



# COLLECTORATE; MALKANGIRI

District Child Protection Unit.  
(Child Welfare Section)



Letter No 989 /DCPU/CW/MKG

Date 28/09/18

## Quotation Call Notice

Sealed Quotations are invited from interested reputed Authorized suppliers/ Authorized Dealers / Manufacturers for providing **following items** as per the specification given below for official use at Additional District & Session Judge Court, Malkangiri. The Evaluation Form & Format of Quotation completed in all respect should reach the undersigned on or before **05.10.2018 by 5:00 PM** and shall be **opened on the same day 5.00 PM** in presence of the bidders or their authorized representatives. The Collector & DM, Malkangiri reserves the right to reject all or any of the quotation without assigning any reason thereof.

SL. No	Brief Description of the Item	Specification	Period & Place of delivery	Installation Required	Minimum Warranty Period
1.	One Air Conditioner with Stabilizer	2.0 Ton, 5 star Split Air Conditioner with Stabilizer	Within 7 days of receipt of Purchase Order, DCPU, Malkangiri	Yes	1 year
2	One Inverter	Sine wave output voltage inverter with a lead Acid Battery Ratings: 2.0 KVA Back Up time: 180 Minutes Minimum VAH: 8640			

### 2. Bid Price

- The transportation charges also to be included in the Bid Price.
- All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.
- The total cost of items must not exceed Rs. 75,000/- (Rupees Seventy five Thousand) only including transportation, installation charges & taxes.

### 3. Each bidder shall submit only one quotation.

### 4. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

### 5. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e.

- (a) Quotations are properly signed and  
(b) Confirm to the terms and conditions, and specifications.

**6. Award of contract**

- 6.1 The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 6.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. Payment shall be made after delivery of the goods in proper condition through A/C payee after submission of the bills and vouchers.
8. The Bidder shall be responsible for any type loss, theft, breakage of goods during transportation.
9. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
10. Any legal dispute arising out of this is subject to concerned district jurisdiction only.
11. Notwithstanding the above, the Collector, Malkangiri reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.
12. The committee reserves right to negotiate with L1 bidder and quotationers for finalization of articles basing on the specification and quality of the material as per the specification mentioned in the quotation call notice.
13. The 1<sup>st</sup> Lowest Bidder cannot claim to supply the articles, as the articles will be purchased as per the specification & quality.

**By orders of the Collector & DM, Malkangiri.**

**District Child Protection Officer, Malkangiri**

**Memo No : 990 /DCPU/SW**

**Dated. 28/09/2018.**

Copy to Asst. Collector, (Nizarat) Collectorate, Malkangiri/DIO, NIC, Malkangiri for information with request to web host the quotation call notice in the District website [WWW.malkangiri.nic.in](http://WWW.malkangiri.nic.in)

**District Child Protection Officer, Malkangiri**

**Memo No : 991 /DCPU/SW**

**Dated. 28/09/2018.**

Copy submitted to the Collector & DM, Malkangiri for information.

**District Child Protection Officer, Malkangiri**

## EVALUATION FORM

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address :	
3	Are you a dealer/reseller (Dealer Certificate to be attached)	
4	Trade Tax / Sales Tax Registration no. with Place (Copy to be attached)	
5	TIN / PAN No. (with copy of certificate)	
6	Up to date VAT Clearance Certificate (Copy to be attached)	

I / We do hereby certify that the above mentioned particulars are true and correct.

**Full Signature of the Bidder:**

**Date:**

**Seal**

### **DECLARATION BY THE BIDDER:**

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the quotation document for which I/We have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this quotation is given to me/us.

**Signature:**

**Date:**

**Name**

**Address**

**FORMAT OF QUOTATION \***

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
	<b>Total</b>						
	<b>Sales Tax</b>						

**Gross Total Cost : Rs. ....**

Total bid price (including Taxes and Other) in Rs. \_\_\_\_\_ (in numbers)  
\_\_\_\_\_ (In Words)

Note :

(a) In case of discrepancy between unit price and total price, unit price shall prevail.

I/We agree to supply the above goods in accordance with the technical specifications for total contract price of Rs. \_\_\_\_\_ (amount in figures) (Rs. \_\_\_\_\_ amount in words) within a period of 7 days from the receipt of purchase order.

(b) I/We agree to other terms and conditions of the tender and also confirm we will provide the materials as per the standard specified in the document.

**Name of the Firm/Agencies**

**Address**

**Signature of the Bidder**

**Date**

**Seal**