



**DISTRICT RURAL DEVELOPMENT AGENCY
MALKANGIRI.**

Dist: Malkangiri: 764048
Phone No: 06861-230409
Fax No : 06861-230279
E-Mail : ori-dmalkangiri@gramsat.nic.in

No 4859/2018

Date 20/09 2018

TENDER CALL NOTICE

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing **01 number** of AC Diesel driven vehicle having sitting capacity not more than Eight including driver, which shall confirm to the Terms and conditions (Annexure-I,II & III) for official use in DRDA, Malkangiri on monthly rent basis. The quotation should be super-scribed "**Quotation for providing vehicle on hire basis**" on the cover and sealed quotation should reach to the undersigned on or before 01/10/18 by **1.30 P.M and shall opened on the same day at 4.30 PM** in the presence of the bidders or their authorized representatives. Quotation received after the scheduled date and time shall not be accepted.

The application form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicle will be available at DRDA, Malkangiri from 21/09/2018 to 29/09/18 or can be downloaded from Malkangiri District Website www.malkangiri.nic.in from Dt. 21/9/18 to Dt. 29/9/18

The undersigned reserves the right to reject all or any of the tender without assigning any reason thereof.

[Signature]
Project Director,
DRDA, Malkangiri

Memo No. 4860 C1)

Date: 20/08/2018.

Copy to Additional District Magistrate, Collectorate, Malkangiri/Sub-Collector, Malkangiri/P.A. ITDA, Malkangiri / all BDOs, & Tahsildar with the request to affix the tender call notice in their notice board / DIO, NIC, Malkangiri for information with the request to web host the tender call notice in the District website.

[Signature]
Project Director,
DRDA, Malkangiri

Memo No. 4861 C1)

Date: 20/09/2018.

Copy to the Editor, PRAGATI KADI, MKG..... He is requested to publish the above Tender Call Notice for one day in local edition & submit the bill as per I & P. R rates.

[Signature]
Project Director,
DRDA, Malkangiri

Annexure-I

TERMS AND CONDITIONS:


1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the Project Director, DRDA, Malkangiri payable at SBI, Malkangiri and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
3. The monthly rate of hire charge be quoted separately in the General bid information (excluding fuel and lubricants)
4. The Vehicle must achieve a fuel efficiency of at least 10 Kms. per litre.
5. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-II)
6. The Quotation completed in all respect should reach the undersigned on or before 01.10.18 by 1.30 p.m. and shall be **opened on the same day at 4.30 p.m.** in presence of the bidders or their authorized representatives.
7. The application form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available at DRDA, Malkangiri from 21.9.18 to 29.9.18 or can be downloaded from Malkangiri District Website www.malkangiri.nic.in from Dt. 21.9.18 to Dt. 29.9.18 . The eligible bidder shall commence the services from the date agreement and shall continue to provide the services for one year (as per the agreement made).

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:-valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The Owner of the vehicle shall be responsible for all such litigations.
2. The hire charges to be paid after deduction of income tax or any other tax as applicable by law for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential, Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
4. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
5. The vehicles shall report for duty for minimum of 25 days in a month.
6. Monthly hire charges and reimbursement towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
7. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
8. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

9. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
10. If the bidder violates any of the terms of contract, he shall forfeit the entire amount of security deposit.
11. The L 1 bidder will be prepared on the basis of the quotation received and final selection will be made by the District Procurement Committee of DRDA.
12. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached with all relevant documents including drafts as per the terms & conditions.
13. The undersigned reserves the right to reject all or any of the tender without assigning any reason thereof.


Project Director,
DRDA, Malkangiri

Annexure - III

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
 2. Type of Vehicle (AC/Non-AC) :
 3. Year of Manufacture :
 4. Model :
 5. Date of registration :
 6. Name & complete address of the owner of vehicle :
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7. Fitness Certificate validity :
 8. Permit validity :
 9. Insurance validity :
 10. Proposed hire Charge of the vehicle per month including Driver's Salary & excluding fuel cost. :
 11. Rate of fuel consumption / Mileage per litre :
 12. Contact Number of the Service provider (Tenderer/Quotationer)
Mobile.....Telephone.....

FORMAT FOR PRICE BID

SL. No	District/ Block	Hire Charges per month excluding Fuel) in INR	Fuel (Kms per Ltr)	Remarks if any
1	DRDA, Malkangiri			

NB. Hire charges : Monthly Hire charges (in INR). Fuel : minimum 12 kms per Liter.

"Certified that the information submitted above is true to the best of my knowledge and belief".

Full Signature of the Vehicle Owner