



ନିର୍ବାଚନ ପଞ୍ଜିକରଣ ଅଧିକାରୀ ତଥା ଉପ-ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ, ମାଲକାନଗିରି

OFFICE OF THE ERO-CUM-SUB-COLLECTOR, MALKANGIRI



No 4339 /XXVI-13/2018.

Date. 8 .08.2018

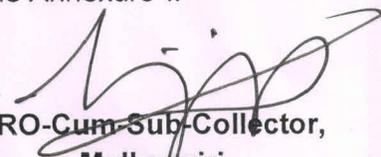
**QUOTATION CALL NOTICE**

Sealed quotations in plain paper / letter pad are invited from intending firms / Authorized Dealers / Suppliers for supply of the election related materials along with samples to the office of ERO-Cum-Sub-Collector, Malkangiri. The details of the items, specification & terms and conditions are given below.

**Terms and conditions of the quotation call Notice**

- 1) The quotationers should have valid GST No (self attested copy of the GST registration certificate is to be attached).
- 2) The Quotationers must submit copy showing up to date deposit of GST.
- 3) The quotationers should have valid PAN (copy to be submitted).
- 4) The Quotationers shall have to furnish their offer (rate) of the items per unit as detailed in the format (at Annexure-II). The total offer price per unit shall be inclusive of GST, transportation and delivery charges. The price quoted shall be valid for the period of one year from the date of signing of agreement/ finalization of tender.
- 5) The Quotationer shall deposit non-interest bearing earnest money of Rs.5000/- (Rupees five thousand) only in shape of Account payee Bank Draft payable in favour of the Sub-Collector, Malkangiri which will be refunded to the Unsuccessful quotationers whose quotations are not accepted/Rejected. The EMD of the successful quotationer will be refunded after completion of the validity period.
- 6) The actual work orders for supply of material are given to the selected vendor well in time and at the appropriate time after the announcement of polls. The materials are to be delivered at Office of the Sub-Collector, Malkangiri within 7 days from the date of issue of supply order.
- 7) The quotationer shall have to submit the list of experience certificate towards supply of such type of election related materials, if any (only copy of work order to be submitted).
- 8) The quotations should reach the undersigned on **16.08.2018 by 1.00 P.M. through Registered post/speed post only** and the same shall be opened on the same day i.e. on **16.08.2018 at 4.00 P.M.** in the presence of the Quotationers or their authorized representatives in the Office chamber of Sub-Collector, Malkangiri.
- 9) Attested Xerox copies of clearance Certificates in connection with Sales Tax, Income Tax, & DIC etc. should be furnished along with the quotations. Preference will be given to the SSI Units / manufacturers of Malkangiri District.
- 10) The Quotations received in incomplete form or after the scheduled date & time shall be summarily rejected. The purchase committee reserves the right to reject all or any quotationer without assigning any reason thereof. The purchase committees are not bound to accept the lowest financial bid and reserve the right to negotiate the rates and other terms and conditions with the lowest quotationer. The quantity of the items will be informed to the successful Quotationer well in advance.
- 11) On delivery, the products supplied shall inspect to ascertain the quantity/specification/quality for which the order was placed, if, it turns out to be otherwise, the acceptance of delivery shall be refused and ask for explanation supplying so.
- 12) If the Quotationer fails to supply the order in full and good condition within the stipulated period may lead to forfeiture of E.M.D and action as deemed proper may be taken against the quotationer.

The list of Election Materials is attached in the Annexure-I.

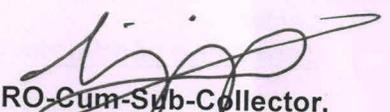
  
ERO-Cum-Sub-Collector,  
Malkangiri

Memo No 4340 /2018

Date. 8 .08.2018

Copy submitted to the District Election Officer & Collector, Malkangiri / G.M. DIC, Malkangiri / District Treasury Officer, Malkangiri for information and necessary action.

Copy forwarded to the Deputy Chief Electoral Officer-cum-Deputy Secretary to Government, Home (Elections) Department, Odisha, Bhubaneswar for information and necessary action.

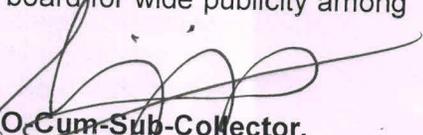
  
ERO-Cum-Sub-Collector,  
Malkangiri

Memo No 4341 /2018

Date. 8 .08.2018

Copy forwarded to all the Tahasildars, B.D.Os of this District/ Executive Officer, NAC, Balimela/ Executive Officer, Municipality, Malkangiri / Project Director, DRDA, Malkangiri / Project Administrator., ITDA, Malkangiri / All District level office in Malkangiri for information. They are requested to publish the same in their office notice board for wide publicity.

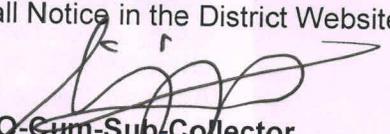
Copy along with enclosure forwarded to this office notice board for wide publicity among the public.

  
ERO-Cum-Sub-Collector,  
Malkangiri

Memo No 4342 /2018

Date. 8 .08.2018

Copy along with enclosures is forwarded to the District Informatics Officer, N.I.C, Malkangiri for information and he is requested to upload this quotation call Notice in the District Website for wide circulation.

  
ERO-Cum-Sub-Collector,  
Malkangiri



**ANNEXURE-I****LIST OF ELECTION MATERIALS**

<b>SI.No</b>	<b>Name of the item</b>	<b>Quote Rate per item</b>
1	2	3
1	Trunk Boxes (24"x12"x10")	
2	Lantern	
3	K.Oil Container (2 liter)	
4	Screen (2 meter piece Red colour)	
5	Lock & key (Mobaj-3)	
6	copying pencil	
7	Ball point Pen (Blue)	
8	Ball point Pen (Red)	
9	Alpin (20 gm Pkt)	
10	Sealing Wax (10 piece per packet)	
11	Gum paste (100 MI.)	
12	Candle sticks (6" size)	
13	Nail (2" size)	
14	Metal seal	
15	Sutuli (100 gm bundle)	
16	Self inking Stamp pad (Purple colour)	
17	Stamp pad ink bottle (50 ml)	
18	Empty Cigaraee Tin	
19	Card Board for strengthing paper seal	
20	Nedle (Big size)	
21	Thread (20 mtr Bundle)	
22	Piece of cloth to remove the oil from finger	
23	Blade	
24	Match Box	
25	Cello Tape (2 mtr. small size)	