



OFFICE OF THE PRINCIPAL, ODISHA ADARSHA VIDYALAYA
GUNDRIGUDA

Block- Kudumulugumma, Dist- Malkangiri, ODISHA-764046

Email – principaloavgunduriguda@gmail.com

Ph No-

No. 150/2018

Dated: 15/11/2018

BID DOCUMENT FOR SUPPLY OF 2 NOS.OF HP/DELL/LENEVO COMPUTER WITH UPS, 1NOS. OF LASER PRINTER ,PA AUDIO SYSTEM, SPORTS ITEMS AND MUSIC SYSTEM

- a) Period of Receipt of Tender Document : From 15/11/2018 to 05/12/2018 upto 4:00 PM.
- b) Date and Time and venue for the opening of the Tender : Date 05/12/2018 at Time 5:00 PM
Venue : Office of the Principal,OAV,Gunduriguda,Malkangiri.
- d) EMD : : Rs 5,000/- (Rupees Five Thousand) Only
Enclosed in Tender application form.(Refundable)
- e) Security Deposits : 05% of total order value to be deposited after selection of the bidder in tender.
- f) Date of supply of Items & Installation : 15 days of issue of purchase order.
- g) Terms & Conditions : Annexure- A
- h) Bidders Details : Annexure- B
- i) Specification of hp/dell/Lenovo/Toshiba computer with UPS, 1nos. of laser printer, PA audio system, sports items and music system : Annexure- C



OFFICE OF THE PRINCIPAL, ODISHA ADARSHA VIDYALAYA
GUNDRIGUDA

Block- Kudumulugumma, Dist- Malkangiri, ODISHA-764046

QUOTATION CALL NOTICE Date:15.11.2018

Sealed tenders are invited from the Firms / Companies/ Authorized and credibility dealers having valid & updated GST Registration certificate, PAN card and 03 years IT Return documents for supply of HP/DELL/LENEVO/TOSHIBA Computer with UPS, Laser Printer ,PA Audio System, Sports items and Music system for **Odisha Adarsha Vidyalaya, Gunduriguda , Block-Kudumulugumma, Malkangiri**. The detailed specification, terms and conditions can be available at website www.malkangiri.nic.in. Last date of receipt of the tender paper through Regd. / Speed post is dated 05.12.2018 before 4.00 PM at Odisha Adarsha Vidyalaya Gunduriguda , Block-Kudumulugumma, Malkangiri. Quotation received after the due date and time will not be considered. For specification they may contact to mobile No-7682060506 or may visit the school in working days between 10.00 AM to 4.00 PM. The authority reserves the right to cancel the tender without assigning any reason thereof.

S. Nair
15/11/18

Principal
Odisha Adarsha Vidyalaya, Gunduriguda,
Malkangiri

Copy submitted to:

1. Collector-cum-Chairman Odisha Adarsha Vidyalaya, Gunduriguda, Malkangiri for kind information please.
2. State Project Director, OAVS, Bhubaneswar for kind information Please.
3. District Information Officer, NIC, Malkangiri for kind information and necessary action to publish in the District website wide publicity please.
4. Notice board, District Education Officer, Malkangiri for kind information and wide publicity please.
5. Notice Board, Odisha Adarsha Vidyalaya, Gunduriguda for wide Publicity.

S. Nair
15/11/18

Principal
Odisha Adarsha Vidyalaya, Gunduriguda,
Malkangiri

TERMS & CONDITIONS

1. **Tender Application** : The intending bidder may apply by downloading bid form and document from the website www.malkangiri.nic.in and apply accordingly.
2. **Place and Date of receiving the tender** : Tender shall be received at **Odisha Adarsha Vidyalaya Gunduriguda , Block-Kudumulugumma, Malkangiri** Last date of receipt of the tender paper through Regd. / Speed post is dated **05.12.2018** before **4.00 PM** .The tender received after the said date & time will be rejected. This office will not be held responsible for any postal delay.
3. **Opening date of Tender** : The sealed documents shall be opened at Office of the Principal,OAV Gunduriguda, Malkangiri on **dt. 05/12/2018 at 05:00 PM** in presence of bidders or their authorized representatives and the Purchase-cum-Technical committee. The authority reserves the right to cancel/reject all or any/part of the notice without assigning any reason thereof. In case of unavoidable circumstances, if the tender could not be opened on the scheduled date, then next date will be communicated to the bidders as per decision of the authority.
4. **Specification** : The specification of the items is furnished at Annexure -C, No deviations from the specifications/quality are allowed.
5. **Authorization / GST Registration** : The intending vendor should submit the photocopy of valid & updated GST Registration certificate, PAN card and 03 years IT Return documents Sale tax Registration certificate document regarding credibility of the firm and companies authorization certificate with original bid document. The tender received without fulfilling the terms and Conditions are liable for rejection. The bidder should submit the photocopy of authorization for supply of the tender items.
6. The intending bidder should submit an affidavit in non-judicial stamp paper that the bidder has not been **Black Listed** by any Govt. Organization.
7. **Catalog** : The bidder should submit the catalogue (designed & drawing) of the hp/dell/lenevo computer with ups, 1nos. of laser printer ,pa audio system, sports items and music system along with the bid document.
8. **EMD** : The intending bidder should submit the EMD of **Rs. 5,000/-** (Rupees Five Thousand) only in shape of Bank Draft drawn in favour of " **Principal,Odisha Adarsha Vidyalaya,Gunduriguda,Malkangiri**" drawn on any nationalized bank payable at HDFC Bank Ltd. Kudumulugumma (amount refundable without interest) . EMD of unsuccessful bidders will be refunded soon after finalization of the tender. Deposit of EMD is must for all bidders / tenders including the registered SSI units. No exemption certificate will be entertained in this regards.

9. **Forfeiture of EMD:** If the selected bidder fails to execute the agreement or deposit the required performance security within the prescribed date after being intimated, its EMD will be forfeited.
11. **Agreement :** The selected bidder will have to signed an agreement with the undersigned for execution of supply of items at **Odisha Adarsha Vidyalaya,Gunduriguda,Malkangiri**. The quoted price should be inclusive of all charges and taxes including transportation charges & will remain same for one year. Any increased in the rates during the time of supply will not be permissible.
12. **Date & Place of delivery :** The successful bidder shall deliver and install all sets of items at **Odisha Adarsha Vidyalaya,Gunduriguda,Malkangiri** without any extra cost as indents within 15 days of receipt of supply order. If the selected (L1) firm/company will not supplied the items within the time period (15 days) from the time of intimation/ordered then the next firm i.e. L2 will be intimated for supply of the items.
13. **Payment :** 100% of the billing amount will be paid through A/C payee cheque only after submission of delivery challan, stock entry certificate & installation certificates at **,Odisha Adarsha Vidyalaya,Gunduriguda,Malkangiri**. No advance payment will be given to selected bidder.
14. **Insolvent :** The authority any at any time terminate the contract by giving written notices to the bidder if the bidder becomes bankrupt or otherwise insolvent. In this event termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter.
15. **Jurisdiction :** Any dispute arising in respect of the bid shall be instituted within the jurisdiction of Malkangiri , Odisha only.
16. The authority reserves every right to accept or reject any of all tender without assigning any reason what-so-ever and no intimation will be given to the tenders. In this account no disputes will be entertained.

APPLICATION FORM FOR BIDDING

(Details of the Applicant/Bidder)

1. Name of the Registered Bidder :-

2. Name of Authorized Person :-

3. Address :-

4. Contact No. :-

5. Sale Tax Registration No. :-

6. GST Registration No. and Date:-

7. PAN No.:-

8. EMD amount in Details :
DD. No. _____/Bank _____/
Amount Rs. 15,000/- dated ____/____/____.

9. Cost of the total Tender Work : Rs. _____/-
In word (_____) Only.

12. Brand/ Type of the Product :-

13. Enclosed :-

- i) Xerox copy of PAN card
- ii) Xerox copy of GST Registration Certificate (Updated).
- iii) Xerox copy of Registration Certificate.
- iv) Draft for Cost of Tender Paper.
- v) Draft for EMD.
- vi) Authorization Certificate for bid application.
- vii) Catalogue of the model & specification.
- viii) Self undertaking for 'Not blacklisted at any where'.

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place :

Date :

Seal & Full Signature of the Vendor

1. QUOTATION DETAILS FOR SUPPLY OF COMPUTER WITH UPS.

1. Name & Address of the Firm: _____

2. Registration No. of the firm: _____

| Sl No. | ITEM | SPECIFICATIONS | RATE QUOTED (Per Unit) |
|--------|--|--|-------------------------|
| 1. | COMPUTER (HP/DELL) LENEVO, TOSHIBA) | CPU-Intel Core i3-6100, 3.7 Ghz, 3 MB Cache or Higher Chipset Intel Q170 or Higher version Memory 4GB 2133 Mhz DDR4 with 32GB Expandability Hard Drive: 1 TB sata Monitor: 19.5" LED Monitor DVD Rom Drive: 8x or Higher , DVD RW Drive Networking: 10/100/1000 Mbps intel and network port. Operating System: Microsoft Windows 10 (64 bit) Preloaded with Media & Documentation and Certificate of Authenticity Key Board : 104 keys (USB Type) Mouse: Optical (USB Type) External Hard Disk: 1 TB sata 03- Years of Warranty from Date of Installation. | |
| 2. | UPS | 0.5 KVA Auto Restart, Voltage Stabilization, Modified Sine Wave, Line Interactive with AVR 01- Years Warrenty | |

SIGNATURE OF THE DEALER _____

DATE _____

MOBILE NO: _____

2. QUOTATION DETAILS FOR SUPPLY OF LASER PRINTER (MFP)

1. Name & Address of the Firm: _____

2. Registration No. of the firm: _____

| Sl No. | ITEM | SPECIFICATIONS | RATE QUOTED (Per Unit) |
|--------|---------------------|--|-------------------------|
| 1. | Laser Printer (MFC) | 128 FN MFP with 20 PPM/ 10/ 100/ LAN/ Print, Copy, Scan, Fax 03- Years of Warranty from Date of Installation. | |

SIGNATURE OF THE DEALER

DATE: _____

MOBILE NO: _____

(Annexure D)

3. QUOTATION DETAILS FOR SUPPLY OF PA AUDIO SYSTEM

1. Name & Address of the Firm: _____

2. Registration No. of the firm: _____

| Sl. No. | ITEM | SPECIFICATIONS | RATE QUOTED (Per Unit) |
|---------|-----------|---|----------------------------|
| 1 | Amplifier | Ahuja – SSA 250 with Pendrive System | |
| 2 | Speaker | Ahuja PA Speker System Model : SRX 120 | |
| 3 | Mouth | 1. Ahuja Microphone 2. Ahuja Cordless Microphone System | |
| 4 | Stand | 1. Microphone Stand (Stanading) 2. Microphone Stand (Seating) 3. Microphone Stand for Podium | |

SIGNATURE OF THE DEALER

DATE: _____

MOBILE NO: _____

4. QUOTATION DETAILS FOR SUPPLY OF SPORTS ITEMS

1. Name & Address of the Firm: _____

2. Registration No. of the firm: _____

| Sl. No. | ITEM | SPECIFICATIONS | RATE QUOTED (Per Unit) |
|---------|------------------|---|----------------------------|
| 1 | FOOTBALL | Size-5,Circumference-27''to 28'',Diameter- 8.5'' to 9'', (FIFA Approved) | |
| 2 | VOLLEY BALL | Circumference-65 to 67 cm, Diameter- 8.15 to 8.39 cm, Wt- 260 to 280 gms. (VFI Approved) | |
| 3 | VOLLEY BALL NET | 9.50 X 1.0 mts, Nylon | |
| 3 | CHESS | Plastic , Good Quality | |
| 4 | CARROM | Round Hole Pocket, Size- 35'' x 35'' , Good Quality Wood | |
| 5 | RING BALL | Good Quality Rubber with doted | |
| 6 | SKIPPING ROPE | Good Quality Plastic with adjustable Facility. | |
| 7 | BADMINTON RACKET | Made up of Steel , Wt- Below 150 gms, Lt - 68 cms, Wd- 23 cms, | |
| 8 | BADMINTON NET | Cotton, Good Quality | |
| 9 | SHUTTLE/ CORK | Plastic , Good Quality | |
| 10 | DISCUSS | Wt- 1 kg, Wt-2 kg (wood with aluminium rim) | |
| 11 | JAVELIN | Wt- 600 gms, Wt-800 gms, (Bamboo) | |
| 12 | SHOT PUT | Wt- 5 kg, Wt- 4 kg | |
| 13 | FLYING DISH | Plastic, Good Quality | |
| 14 | MEASURING TAPE | 60 mts, 30mts, Plastic | |

SIGNATURE OF THE DEALER

DATE: _____

MOBILE NO: _____

6. QUOTATION DETAILS FOR SUPPLY OF MUSICAL INSTRUMENTS

1. Name & Address of the Firm: _____

2. Registration No. of the firm: _____

| S.I No. | ITEM | SPECIFICATIONS | RATE QUOTED (Per Unit) |
|---------|------------|--|-------------------------|
| 1 | Harmonium | 40+ Notes (3+1/2 octave), Double Harmonium side vale box system with good quality wood and cover | |
| 2 | Tabla Pair | 1. Tabla: Heavy weight with good quality wood and leather, Scale - C [#] , 5.5 inch face, Chimula with cover 2. Digi: Copper Body, Steel nickeling, Weight above 3.5 kg, with good quality leather, chimula with cover | |
| 3 | Tanpura | Female manual Tanpura ,four Strings, good quality wood and chimula with cover | |
| 4 | Jhumka | Jhumka with big size dara | |
| 5 | Gini | Good quality brass with B ^b , C [#] & D scale. | |
| 6 | Ghungoor | 50 ghungoors per pair with good qualities. | |

(Annexure - H

SIGNATURE OF THE DEALER

DATE: _____

MOBILE NO: _____