

# GOVERNMENT POLYTECHNIC, MALKANGIRI: ODISHA

Letter No.900/ Date: 05.07.18

## Tender Call Notice

Sealed Tenders are invited from interested reputed manufacturers/ authorized Suppliers/Dealers having GST & IT clearance certificate of last 3(Three) years for providing 100 Nos. of Chairs- **Earl Mid Back** (Revolving) with arms for Computer Lab and e-Library of Govt. Polytechnic, Malkangiri, Odisha. The evaluation forms & format of quotation completed in all respect should reach the undersigned on or before Dt.20.07.2018 by 1:00 PM and shall be opened on the same day at 3:00 PM in presence of the bidders or their authorized representatives. The bidders to submit a Bank Draft of Rs 500/- towards cost of Tender paper downloaded from the District Web site or received from the office of the Principal, Government Polytechnic, Malkangiri & the same to be submitted along with the bid document.

**Preference will be given to products with ISI/ISO certification.**

The undersigned is reserves the right to accept or reject the tender without assigning any reasons thereof.

For Tender Form and other Details visit: - [www.malkangiri.nic.in](http://www.malkangiri.nic.in)

### **1. Name of the items**

Chairs- Earl Mid Back (Revolving) with arms

### **2. Bid Price**

- a) The transportation charges also to be included in the Bid Price.
- b) All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.

### **3. Each bidder shall submit only one quotation.**

### **4. Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

### **5. Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly signed and
- (b) Confirm to the terms and conditions, and specifications.
- (c) Products with ISI/ISO certification shall be preferred.

6. Award of contract

- 6.1 The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price. However products with ISI/ISO certification shall be considered taking into consideration of quality and durability instead of lowest bid.
- 6.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiry of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. Payment shall be made after delivery of the goods at Govt. Polytechnic, Malkangiri, Odisha & after verification by the team of Govt. Polytechnic, Malkangiri, Odisha through RTGS/NEFT after submission of the bills and vouchers.
8. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
9. Any legal dispute arising out of this is subject to Malkangiri district jurisdiction only.
10. Notwithstanding the above, Govt. Polytechnic, Malkangiri, Odisha reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter. The bidders may be present in person or through one of their representative(s) during the opening of quotations as per the date and time fixed by the Principal, Govt. Polytechnic, Malkangiri, Odisha.
11. A sum of Rs. 8,500/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the Principal, Govt. Polytechnic, Malkangiri, Odisha payable at SBI, MALKANGIRI and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
12. The 1<sup>st</sup> Lowest Bidder cannot claim to supply the articles, as the articles will be purchased as per the specification & quality.

  
Principal

Govt. Polytechnic, Malkangiri

Memo No 901 Dated. 05-07-18

Copy submitted to the Collector & Dist. Magistrate, Malkangiri with a request to kindly affix the above tender call notice in their notice board for wide publicity.

  
Principal

Govt. Polytechnic, Malkangiri

Memo No 902 Dated. 05-07-18

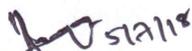
Copy submitted to the P.D, DRDA, Malkangiri / P.A, ITDA, Malkangiri / Executive Engineer (R&B), Malkangiri / Block Development Officer, Malkangiri / General Manager, DIC, Malkangiri / Principal, ITI, Malkangiri / DIPRO, Malkangiri to affix the above tender call notice in their notice board for wide publicity.

  
Principal

Govt. Polytechnic, Malkangiri

Memo No 903 Dated. 05-07-18

Copy submitted to Dist. Informatics Officer, NIC, Malkangiri to up load the tender call notice in the NIC web site till 19.07.2018.

  
Principal

Govt. Polytechnic, Malkangiri

**EVALUATION FORM( Proof of Documents to be submitted along with the bid document)**

1	Name of the manufacturer/ Supplier /dealer	
2	Full address Telephone no. Fax no. E-mail address :	
3	Are you a Manufacturer/ dealer/supplier	
4	Income tax Acknowledgement Receipt of last 3years (Copy to be attached)	
5	TIN / PAN No. (with copy of certificate)	
6	Up to date GST Clearance Certificate (Copy to be attached)	

I do hereby certify that the above mentioned particulars are true and correct.

**Full Signature of the Bidder:**

**Date:**

**Seal**

**DECLARATION BY THE BIDDER:**

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I have signed and submitted the bid personally/ under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by such terms and conditions. This is also certified that our manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature:

Date:

Name

Address

Designation:

**FORMAT OF QUOTATION \***

Sl. No.	Description Goods Model <del>XXXXXXXXXXXX</del>	Per Unit	Rates offered (Including all taxes & installation)
1	Chairs- Earl Mid Back (Revolving) with arms	1	

Signature of the

Bidder

Name of the Firm/Agencies

Address

Date

Place

Seal