



**DISTRICT PROJECT OFFICE  
SARVA SHIKSHA ABHIYAN {S. S.A.}**



**MALKANGIRI-764048**

(06861) - 230481 (Off)  
231085 (MIS)



E-mail:-

dpcmalkanssa.opepa@nic.in  
prgmalkanssa.opepa@nic.in

No. 3436 /MIS/18/

Date : 23/8/18

**TENDER CALL NOTICE**

Sealed tenders are invited from the Firms / Companies/ Authorized and credibility dealers having valid & updated GST Registration certificate, PAN card and 03 years IT Return documents for supply of HP Printer cartridges & Laptop to District Project Office, SSA, Malkangiri. The detailed specification, terms and conditions can be available at website [www.opepa.odisha.gov.in](http://www.opepa.odisha.gov.in) / [www.malkangiri.nic.in](http://www.malkangiri.nic.in). Last date of receipt of the tender paper through Regd. / Speed post is dated 10/09/2018 before 5:00 P.M. at District Project Office, Malkangiri. The authority reserves the right to cancel the tender without assigning any reason thereof.

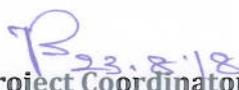
By Orders of Collector-cum-Chairman

  
**District Project Coordinator**  
**RTE-SSA, Malkangiri**

Memo No. 3437/MIS/18

Dated. 23/08/2018

Copy forwarded to all District Level Officers, Malkangiri for information and they are requested to publish the Tender Call notice in their notice board.

  
District Project Coordinator  
RTE-SSA, Malkangiri

Memo No. 3438/MIS/18

Dated. 23/08/2018

Copy forwarded to District Informatics Officer, NIC, Malkangiri for information and he is requested to publish the Tender call notice in the Malkangiri website i.e. [www.malkangiri.nic.in](http://www.malkangiri.nic.in).

  
District Project Coordinator  
RTE-SSA, Malkangiri

Memo No. 3439/MIS/18

Dated. 23/08/2018

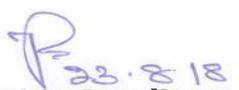
Copy forwarded to Asst. Director of MIS, OPEPA, Bhubaneswar for information and he is requested to publish the Tender call notice in the OPEPA web site i.e. [www.opepa.odisha.gov.in](http://www.opepa.odisha.gov.in)

  
District Project Coordinator  
RTE-SSA, Malkangiri

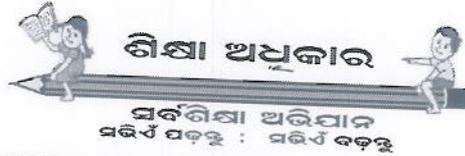
Memo No. 3440/MIS/18

Dated. 23/08/2018

Copy forwarded to the Editor "SAMBAD" and "PRAMAYA" for information and they are requested to publish the Tender call notice in the daily newspaper (All Odisha editions).

  
District Project Coordinator  
RTE-SSA, Malkangiri

**COST OF TENDER PAPER: Rs.1000.00**



**DISTRICT PROJECT OFFICE**  
**RTE-SARVA SHIKSHYA ABHIYAN, MALKANGIRI**  
 AT/PO- MALKANGIRI, DIST-MALKANGIRI, ODISHA, Pin-764048,  
 Ph. No-06861-230481/231085(MIS)  
 Email: dpcmalkanssa.opepa@nic.in

**BID DOCUMENT FOR PURCHASE OF LAP-TOP AND HP PRINTER CARTRIDGES TO OFFICE OF THE DISTRICT PROJECT COORDINATOR, RTE-SSA, MALKANGIRI**

- a) Period for Receipt of Tender Document : From 23/08/2018 to 10/09/2018  
up to 5:00 PM.
- b) Date and time and venue for opening of the tender :  
Date 11/09/18 Time 11:00 A.M.  
Venue: Conference Hall of Collectorate,  
Malkangiri
- c) Tender Application Form Cost : Rs.1000.00 (Rupees One thousand) only  
(Non-Refundable).
- d) EMD : Rs.5,000 (Rupees Five thousand) only  
for HP Printer Cartridges and Rs.  
10,000 (Rupees Ten Thousand) only for  
Laptop Enclosed in tender paper  
(Refundable).
- e) Security Deposits: : Rs. 10,000 (Rupees ten thousand) only  
for HP cartridges and 5% of total order  
value for Laptops to be deposited, After  
selection of the bidder in tender.
- f) Date for supply of Items & Installation : 15 days of issue of purchase order.
- g) Terms & Conditions : at Annexure A
- h) Bidders Details : at Annexure B
- i) Specification of Laptops : at Annexure C
- j) Specification of Printer Cartridges : at Annexure D

  
 District Project Coordinator  
 S.S.A. Malkangiri

Annexure - AGeneral Terms & Conditions

1. The tender will be received at this office on or before date 10 / 09 / 2018 Time **05:00 PM** by **Register & Speed post** only. The tender received after the said date will be rejected. This office will not be held responsible for any postal delay.
2. The intending bidder may apply by down loading bid form and document from the web site [www.opepa.odisha.gov.in](http://www.opepa.odisha.gov.in) / [www.malkangiri.nic.in](http://www.malkangiri.nic.in) and apply accordingly along with Bank Draft for Rs.1000/- (Rupees one thousand ) only which is non-refundable & the DD should be drawn in favour of “ **DPC, SSA, Malkangiri**” payable at Malkangiri as cost of the tender application cost.
3. EMD of **Rs. 5,000/- (Rupees Five thousand)** only for HP Cartridges and **Rs. 10,000/- (Rupees Ten thousand)** only for Laptop is to be deposited along with the Tender in shape of Demand Draft in favour of **District Project Coordinator, RTE-SSA, Malkangiri** drawn on any nationalized bank payable at Malkangiri (amount refundable without interest) . The EMD money shall be forfeited in the event of withdrawal of the tender once submitted or in the case of a successful bidder who fails to execute necessary agreement within the specified period / expression of inability to supply. Besides, EMD of unsuccessful bidders will be refunded soon after finalization of the tender. Deposit of EMD is must for all bidders / tenders including the registered SSI units. No exemption certificate will be entertained in this regards.
4. The successful bidder has required to deposit **Rs. 10,000/- (Ten thousand)** only for Cartridge and **5% of the order value for Laptop** will be deposited as security deposit (Refundable without interest) in shape of Demand Draft in favour of District Project Coordinator, RTE-SSA, Malkangiri drawn on any nationalized bank payable at Malkangiri. The security deposit shall be forfeited in case of the bidder fails to make complete supply satisfactorily. The Security amount shall be refunded after one year.
5. The sealed documents shall be opened at the conference hall of Collector-cum-Chairman, SSA, Malkangiri on dated. 11 / 09 / 2018 at 11 A.M. in presence of bidders or their authorized representatives and the Technical Committee. The authority reserves the right to cancel/reject all or any /part of the notice without assigning any reason thereof. In case of any unavoidable circumstances, if the tender could not be opened on the scheduled date, then next date will be communicated to the bidders as per decision of the authority.
6. The intending vendor should submit the photocopy of update GST Registration certificate, PAN Card, 03 years IT Return document and detail specification catalog (for Laptop) with original bid document. The bidder should submit the photocopy of authorization for supply of the tender items. The intending bidder should submit an affidavit in Rs. 10/- non-judicial stamp paper that the bidder has not been **blacklisted** by any Govt. organization.

  
 District Project Coordinator  
 S.S.A. Malkangiri

7. The quoted price should be inclusive of all local taxes, GST, duties, levies, transportation cost & will remain same for one year. Any increased in the rates during the time of supply will not be permissible.
8. The authority may at any time terminate the contract by giving written notices to the bidder if the bidder becomes bankrupt or otherwise insolvent. In this event termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter.
9. The successful bidder shall deliver the items to DPO, SSA, Malkangiri without extra cost within 15 (fifteen) days from the date of the issuance of order. 100% of the billing amount will be paid through A/c payee cheque only after delivery of cartridges along with produce of bills and vouchers. No advance payment will be given to selected bidder.
10. The tender received without fulfilling the terms and Conditions are liable for rejection.
11. The collector-cum-Chairman, RTE-SSA, Malkangiri reserves every right to accept or reject any of all tender without assigning any reason what-so-ever and no intimation will be given to the tenderers. In this account no disputes will be entertained. Any dispute arising in respect of the Bid shall be instituted within the jurisdiction of Malkangiri, Odisha only.

Date: 23/08/2018

  
District Project Coordinator,  
RTE- SSA, Malkangiri.

Annexure - B**APPLICATION FORM FOR BIDDING**  
**(Details of the Applicant/Bidder)**

1. Name of Registered bidder :-
2. Name of Authorized Person:-
3. Address:-
4. Contact No:-
5. PAN No (encl. Photocopy):-
6. GST Registration Certificate (encl. Photocopy) :-
7. 03 Years IT Return Certificate (encl. Photocopy):-
8. Cost of Tender Paper details:-  
DD.No \_\_\_\_\_/Bank \_\_\_\_\_/amount **Rs.1,000.00**/date \_\_\_\_\_
9. EMD amount in details:- (For HP Cartridges)  
DD.No \_\_\_\_\_/Bank \_\_\_\_\_/amount **Rs.5,000.00**/date \_\_\_\_\_
10. EMD amount details:- (For Laptop)  
DD.No \_\_\_\_\_/Bank \_\_\_\_\_/amount **Rs.10,000.00**/date \_\_\_\_\_
11. Brand/ Type of the Product:- \_\_\_\_\_
12. Enclosed:
  - I) Xerox copy of PAN Card.
  - II) Xerox copy of GST Registration certificate.
  - III) Draft for cost of Tender paper.
  - IV) Draft for EMD.
  - V) 03 years IT Returns Certificate.
  - VI) Authorization Certificate for bid application.
  - VII) Catalogue of the model & specification (For Laptop).
  - VIII) Self undertaking 'not blacklisted at anywhere'.

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:

Date:

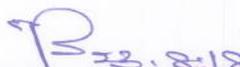
**Seal & Full Signature of the Vendor**

  
**District Project Coordinator**  
**S.S.A. Malkangiri**

**Annexure - C**

## Specification of Laptop to be procured for Block Level Accountant.

<b>Brand</b>	<i>HP / DELL / LENOVO / TOSHIBA</i>
<b>Processor</b>	<i>Intel Core i3-6006u (2.0GHz, 3MB cache, 2 cores) or more</i>
<b>Graphics Type</b>	<i>Integrated</i>
<b>Graphics Card Description</b>	<i>Intel Core i3-6006u (2.0GHz, 3MB cache, 2 cores) or more</i>
<b>Graphics memory (GB)</b>	<i>Intregrated</i>
<b>Memory</b>	
Type of RAM	<i>DDR 4</i>
RAM Size (GB)	<i>4 GB or More.</i>
RAM Expandable up to (in GB) using spare DIMM Slot on Mother Board	<i>8 GB or more.</i>
<b>Storage</b>	
Hard Disk Drive Size (GB)	<i>1000 gigabyte or More.</i>
Hard Disk Drive Speed (rpm)	<i>7200 or More.</i>
<b>Operating System</b>	<i>Pre-installed Genuine Windows 10 Operating System (Includes Built-in Security, Free Automated Updates, Latest Features)</i>
USB 3.0 or higher (No.)	<i>2 or more</i>
VGA Port	<i>Available</i>
HDMI Port	<i>Available</i>
<b>Connectivity</b>	
Network Connectivity	<i>Ethernet Gigabit 10/100/1000</i>
Wi-fi Connectivity	<i>802.11 ac</i>
Bluetooth	<i>3 or more</i>
<b>Display</b>	
LCD LED Backlit Display Type	<i>Non Touch</i>
Display Size (Inch)	<i>14 or more.</i>
Display Resolution (Pixel)	<i>1920 X 1080</i>
<b>Power</b>	
Battery Type (Li-Ion / Li-Polymer)	<i>Built-in</i>
Battery Back-up (Hours)	<i>6 hours or more</i>
<b>Warranty</b>	
Battery Warranty (Year)	<i>1 Yr. or More</i>
On Site Warranty (Year)	<i>3 Yr. or More</i>

  
 District Project Coordinator  
 S.S.A. Mulkanjiri

Seal & Full Signature of the bidder

**Annexure - D****Specification of cartridges.**

SL No.	Product Name	Cartridge	UNIT	Price Per Unit.
1	HP LaserJet M4345 MFP.	HP 45 A	Per Piece	
2	HP LaserJet 1020 Plus.	HP 12A	Per Piece	
3	HP LaserJet P1008.	HP 88A	Per Piece	
4	HP LaserJet M1005 MFP.	HP 12 A	Per Piece	
5	HP LaserJet P1108.	HP 88A	Per Piece	
6	HP LaserJet PRO M202DW	HP 88 A	Per Piece	

**Seal & Full Signature of the bidder**

  
**District Project Coordinator**  
**S.S.A. Malkangiri**