



OFFICE OF THE PRINCIPAL

EKALAVYA MODEL RESIDENTIAL SCHOOL, MALKANGIRI

(Supported by ST & SC Dev. Dept., govt of odisha)

At-Champanagar, PO- Challanguda, PS/Dist-Malkangiri, PIN-764 045

Email id- emrsmalkangiri@gmail.com, website-www.omtes.org/emrs/mkg

Notice No. **140**

TENDER FORM

Date. **08/08/2018**

(NOT TRANSFERABLE)

Firm Name:

Contact No.

At.

PO.

P.S.

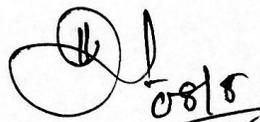
Dist.

State.

PIN Code.

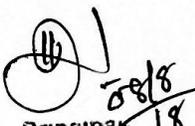
Sub: Tender for the supply of

1. Sealed tender for the supply of the articles shown in the attached statement are invited by the undersigned on behalf of Ekalavya Model Residential School, Malkangiri. Last date of issue of the tender form is up to **01.30 PM** on Dtd. **29/08/2018** and last date of submission of the tender papers up to **05:00 P.M.** on Dtd. **29/08/2018** by **Speed Post/ Regd. Post and Drop Box** only. The tender should be sent in a strong sealed envelope with marked as "**TENDER FOR THE SUPPLY OF**" on the top of the same. The tender will be opened in the **Office of the Principal, EMRS, Malkangiri** on **Dtd. 30/08/2018 at 11.00 AM**. The bidder/ their representatives must remain present.
2. The tender paper should be submitted according to the terms and conditions specified below from Serial No- **03 to 22** which must be obeyed and regulated by all the parties and the undersigned very strictly.
3. The Rate should be favourable to the school and should be inclusive of all taxes and freight, or imposition whatever liable in respect of the supplies. The Ekalavya Model Residential School, Malkangiri shall not pay any tax, freight or fitting charges, etc.
4. **There should not be any over writing, corrections in the Tender paper.** If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected.
5. The Bidder should submit the samples of the items before the committee. The committee reserves the right to reject the L1 Bidder, if the quality/ price of the items are not found satisfactory. On the acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of O.G.F.R.
6. The Bidder Should Submit his/her tender form along with original money receipt, If the bidder obtains the tender paper from District Website www.malkangiri.nic.in , he should enclose a Demand Draft of Rs. 200 (Two Hundred) in the below mentioned name ,in a separate envelope with the tender document. The bidder should enclose Earnest Money Deposit (EMD) with tender paper as specified in SI No. 20. In form of **Bank Draft/ Banker's Cheque in favour of EKALAVYA MODEL RESIDENTIAL SCHOOL, MALKANGIRI** payable at SBI, Malkangiri, or fixed Deposit at Bank duly pledged in the Name of **EKALAVYA MODEL RESIDENTIAL SCHOOL, MALKANGIRI, ODISHA STATE** which will be refunded in the event of rejection of the tender. The earnest money deposit (EMD) will be forfeited in the event of failure to comply with contract. In the event of the tender being accepted, the earnest money shall be retained as a safeguard against any defect appearing in the articles supplied within the period of deposit. No interest is payable on EMD.


Principal **LY**

**Ekalavya Model Residential School
Champanagar, Malkangiri**

7. If the contractor fails to supply the articles as in whole or partly within the stipulated time period as per the Letter/ Supply order, the undersigned shall have the liberty to purchase the articles from the market or get the rest of contract completed by any other person or firm and the difference of price, if any shall be deducted from the EMD/Pending Bills and in case any amount in excess is paid by the undersigned the contractor shall be liable to pay that amount.
8. The quantity of articles indicated in the attached statement may be increased or decreased or nil at the discretion of the undersigned without assigning any reason.
9. The **hiking of price** of any article in the tender period mentioned here is strictly prohibited. No request regarding this matter is to be considered.
10. Prior to acceptance of the Tender, the undersigned reserves the rights to call for samples or **demonstration** and the contractor shall be liable to supply the sample and to demonstrate with free of cost at the time opening of tender. Duly filled in the **Annexure-01** i.e. '**Undertaking by the supplier**' should be submitted along with the tender paper, else the tender paper will be rejected.
11. The rate quoted by the contractor shall hold goods up to **31.03.2019**. For the branded items, if there would be some free gift schemes that is marked on the packing the same would be liable to be supplied with the articles on free of cost also and be shown in the bill. Payment will be made by A/C Pay Cheque, in case of payment by DD/RTGS/NEFT, Bank Charges will be deducted from the payment. So the parties are requested to submit their Bank details i.e. given in **Annexure-02**.
12. In case of Grocery, vegetable and non-veg items, this tender rate will remain valid till finalization of the new tender for the F.Y. 2019-20. In hard cases, if the market rate fluctuates to a considerable sum, then negotiation is considerable (only for grocery and vegetable and non-veg items) after due market survey by the school.
13. In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for would be subjected to inspection by the undersigned/ Physical Verification Committee/Concerned Person and are liable to be rejected the article supplied, if not according to approved samples or do not confirm to the specifications prescribed.
14. In case of Daily Used Articles (Toilet Items) (██████████), party will demonstrate the items with packet/cover packing with MRP. The bidder will have to supply once in every month or as according to the need of the school.
15. In case of Grocery Items in **Section-B of Annexure-03**, parties are requested to fill up the Percentage of Discount on MRP as per instruction.
16. In no case the payment will be made above **MAXIMUM RETAIL PRICE (MRP)**.
17. In the Tender Form, Brands/Names of the manufacturer of a few products are given. No change/ Addition/ Alternation in the Tender schedule are allowed. In case a party is applying tender for more than one item then separate tender forms should be kept in separate envelopes having all required documents separately. The envelope in which Tender documents are kept must be sealed with gum.
18. Any hindrances will never be excused. If seen, then immediately the tender will be cancelled and the EMD will be forfeited which can't be challenged under any court of law. The undersigned has right to reject this tender at any time without any prior notice which can't be challenged under any court of law.
19. The EMD Amount shall be paid to the bidder after six months from the date of completion of supplies. EMD will be returned by cheque/DD by deducting the service charges of the bank.


Principal
Ekalavya Model Residential School
Champanagar, Malkangiri

20. No advance money will be paid to any bidder. In case of Supply of uniform, payment against partly supply is strictly denied. Payment will be made after supply of all the required items and verification of all the submitted bills as per order/letter. Measurement of students and distribution of uniform must be done in the presence of the bidders/ their representatives with concerned school staff. But, the measurement of girls will be taken by providing a lady tailor. Bidders must supply the dress materials as per the actual measurement and size taken by him.
21. Details of EMD for various items are shown below:-

SI No	Units/ Items	Earnest Money Deposit (EMD) (in Rs.)
01	Grocery Items	15,000/-
02	Non-Veg items	4,000/-
03	Bakery & Sweets	1,000/-
04	Computer Lab	2,000/-

Registration of Firm & GSTIN Clearance certificate is not necessary for SI No. 02 & 03.

22. The sealed tender should invariably contain the following:

Check List

(Signed by the Authorized person on all pages with date and seal in all document enclosed except Demand Draft.)

1. Original Money Receipt or Demand Draft towards purchase of Tender paper of Rs.200/- Demand Draft only in favour of **EKALAVYA MODEL RESIDENTIAL SCHOOL, MALKANGIRI** payable at **Malkangiri Road Branch**.
2. Earnest Money Deposit (EMD) in shape of BD/BC/FD Pledged as per instruction (SI. No.06).
3. Tender Paper in original with signature on each page.
4. Quoted list with specifications as per Annexure/s.
5. Copy of the GSTIN/ UIN with GST registration certificate of concerned firm.
6. GST and other Tax clearance certificate/ Deposit Receipt up to 31.03.2018 from the competent authority.
7. Xerox copy of PAN card and acknowledgement of IT return of last 3 years.
8. Undertaking (Annexure -1)
9. Bank Account details (Annexure-2) – Please, enclose Bank pass book front page!
10. In case of Dealer, Dealer certificate to be attached.

Declaration:

I have read, confirmed and agreed with all the above stated terms and conditions given by the school and submitted the above stated documents which are correct and authentic to the best of my knowledge and belief.

Principal
EMRS, Malkangiri

Seal & Sign of the Party



Principal
Ekalavya Model Residential School,
Champanagar, Malkangiri

UNDERTAKING BY THE SUPPLIER

I/We M/s _____ do fully agree with the terms and conditions specified in Paragraph 3 to 22 and enclose the rates of items as per list and specifications given by Principal, EMRS, Malkangiri, Odisha against which I/we will never violate or disobey, else the authority will take any action against me/us, must be abided.

Firm Name:

Contact No.

At.

PO.

P.S.

Dist.

State.

PIN Code.

Date:

Seal of Firm with signature of the Party
(On a revenue stamp)

Witness of two persons :

1- Name :

Contact Number:

At.

PO.

P.S.

Dist.

State.

PIN Code.

Date:

Signature of First Witness

2- Name :

Contact Number:

At.

PO.

P.S.

Dist.

State.

PIN Code.

Date:

Signature of Second Witness



Ekalavya Model Residential School,
Champanagar, Malkangiri

Annexure-02

Enclosed the page of bank pass book where Account details are mentioned.

01. Name of the Account Holder-

02. Address Details of the Account Holder-

03. Account Number-

04. Type of Account- Savings Bank Account/ Current Account/ Cash Credit

04. Bank Name-

05. Branch Name-

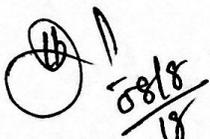
06. IFSC Code-

07. PAN Number-

08. Mobile Number-

Date-

Seal & Sign. Of the bidder

Handwritten signature and date: 08/18

Principal
Ekateva Model Residential School
Champanagar, Malkangiri

Annexure-03

EKALAVYA MODEL RESIDENTIAL SCHOOL, MALKANGIRI
Supported by the ST & SC DEV. DEPT., Govt. of Odisha
Quotation for Supply of Grocery Items

1. Name of the party/firm:.....
2. GST Registration No. of the Firm:..... Valid up to.....
3. Earnest Money Deposited Rs.15, 000.00 Vide Bank Draft No: _____, dtd.

Specification for the supply of Grocery Items

The suppliers should go through the specification very strictly before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The supplier should quote price of each item only for Section-A (From Serial No-01 to 51) & %age Discount on MRP for the items in Section-B (From Serial No-52 to 67). It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single items in the name of quality; the same will not be considered.

SECTION-A (From Serial No-01 to 51)

Sl. No.	Name of the Items	Specification	Unit	Rate Quoted (in Rs.)
1	Arua Rice	Kheer rice	Per kg	
2	Chuda	Best quality	Per Kg	
3	Atta(Wheat Flour)	Ashirbad	5 kg Packet	
		Silver Coin		
		Rista		
4	Besan	Swastik	Per 1 kg	
		Sanskar Brand		
		Ruchi		
5	Maida	Ruchi	Per kg	
6	Suji motadana	Standard brand	Per Kg	
7	Harad Dal (non-polish)	Big size Best Quality	Per Kg	
8	Moong Dal	Best Quality	Per kg.	
9	Chana Dal	Best quality	Per kg.	
10	White motter	Best quality	Per kg	
11	Kabuli chana	Best quality(big-grain)	Per kg	
12	Rajma	Best quality	Per kg	
13	Amul spray	Refill pack	Per kg	
14	Kaju(whole)	Big Best quality	Per kg	
15	Biscuit Rs.5.00	Britania	Per PACKET	
		Bisk Firm	Per PACKET	
		ITC	Per PACKET	


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Sl. No.	Name of the Items	Specification	Unit	Rate Quoted (in Rs.)
16	Kaju(Dust)	Big Best quality	Per kg	
17	Kismiss	Best quality	Per kg	
18	Dal chiny	Best quality	Per kg	
19	Elaichi (small)	Best quality	Per kg	
20	Elachai(Big)	Best quality	Per kg	
21	Lawang	Best quality	Per kg	
22	Goolmircha	Best quality	Per kg	
23	Char Magaja	Best Quality	Per kg	
24	Mixture	Local Made	Per kg	
25	3D Flying (Chips)	Best Quality	Per kg	
26	Sugar motadana	Best quality	Per kg	
27	Semiya	RuchiP	Per kg.	
28	Pickle (mix)	Nilon	Per Kg	
		Priya	Per Kg	
		Swad	Per Kg	
29	Chowmein Noodles	Best Quality	Per kg	
30	Corn (Makka Seeds)	Best Quality	Per kg	
31	Hingu	Cycle brand	Per kg	
32	Press Khali(100pc)	Best quality	Per Pkt	
33	Press Dana(100pc)	Best quality	Per Pkt	
34	Disposable glass	100 Nos.pkt	Per Pkt	
35	Paper plate	100nos pkt(big size)	Per Pkt	
36	Vim Powder	Hindustan	Per Kg	
37	Tea Leaf	Tata tea	Per Kg	
38	Tejpatta	Best quality	Per Kg	
39	Salt	Tata Sait (Tata-i-Shakti)	Per kg	
		Nirma		
		ITC		
40	Dry Chilly	Best quality	Per kg	
41	Mustard seed	Best quality	Per kg	
42	Phutan	Best quality	Per kg	
45	Meal maker (Soya Badi) Small in Size	Ruchi	Per Kg	
		Safcla	Per Kg	


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SECTION-B (From Serial No-46 to 56)

Sl. No.	Name of the Items	Specification	Unit	%age Disc. on MRP
46	Curry powder	Ruchi	Per kg.	
		Swadist		
		Everest		
47	Haldi powder	Ruchi	Per kg.	
		Swadist		
		Everest		
48	Chili Powder	Ruchi	Per kg	
		Swadist		
		Everest		
49	Chicken Masala	Ruchi	Per kg.	
		Swadist		
		Everest		
50	Garam Masala	Ruchi	Per kg.	
		Swadist		
		Everest		
51	Meat masala	Ruchi	Per kg	
		Swadist		
		Everest		
52	Sambar powder	Ruchi	Per kg	
		Swadist		
		Everest		
53	Jeera powder	Ruchi	Per kg	
		Swadist		
		Everest		
54	Kasturi methi	Ruchi	Per kg	
		Swadist		
		Everest		
55	Kasmir Chilli	Ruchi	Per kg	
		Swadist		
		Everest		
56	Refined oil	Ruchi	Per ltr	
		Fourtune		
		Safola		



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 Ekshavya Model Residential School,
 Champanagar, Malkangiri

Sl. No.	Name of the Items	Specification	Unit	%age Disc. on MRP
62	Refined Oil	Ruchi	20 ltrs Tin	
		Sunflower		
		Double Hiran		
63	Mustard Oil	Ruchi	Per ltr	
		Dhara		
		Double Hiran		
64	Tomato Souce certified brand) (FPO	Kissan	750 Gm Bottle	
		Maggi		
		Subash		
65	Soya Sauce certified brand) (FPO	Kissan	750 Gm Bottle	
		Maggi		
		Subash		
66	Chilli Souce certified brand) (FPO	Kissan	750 Gm Bottle	
		Maggi		
		Subash		
67	Vinegar certified brand) (FPO	Ruchi	750 Gm Bottle	
		Subash		

Date:

Place:

Seal & Signature of Supplier


Principal

Ekatevye Model Residential School
Champanagar, Malkangiri

Annexure-04

EKALAVYA MODEL RESIDENTIAL SCHOOL, MALKANGIRI
(Supported by the SC & ST DEV. DEPT., Govt. of Odisha)
Quotation for Supply of Non-Veg Items for the boarders

- 1 Name of the party/firm:
- 2 Registration No. of the Firm:..... Valid up to.....
- 3 Earnest Money Deposited Rs. 4, 000.00, Vide Bank Draft No: dt.....

PARTICULARS OF THE ITEMS:

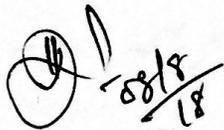
(Don't overwrite and kindly fill the table as per specification mentioned below.)

Sl.No.	Name of item	Specification	Unit	Quoted Price
1	Broiler Chicken	Undresses	Per Kg.	
2	Broiler Chicken	Dressed (Skin Less)	Per Kg.	
3	Fish (Rohi /Vakura 1kg or above size)	Undresses	Per kg	
4	Fish (Rohi /Vakura 1kg or above size)	Dressed	Per kg	
5	Goat's Meat	Dressed	Per kg	
6	EGG – Big Size	Fresh	Per Piece	

Date:

Place:

Seal & Signature of Supplier



Principal
Ekalavya Model Residential School
Chandrapur, Malkangiri

Annexure-05

**EKALAVYA MODEL RESIDENTIAL SCHOOL, MALKANGIRI
(Supported by the SC & ST DEV. DEPT., Govt. of Odisha)
Quotation for Supply of Bakery & Sweets for the boarders**

- 4 Name of the party/firm:
- 5 Registration No. of the Firm:..... Valid up to.....
- 6 Earnest Money Deposited Rs. 1, 000.00, Vide Bank Draft No: dt.....

PARTICULARS OF THE ITEMS:

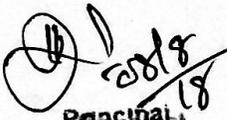
(Don't overwrite and kindly fill the table as per specification mentioned below.)

Sl.No.	Name of item	Unit	Quoted Price
1	Milk	Per Ltr	
2	Curd	Per KG	
3	Paneer-OMFED	Per Kg	
4	Paneer- Local	Per Kg	
5	Rasgulla	Per Kg	
6	Gulabjamun	Per Kg	
7	Jillapi	Per Kg	
8	Bundi -Sweet	Per Kg	
9	Bundi - Salt	Per Kg	
10	Bundi Laddoo	Per Kg	
11	Besan Seo	Per Kg	
12	Bread(Sliced) 200 GM PKT	Per PKT	
12	Cake(MRP. of Rs 5)	Per PKT	

Date:

Place:

Seal & Signature of Supplier


Principal
Ekalavya Model Residential School
Champanagar, Malkangiri

EKALAVYA MODEL RESIDENTIAL SCHOOL, MALKANGIRI
(Supported by the SC & ST DEV. DEPT., Govt. of Odisha)

Quotation for Supply of equipments for Computer Lab

1. Name & address of the party/firm: _____
2. Registration No. of the Firm: _____ Valid up to _____
3. Earnest Money Deposited Rs. 2, 000.00 Vide Bank Draft No: _____, dt _____

Bidders should give their price as per the specification given below. Rate quoted by the bidders should be inclusive of all taxes and installation charges with all the required accessories.

PARTICULARS OF THE ITEMS

SI No	Items	Specification	Qty.	(Brand/ Company)	Bid Price (in Rs.)
01	Desk Top Computer	1- Processer- Intel(R) Core(TM) i5-Memory: 4 GB DDR3 RAM with 8GB Expandability 2- Hard Disc- 1TB HDD 3- Monitor 47 cm or Large (25 inch or Large) TFT/LED digital Colour. 4- Optical drive- 8X or Better DVD Writer 5- Bluetooth & Wifi Enable 6- OS- Windows 8.1, factory pre-loaded. Certificate indicating Serial Number of Desktop and Serial Number of Preloaded operating. 7- Warranty- Comprehensive onsite warranty 1 years	01 Pc	HP	
				Lenovo	
02	Wireless Mouse & Key Board	1 year Warranty	01	HP	
				Zebronics	
				i-Ball	
03	Blue Tooth Device	1 year Warranty	01	HP	
				Zebronics	
				i-Ball	
04	UPS for Computer	1 year Warranty	01	V-Guard	
				i-Ball	
				Zebronics	
05	Optical Mouse	1 year Warranty	01	V-Guard	
				i-Ball	
				Zebronics	
06	Projector Display Screen	Size 3X3	01		
07	Scanner with Printer	Medium	01	HP Laser Jet M1005 MFP	
08	Optical Key Board	1 year Warranty	01	HP	
				Zebronics	
				i-Ball	

Date:

Place:

Seal & Signature of Supplier


Principal