be rejected by the purchaser.
- d) TENDERING AUTHORITY may waive any minor infirmity or nonconformity or irregularity in the bid which does not constitute a material/service deviation.
- e) TENDERING AUTHORITY shall evaluate in detail and compare the bids which are substantially responsive
- f) Total Cost of Hardware, Software fixing and Services inclusive of all taxes (As asked as point C in Financial bid format) will be considered for the evaluation of L1 bidder

**9) GST Registration:**

The bidder must have valid GST Registration during submission of Bid.

**10) Termination of Default**

BLOCK TENDER COMMITTEE may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the contractor, terminate this contract in whole or in part.

- a. if the firm/ supplier fails to deliver any or all the services/goods within the time period specified in the contract, or any extension thereof granted by BLOCK TENDER COMMITTEE
- b. if the firm/supplier fails to perform any other obligation(s) under the contract; and
- c. if the firm/ supplier, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such longer period as the purchaser may authorize in writing) after receipt of the default notice from BLOCK TENDER COMMITTEE.
- d. In the event BLOCK TENDER COMMITTEE terminates the contract in whole or in part pursuant to above clause, BLOCK TENDER COMMITTEE may procure, upon such terms and in such manner as it deems appropriate, goods/services similar to those undelivered and the contractor shall be liable to BLOCK TENDER COMMITTEE for any excess cost for such similar goods/services. However, the contractor shall continue the performance of the contract to the extent not terminated.

**11) Blacklisting. The firm shall be black-listed, if it is found that:-**

- i) Forged documents are submitted OR
- ii) If it becomes responsive on the basis of submission of bogus certificate/information. OR
- iii) In case of non-supply of materials or supply of substandard quality or supply of materials found to have been previously used or having reconditioned parts.

12) Bidder shall not have been debarred/black listed by The central Govt./state Govt./ Public sector undertaking/any other Local body. If in future, it comes/brought to the notice of The BLOCK TENDER COMMITTEE, during the tenure of this contract, that any disciplinary/penal action is taken against the bidder due to violation of terms and conditions of the tender allotted to Bidder. The bidders / manufactures which amounts to cheating/deceiving of amplified intention anywhere in The BLOCK TENDER COMMITTEE, PODIA or either by any of central Govt./state Govt./Public sector undertaking/any other Local body, The BLOCK TENDER COMMITTEE, PODIA will be at discretion to take appropriate action as it finds fit.

13) **Repeat Order:** The quantity as detailed in the scope of supply may exceed to the extent of 100% for one calendar year to the distinction of administrative power accorded by the Tender Inviting Authority as the case deemed fit. In case of excess requirement, a separate supplier order will be issued to the successful bidder with due intimation.

13) All the above conditions should be strictly adhered to failing which the tender will be treated as non-responsive and no correspondence will be entertained in the matter.



**SECTION 3**

**“Supply & Installation of Desktop Computers for 5T High Schools”**

<b>Sl. No.</b>	<b>Item with Technical specification</b>		<b>Technical specification provided by OEM/Supplier</b>	<b>Make and Model provided</b>	<b>Qty. (Nos)</b>	<b>Unit Cost (Rs)</b>	<b>GST Rate (%)</b>	<b>GST Amount (Rs)</b>	<b>Total Price with Tax(Rs)</b>
	Cabinet Form Factor	Tower (13.1 to 26 Litres)			<b>60</b>				
	Chassis	Standard Chassis							
	Chipset	Intel® H670/Q670 Chipset or better							
	Processor Make	12th Generation Intel® Core™ i3 Processors							
	Processor Description	Processors 3.30 GHz to 4.30 GHz, 12MB smart cache							
	Operating System	Microsoft Windows 10 Professional or higher							
	RAM Size (GB)	DDR4 8GB 3200 MHz							
	Minimum DIMM Slot	2 or Higher							
	RAM Expandability up to (using spare DIMM Slots in GB)	64 GB or higher							
	Integrated Graphics	Intel® UHD Graphics 730 or higher							



	Anti-Virus	Cloud standard with 01 year subscription of any reputed make						
1	Included Software	Microsoft Office Genuine version						
2	<b>Total Price (Rs)</b>							
3	<b>Transportation charge</b>							
4	<b>Installation charge</b>							
5	<b>Discount@_____%</b>							
6	<b>Net Price (in Rs)(1+2+3-4)</b>							
	<b>Rupees In Words:</b>							

N.B. 1. The above mentioned quantity may vary  $\pm 20\%$  during supply of consignment.  
2. The Net Price per Unit Computer system shall include GST, transportation, loading and unloading, installation and other admissible charges if applicable.

**Block Development Officer,  
Podia**

**Corresponding Address with Mob. No. of  
Firms/Companies/ Agencies/Contractors.**

**Signature with seal of  
Firms/Companies/ Agencies/Contractors.**



Bid Security Declaration

Notice Inviting Tender No. :

To

The Block Development Officer,  
Panchayat Samiti, At/Po-Podia,  
Dist-Malkangiri, Pin-764047, Odisha

Dear Madam/ Sir,

1. I/We Mr./Ms.....authorized person to sign the bid documents for tender for.....do hereby declare that I/We have gone through the entire tender documents including the condition that bid must be supported by a Bid Security Declaration form and undertake to comply with them;
2. I/We further declare that we will not withdraw our bid or modify our offer during the period of validity of the bid after the deadline for submission of such documents;
3. If I/We withdraw or modify the bids during the period of validity, or if I/We are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline as defined in the tender document/LOA/P.O/W.O, we will be suspended for the period of time specified in the debarment clause in the tender document from being eligible to submit bids/ proposal for contract with Panchayat Samiti, Podia.
4. I/We understand this Bid Security Declaration shall cease to be valid if I am/ we are not the successful Bidder.

Signature of the Tenderer

Name/Seal:-

Address:

Place:

Date:



Bid Submission & Declaration

Notice Inviting Tender No. :

To

The Block Development Officer,  
Panchayat Samiti, At/Po-Podia,  
Dist-Malkangiri, Pin-764047, Odisha

Subject: Submission of Bid for Award of Work  
Dear Madam/ Sir,

In response to the TENDER No. \_\_\_\_\_ Dated \_\_\_\_\_ of the above Tender, I/We, \_\_\_\_\_ proprietor / Director / authorized signatory, am competent to sign this declaration and execute this TENDER document. I/We, the undersigned, offer to provide information/ document in accordance with your TENDER Reference No. .... We are hereby submitting our Bid, as per Tender conditions including submission of Bid Security Declaration form.

I / We hereby declare that our organization is having unblemished past record and was not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular.

I have carefully read and understood all the terms and conditions of the Tender and undertake to abide by them;

The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We, am/are well aware of the fact that furnishing of any false information/fabricated document and any misinterpretation contained in it would lead to rejection of my Tender at any stage besides liabilities towards prosecution under appropriate law including forfeiture of EMD

Address:  
Place:  
Date:

Signature of the Tenderer  
Name/Seal:-



**No Relation Certificate**

Certified that I am/we are not related to any way to officer of the rank of Block Development Officer/Assistant Executive Engineer /  
JE/TC Level of Panchayat Samiti, Podia by which tender process will be affected.

**Signature with seal of  
Firms/Companies/ Agencies/Contractors..**



**Annexure-4**

**Previous Work/Supply Experience Certificate**

Certified that I/we have executed the following important works details of which are given as per the Performa below:

Sl. No.	Name of the Work	Location	Tender value of the work	Time of completion	Name of Organization etc. in which jurisdiction the work executed.
1	2	3	4	5	6

**Signature with seal of  
Firms/Companies/ Agencies/Contractors..**

