



## PANCHAYAT SAMITI, MALKANGIRI

Dist. : Malkangiri.  
PIN – 764048 (ODISHA)  
Ph No : 06861-231219  
Fax : 06861-231219  
E-mail- [ori-bmalkangiri@nic.in](mailto:ori-bmalkangiri@nic.in)

No 966 / 2023

Date: 2.3 .2023

### TENDER CALL NOTICE NO – 07/ 2022-23

The Block Development Officer, Malkangiri invites sealed tender on behalf of Governor of Odisha from original equipment manufacturers (OEM)/Authorized dealers/Reputed firms/Companies/Agencies for the following items to be supplied in conformity with the Detailed Tender Call Notice.

Sl. No.	Name of the Block	Name of the work	Cost of Tender Paper (in Rs).	Delivery Period
1	2	3	4	5
1	Malkangiri	Supply, Installation & Commissioning of Desktop Computers	6000/-	10 (Ten) days

- Cost of Tender Paper :-** Bids Must be accompanied with the amount specified towards paper cost of the work as mentioned in the table (Col No. 4) above in shape of Demand Draft ( non-refundable) drawn in any Nationalized Bank/ Scheduled Bank in favour of **Block Development officer, Malkangiri**
- Sale of Tender papers:-** The Tender documents can be accessed in the Govt./Malkangiri website [www.malkangiri.nic.in](http://www.malkangiri.nic.in) only from **06.03.2023 to 15.03.2023**. No tender paper will be sold by the Panchayat Samiti, Malkangiri or any other offices. Interested bidders will have to download the Bid Documents from the same website only i.e. [www.malkangiri.nic.in](http://www.malkangiri.nic.in) from **06.03.2023 to 15.03.2023**
- Date of receipt and mode of submission tender paper :-** The Tenderers have to submit the sealed tender papers in complete in all respect/shape through Registered Post /Speed Post only, The last date of receipt of Tender paper is **15.03.2023** (5.00 PM). The undersigned will not be responsible for postal delay, if any or non receipt of the paper in time. The tenderer must super scribe the name of the work/ Project on the sealed envelope in Capital Letters.
- Date of Opening of Tender Paper:** The Tender Papers shall be opened on **16.03.2023** at **11.00 AM** in Panchayat Samiti, Malkangiri in presence of the Tender Committee ,Tenderers and/or their authorized representatives having written authorization for the purpose.
- The undersigned reserves the right either to reject any or all tenders or cancel the entire tender process without assigning any reason thereof.
- If the date of sale, receipt and opening of the tender as specified above happens to be holiday(s), then the process of sale, receipt and opening whatsoever will be shifted to immediate

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next working day at the same specified time and venue respectively without further notice. However, date of tender paper opening may be postponed as per the convenience of the authority by intimating all concerned by way of affixing the Notice of Postponement in Notice Board of Panchayat Samiti, Malkangiri only.

*N.B: All Should go through the Terms and Conditions of Tender Call Notice and Detail Tender Call Notice before submission of Tender papers.*

Block Development Officer  
Malkangiri.  
Date. 02.3.2023

Memo No. 957 / 2023

Copy to Dy. Director, (Adv.) Information. & P.R. Department, Odisha, Bhubaneswar for information and necessary action. He is requested to publish the Tender Call Notice No 7/2022-23, dated 02.03.2023 of this Panchayat Samiti in two leading Odia Newspapers for one day as per I & PR rate and the Advertisement Manager/ Officer of the concerned newspaper publisher may please be intimated to submit the Bill directly to the BDO, Malkangiri for payment.

Block Development Officer  
Malkangiri.  
Date. 02.03.2023

Memo No. 968 / 2023

Copy submitted to the Collector-cum-C.E.O., ZP, Malkangiri for favour of kind information and necessary action.

Block Development Officer  
Malkangiri.  
Date. 02.3.2023

Memo No. 969 / 2023

Copy to the D.I.P.R.O., Malkangiri for information & necessary action. He/She is also requested to display this notice in the Notice Board.

Block Development Officer  
Malkangiri.  
Date. 02.3.2023

Memo No. 970 / 2023

Copy to the D.I.O. N.I.C. Malkangiri for information & necessary action. He is requested to up load Tender Call Notice and Tender documents in the district portal for wide publicity .

Block Development Officer  
Malkangiri.  
Date. 02.3.2023

Memo No. 971 / 2023

Copy to all Members of Block Level Tender Committee/Asst. Executive Engineer/ JE concerned for information.

Block Development Officer  
Malkangiri.  
Date. 02/03/2023

**Memo No. 992 / 2023**

**Date. 02 . 3 .2023**

Copy to all Tahasildars', all BDOs'/ EO, NAC, Balimela/ EO, Municipality, Malkangiri for information and requested to display the Tender Call Notice in their Notice Board.

**Copy to the Notice Board for wide publicity**

**Block Development Officer,  
Malkangiri.**

*[Handwritten signature and date 02/03/2023]*



## PANCHAYAT SAMITI, MALKANGIRI, DIST.-MALKANGIRI

### DETAIL TENDER CALL NOTICE No. 7/2022-23

#### PART – 1 (REQUEST FOR PROPOSAL)

Sealed tenders in conformity with detailed tender call notice with admissible terms & conditions are invited from Original equipment manufacturers/ Authorized dealers/ reputed firms/companies/agencies which will be received up to **5.00 P.M on 15.03.2023** for supply of furniture and other items as stipulated in the Tender Notice and will be opened on **16.03.2023** at **11.00 A.M** in presence of Tender Committee and Tenderers and/or their authorized representatives under the chairmanship of Block Development Officer, MALKANGIRI.

**BID No.** 7/2022-23

#### **Important Dates:**

Date of publishing of Tender : **06.03.2023**

Last date & time for submission of Bids **15.03.2023 up to 5.00 PM**

Opening of Techno-commercial Bids : **16.03.2023 at 11.00 A.M**

#### **Brief Scope of Supply**

BDO Malkangiri would like to provide advanced infrastructure in the field of IT and Computer Science as E- Libraries are there in High Schools being transformed under 5T initiative of Govt. of Odisha. This will help to impart Teaching in a ease of understanding of the students leading to strengthening learning ability. The expenditure towards said Infrastructure up gradation /development shall be funded under the scheme "Mo School Abhiyan-5T High School Transformation Initiative", Govt. of Odisha.

In this regard, BDO Malkangiri is inviting the OEMs/ Authorised Dealers/Reputed Firms/ Companies/Agencies who are ready to supply the required apparatus /digital equipments and extend services to us as per Terms & Conditions defined in such Tenders. The brief scope of supply involves:

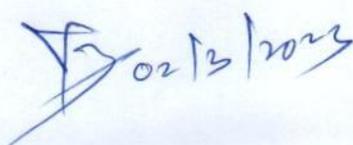
- I. The Apparatus/Digital Equipments are to be procured on item-rate contract basis as per provisions stipulated in various clauses of OPWD. The successful bidders will be responsible for supply, installation and commissioning under scope of supply including maintenance of all components for the desired guarantee/warranty period.
- II. The successful bidder will have to maintain and up keep the supplied / installed/Commissioned Apparatus/ Digital Equipments at specified location for a minimum project period of 03 (Three) years.
- III. To impart Training to teachers/students at targeted schools for operation and maintenance of installed/commissioned apparatus/ Digital Equipments.
- IV. The scope of supply item wise is detailed in Part 3.

#### **Pre-Qualification Criteria**

The bidder should meet the following pre-qualification criteria:

- I. The bidder must be a registered company in India/MSMEs should be in existence since last 3 years or more. Any Consortium in any form is not allowed.

- II. The eligibility of the Bidder will be judged based upon the OEMs credentials. Hence, in case of a bidder happens to be a channel partner, the respective OEM has to authorize in writing on its letter head to allow the Partner to use its credentials for eligibility.
- III. OEMs / Channel partners of OEMs' can participate in this Tender process. For execution of orders, OEM may declare in the Manufacturer's Authorization Form) as its channel partners who will be treated as supplier.
- IV. The OEMs / Channel partner's of OEM's should have presence in Odisha for last 3 (three) Financial Years in the same business area. Documentary evidence with self-attestation is to be attached with the Bid documents.
- V. The Bidder should have not been banned / black listed as on the date of BID opening by any Government Establishment / Govt. Department/ Quasi Govt Department / PSU / Board/ Council or similar Organization on grounds of non-performance, fraud practice, financial irregularities. A self declaration on the letterhead of the bidder duly signed and stamped by the Authorised Signatory required to be submitted.
- VI. Bidders must submit tender specific authorization from the OEM of each of the hardware items including the Computing Device, keyboard and optical mouse with name, address and e- mail ID of the inc. signatory. Bids without such authorizations are liable to be summarily rejected.
- VII. All Hardware items must be quoted with minimum 03 (Three) year on site comprehensive manufacturer's replacement warranty/Guarantee. All the Bidders should produce a certificate from the OEMs regarding their acceptance of responsibility of supply, installation, commissioning and comprehensive maintenance of services during replacement warranty/Guarantee period.
- VIII. Signed copy of Tender document must be submitted along with all the relevant documents. This is required to show that the bidder has accepted all the Terms and Conditions mentioned in this Tender Document.
- IX. However, Block Authority reserves the right to evaluate the Bidder's performance through the report from any Govt. Establishment/Department / Quasi Govt. Dept / PSU / Board/ Council or similar Organization at their own discretion or will ask the bidder to produce Service Satisfaction Certificate from the Customer base mentioned as per above criteria.
- X. The Bidder should submit Tender Specific Authorization Certificate for supply, installation, commissioning and maintenance during replacement warranty period from the OEM.
- XI. The Bidder should submit Technical Brochures of items quoted. Printed and published Brochure and / or Web site reference is essential.
- XII. The bidder should submit self-attested copy of valid GST registration & IT PAN registration certificate. The GST shall be registered in the name of Bidder. The IT PAN registered in the name of Proprietor are also admissible.
- XIII. The Bidder shall submit ISO 9001, 14001, ISO 27001 & ISO 20001 for OEM certificate.
- XIV. The bidder should submit (self-attested) documentary proof in support of each of the above conditions. The incomplete Bid offers will be summarily rejected without any further correspondence.
- XV. The Bidders who will qualify on fulfilling the above criteria may further be called for a technical presentation in order to evaluate the technical understanding and capability of the bidders. Tendering authority shall have all rights to reject or select the bidders for further evaluation.
- XVI. **Sale of Tender papers:-** Bid documents consisting, the schedule of quantities and the set of Terms and Conditions of contract and other necessary documents can be accessed in the Govt. website [www.malkangiri.nic.in](http://www.malkangiri.nic.in) from **06.03.2023 to 15.03.2023** . No Tender paper will be sold at the Panchayat

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Samiti, Malkangiri or any other offices. Interested bidders will have to download the Bid Documents from the said website only i.e. [www.malkangiri.nic.in](http://www.malkangiri.nic.in).

- XVII. The bidders have to submit bid having tender paper cost of requisite amount in shape of Demand Draft/ Banker's cheque in favour of BDO, Malkangiri from any Nationalized/ Scheduled Banks of India payable at SBI, MALKANGIRI.
- XVIII. Tendering Authority reserves the right to accept or reject any or all the offers without assigning any reason there of.
- XIX. The Bid Application required to be submitted to the BDO, Malkangiri, Malkangiri District as per the Terms and Conditions as laid down in the tender specification.

**PART - 2**  
**TERMS AND CONDITIONS**

**1) Price Basis**

- a) Prices shall be quoted in Indian rupees, and shall be inclusive of all applicable taxes. The taxes will be shown separately. TDS deduction shall be made as per the prevailing Govt. Laws/ Notifications.
- b) Bidders are requested to quote the price for complete BOM (Bill of materials) as mentioned in Part-3.

**2) Validity Period of Tender**

Price quoted shall remain valid for a period of **90 (Ninety) days** from the scheduled date of Bid submission.

**3) Insurance**

The equipment supplied vide this this Tender shall be fully insured against loss or damage incidental to manufacturer or acquisition during transportation, storage, delivery and installation and handover to the tendering authority

**4) Payment Terms :** No Advance payment shall be made in any case. 95% payment of total Bill shall be made released/ paid after successful Installation and commissioning of Desktop Computers in all respect as per scope of supply and certification of the Engineer-in-Charge. However, 5% of remaining bill shall be released/paid after completion of 03(Three) years of warranty/Guarantee Period provided satisfactory repair/maintenance/servicing of Installed/Commissioned Desktop Computers during warrantee/Guarantee Period.

**5) Delivery Schedule**

The complete setup shall need to be installed and commissioned at site within **10 (Ten) days** from the date of written order for commencement of work/supply.

**6) Penalty**

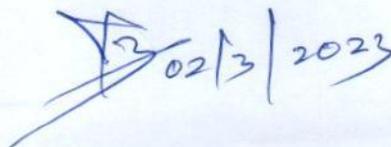
In case of delay in supply/commissioning/installation of IFP Display Board, the penalty would be imposed by the Tendering Authority as per codal provisions of OPWD.

**7) Warranty/Guarantee**

The period of Warranty/Guarantee on all supplied equipment's shall be minimum 03(Three) years. Any repair/replacement, if required during the Warranty/Guarantee Period shall be provided by the supplier at his own cost and without any financial liability to this office.

**8) Submission of Bids**

The Bids have to be submitted in physical mode/ form to the BDO Malkangiri with Technical cum Pre-qualification Bid in one envelope and Financial Bid in another envelope. Both the envelopes should be kept in

  
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another Bigger size envelope with the name of the bidder & the Name of the work should be super scribed in Capital Letters on the envelope.

#### 9) Evaluation of Bids

- a) Tendering Authority shall evaluate the bids in respect to the substantive responsiveness of the bid or otherwise. Tendering Authority shall carry out detailed evaluation of the substantially responsive bids. Tendering Authority shall check the bid to determine whether they are complete, whether any computational errors have been made and required any sureties have been furnished or not.
- b) Any Arithmetical error shall be allowed for rectification on following basis
  - I. If there is a discrepancy between the Unit price and Total price that is obtained multiplying the unit price and quantity, the unit price shall prevail and the total price shall be allowed for correction by the Purchaser.
  - II. In case of discrepancy between words and figures, the amount in words shall prevail upon.
- c) A bid determined as substantially non-responsive shall be rejected by the Tendering Authority.
- d) TENDERING AUTHORITY may waive any minor infirmity or nonconformity or irregularity in the bid which does not constitute a material/service deviation.
- e) TENDERING AUTHORITY shall evaluate in detail and compare the bids which are substantially responsive.
  - f) Total Cost of Hardware, Software fixing and Services inclusive of all taxes (As asked at point C in Financial Bid format) will be considered for the evaluation of L1 bidder

#### 10) GST Registration:

The bidder must have valid GST Registration during submission of Bid.

#### 11) Termination of Default

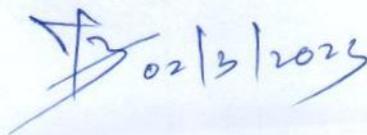
BLOCK TENDER COMMITTEE may, without any prejudice to any other remedy for breach of contract, by written notice of default, sent to the contractor, terminate this Bid in whole or in part.

- a. if the Bidder/Supplier fails to deliver any or all the services/goods within the time period specified in the supply order, or any extension thereof granted further by BLOCK TENDER COMMITTEE
- b. if the Bidder fails to perform any other obligation(s) under the contract and
- c. if the Bidder, in either of the above circumstances, does not take remedial measure to comply his failure within a period of 07(Seven) days (or such longer period as the Bid Authority may authorize in writing) after receipt of the Default Notice from BLOCK TENDER COMMITTEE.
- d. In the event BLOCK TENDER COMMITTEE terminates the contract in whole or in part pursuant to above clause, BLOCK TENDER COMMITTEE may procure, upon such Terms and Conditions in such manner as it deems appropriate, Goods/Services similar to those undelivered and the Bidder shall be liable to BLOCK TENDER COMMITTEE for any excess cost for such similar Goods/Services. However, the Bidder shall continue the performance of the Bid to the extent not terminated.

#### 12) Blacklisting. The firm shall be black-listed, if it is found that:-

- i) Forged documents are submitted OR
- ii) If it becomes responsive on the basis of submission of bogus/and false certificate/information. OR
- iii) In case of non-supply of materials or supply of substandard quality or supply of materials found to have been previously used or having reconditioned parts.

13) Bidder shall not have been debarred/black listed by The Central Govt./State Govt./ Public Sector Undertaking/any other Local Body. If in future, it is known/brought to the notice of The BLOCK TENDER

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COMMITTEE, during the tenure of this contract, that any disciplinary/penal action is taken against the bidder due to violation of Terms and Conditions of the any tender allotted to the Bidder. The Bidders / Manufactures who are amounts to cheating/depicting of amplified intention anywhere in The BLOCK TENDER COMMITTEE, MALKANGIRI or either by any of Central Govt./State Govt./Public Sector Undertaking/any other Local body, The BLOCK TENDER COMMITTEE, MALKANGIRI will be at discretion to take appropriate action as it deems fit.

- 14) The quantity as detailed in the scope of supply may exceed to the extent of 100% for **one Calendar year** to the discretion of administrative power accorded by the Tender Inviting Authority as the case deemed fit. In case of excess requirement, a separate supply order will be issued to the successful Bidder with due intimation.
- 15) All the above conditions should be strictly adhered to failing which the tender will be treated as non-responsive and no correspondence will be entertained in the matter.
- 16) In case of any dispute, the decision of the Block Development Officer, Malkangiri is final.
- 17) If any legal dispute arises, the Jurisdiction of the matter is limited /subjected within Malkangiri District only.

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**PART 3**

**Project Sl. No. 1 "Supply, Installation & commissioning of Desktop Computers"**

<u>Sl. No.</u>	<u>Item with Technical specification</u>	<u>Technical specification provided by OEM/ Supplier</u>	<u>Qty. (Nos)</u>	<u>Unit Cost (Rs)</u>	<u>GST Rate (In %)</u>	<u>GST Amount (Rs)</u>	<u>Total Price with Tax(Rs)</u>
	Cabinet Form Factor	Tower (13.1 to 26 Litres)	80				
	Chassis	Standard Chassis					
	Chipset	Intel® H670 Chipset					
	Processor Make	12th Generation Intel® Core™ i3 Processors					
	Processor Description	Processors 3.30 GHz to 4.30 GHz, 12MB smart cache					
	Operating System	Microsoft Windows 10 Professional					
	RAM Size (GB)	DDR4 8GB 3200 MHz					
	Minimum DIMM Slot	2 or Higher					
	RAM Expandability up to (using spare DIMM Slots in GB)	64 GB					
	Integrated Graphics	Intel® UHD Graphics 770					
	Audio	Integrated audio controller with internal speaker					

*[Signature]*  
02/03/2023

Storage	500 GB Hard Disk + 512 GB SSD
Networking	Integrated 10/100/1000 Ethernet Controller
Wi-fi	In-Built
Ports and Connectors	Front: 1 headphone/microphone combo; Minimum 6nos of USB in front for easy access Rear: 1 HDMI; 1 line in; 1 line out; 1 power connector; 1 RJ-45; 1 VGA; 2 USB 2.0
Slot for Up gradation	As provided by the Manufacturer
Security	Trusted Platform Module TPM 2.0 , Integrated Intrusion Sensor
Hardware Security lock slot	Security lock slot
Power Supply	180Watt with 90% efficiency
Certifications	ISO9001,14001,20001,27001 for OEM
Keyboard & Mouse	USB Keyboard; USB Optical Mouse of same OEM make
Monitor	19.5" LED, Both HDMI and VGA Option
Years of Warranty	3 Years Onsite Warranty by default
Anti-Virus	Cloud standard with 01 year subscription of any reputed make

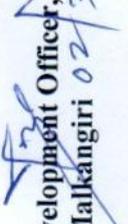

*[Signature]*  
02/12/2023

	Included Software	Microsoft Office version	Genuine					
1	Total Price (Rs)							
2	Transportation charge							
3	Installation charge							
4	Discount@__%							
5	Net Price (in Rs) (1+2+3-4)							
6	In Words:							

N:B. 1. The above mentioned quantity may vary  $\pm 10\%$  during supply of consignment.

2. The Net Price per Unit Computer system shall include GST, transportation, loading and unloading, installation and other admissible charges if applicable.

- The financial evaluation will be based on item rate comparison and negotiation with the Lowest bidder.
- All the Hardware should be minimum 03(Three) years or more onsite comprehensive replacement warranty from the date of commissioning.
- Bidders must provide the MAFs (Manufacturer's Authorization Form) for all equipments quoted in the proposal.
- All OEMs of the offered product/solution of the bidders must have their owned or authorized service/support centre operational for at least last 3 years in Odisha. Bidders are required to submit their undertaking supported with confirmation of OEM with details of such service centres in Odisha with contact person, mobile no, address, years of operation of the Service Centre, supported credentials/orders/customers satisfactory certificate.
- The required mentioned quantity of project/product may vary up to less/more (</>) of 10%.

  
**Block Development Officer,**  
 Malkangiri 02/3/2022

Signature with seal of  
Firms/Companies/ Agencies/Contractors.

Corresponding Address with Mob. No. of  
Firms/Companies/ Agencies/Contractors.

Annexure-1

Bid Security Declaration

Notice Inviting Tender No. :

To

The Block Development Officer,  
Panchayat Samiti, At/Po-MALKANGIRI,  
Dist-Malkangiri, Pin-764048, Odisha

Dear Madam/ Sir,

1. I/We Mr./Ms.....authorized person to sign the bid documents for tender for.....do hereby declare that I/We have gone through the entire tender documents including the condition that bid must be supported by a Bid Security Declaration form and undertake to comply with them;
2. I/We further declare that we will not withdraw our bid or modify our offer during the period of validity of the bid after the deadline for submission of such documents;
3. If I/We withdraw or modify the bids during the period of validity, or if I/We are awarded the contract and fail to sign the contract, or to submit a Performance Security before the deadline as defined in the tender document/LOA/P.O.W.O, we will be suspended for the period of time specified in the debarment clause in the tender document from being eligible to submit bids/ proposal for contract with Panchayat Samiti, MALKANGIRI.
4. I/We understand this Bid Security Declaration shall cease to be valid if I am/ we are not the successful Bidder.



Place and Date:

Signature of the Tenderer  
Name/Seal:-

Address:

Bid Submission & Declaration

Notice Inviting Tender No. :

To

The Block Development Officer,  
Panchayat Samiti, A/Po-MALKANGIRI,  
Dist-Malkangiri, Pin-764048, Odisha

Subject: Submission of Bid for Award of Work  
Dear Madam/ Sir,

In response to the TENDER No. \_\_\_\_\_ Dated \_\_\_\_\_ of the above Tender, I/We, \_\_\_\_\_ proprietor / Director / authorized signatory, am competent to sign this declaration and execute this TENDER document. I/We, the undersigned, offer to provide information/ document in accordance with your TENDER Reference No. .... dated ..... We are hereby submitting our Bid, as per Tender conditions including submission of Bid Security Declaration form.

I / We hereby declare that our organization is having unblemished past record and was not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular.

I/We have carefully read and understood all the Terms and Conditions of the Tender and undertake to abide by them;

The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We, am/are well aware of the fact that furnishing of any false information/fabricated document and any misinterpretation contained in it would lead to rejection of my Tender at any stage besides liabilities towards prosecution under appropriate law including forfeiture of EMD

  
02/3/23

Signature of the Tenderer

Name/Seal:-

Address:

Place:

Date:

Annexure-3

No Relation Certificate

Certified that I am/we are not related any way to any officer of the rank of Block Development Officer/Assistant Executive Engineer /  
JE/GPTA Level of Panchayat Samiti, Malkangiri by which tender process will be affected.

  
02/2/23

**Signature with seal of  
Firms/Companies/ Agencies/Contractors.**

Work Experience Certificate

Certified that I/we have executed the following important works details of which are given as per the Performa below:

Sl. No.	Name of the Work	Location	Tender value of the work	Time of completion	Name of Organization etc. in which jurisdiction the work executed
1	2	3	4	5	6

*[Handwritten Signature]*  
02/12/23

Signature with seal of  
Firms/Companies/ Agencies/Contractors.