

COLLECTORATE: MALKANGIRI  
(ST & SC DEV. SECTION)  
e-mail-mkgdwo@gmail.com Phone No.-06861-230408  
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**TENDER CALL NOTICE**

Advertisement No. 222 / XX- 02/19

Dated 04.02 .2019

Sealed tenders in plain paper are invited from the intending Reputed Registered Firm/ Authorized Dealers/Suppliers for supply of Basic Utencils to Hostels running under ST & SC Dev. Department of Malkangiri district for the year 2018-19.

The interested bidders may submit the tender documents complete in all respect along with EMD, paper cost (Non-refundable) and other requisite documents on or before 20.02.2019 up to 5.00 P.M. addressing to the D.W.O., Malkangiri At/Po-Malkangiri, PIN-764048 by Register/Speed Post only.

The other details like Terms & Conditions general instruction for the bidders etc. are available in the District website: [www.malkangiri.nic.in](http://www.malkangiri.nic.in).

BY THE ORDER OF COLLECTOR

*PK Panda*  
District Welfare Officer  
Malkangiri

Dtd. 04.02 .2019

Memo No. 223 /19

Copy to the Office Notice Board / Notice Board of Collectorate, Malkangiri for wide publicity among the supplier.

Copy to the all member, District Purchase Committee, Malkangiri for favour of information.

Copy submitted to P.A. to Collector, Malkangiri for kind information of the Collector.

*PK Panda*  
District Welfare Officer  
Malkangiri

Dtd. 04.02 .2019

Memo No. 224 /19

Copy to the District Informatics Officer, National Informatics Centre, Malkangiri for information & necessary action. He is requested to upload the advertisement in the district website for wide circulation.

*PK Panda*  
District Welfare Officer  
Malkangiri

Dtd. 04.02 .2019

Memo No. 225 /19

Copy to the Correspondent, Odia daily News paper The "THE SAMAJ/ THE ODISHA BHASKAR" for information with a request to publish the notice as per the rate prescribed by I & PR Deptt.

*PK Panda*  
District Welfare Officer  
Malkangiri

COLLECTORATE, MALKANGIRI  
(ST & SC DEV. SECTION)

No. 222 /XX-2/2019 (Dev.)

Date 04.02.2019

TENDER CALL NOTICE

Sealed tenders are invited from the intending firms /Authorised Distributors/ Authorised dealers / Rate contract holders / Agencies / reputed manufacturers to quote their rates for supply of Basic Utensil for Schools & Hostels running under ST & SC Development Department in the District of Malkangiri for the year 2018-19

TENDER DOCUMENTS

IMPORTANT INFORMATIONS TO THE BIDDERS

01	Availability of Tenders	www.malkangiri.nic.in
02	Date & Time for submission of the Tender documents by Speed Post/Regd.Post.	Last date- <u>20/2/19</u> by 05:00 P.M.
03	Earnest Money Deposit	Rs.30000/- (Rupees Thirty Thousand)only
	Paper Cost (Non refundable)	Rs.3000/- (Rupees three thousand) only
04	(i) Technical Bid (ii) Financial Bid  (iii) Venue	(i) 3.00 P.M of <u>20/2/19</u> (ii) Financial bids of the technically successful Bidders will be opened after acceptance of the samples. The bidders are to provide the samples of the Utencils.  (iii) Conference Hall of Collectorate, Malkangiri
05	Supply of all intended materials	The materials are to be supplied within 15 (fifteen) days from the date of placement of order failing which indent will automatically cancelled and EMD & SDR so deposited will be forfeited.

C-178  
04/2/19  
COLLECTOR-CUM-CHAIRMAN

PURCHASE COMMITTEE, MALKANGIRI

### TERMS AND CONDITION

1. The rate is inclusive of all taxes and no transportation charges will be paid for the purpose. The material should be delivered at the Office of District Welfare Officer, Malkangiri in Malkangiri District.
2. The Bidder should submit their bid documents with valid GST Registration/ Specific item intend to participate in the tender should be mentioned in Registration Certificate/ TAN No/ Dealership Certificate and PAN Card/ Copy of income Tax return for last three years/ Xerox copy of Pass Book account containing the name of Unit/ Authorized CIB Certificate.
3. A declaration for having not been disqualified / black listed / suspended from empanelment or from participation in any tender from Government or Quasi Government agency in the union of India.
4. The paper cost should be submitted for the items for which tender is submitted. The cost of tender paper is not refundable.
5. Bidders intending to participate in the tender are required to submit GST Registration Certificate. However, before awarding of the contract, the said supplier from outside the state shall furnish an undertaking in form of an affidavit stating that, they have no business in Odisha and have no liabilities under the Odisha GST. The original documents should be produced before the Purchase Committee for verification at the time of opening of tender papers.
6. The tender paper in sealed cover must be accompanied by required EMD payable in favour of District Welfare Officer, Malkangiri, in shape of Bank Draft/ Bankers Cheque payable at SBI, Malkangiri, which will be refunded immediately to the unsuccessful Tenderers after finalization of Tender and to the successful bidders after full supply of procurement items.
7. This tender document has prescribed a two bid format for submitting the offers. It contains the "Technical" and "Financial" bid formats. Both the "Technical" and "Financial" bids are to be submitted in separate sealed covers identified as "Technical" or " Financial" bid after detaching the formats from this tender document. Both the sealed covers shall have boldly written with by the supplier/ bidder, tender call notice number and the last date of submission'.
8. The Tender paper is to be addressed to the District Welfare Officer, Malkangiri and on the top of the cover should be super scribed "Tender paper for supply of Utencils "
9. If the last date for receipt of the tender/ bid turns out be a holiday, it will automatically be extended to next working days.
10. A bid once submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders. They will not participate in the discussions. Clarifications sought, if any, may be provided by them.
11. All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without the use of abbreviations. It shall be submitted in English.

12. All the crucial figures, like, rates and amount should be written in figures followed by words.
13. There shall be no over-writing in the tender document and other papers submitted. All the additions, alteration, deletions and cuttings should be initialed with rubber stamp (or seal) by the same person, who signs the tender documents failing so, the tender document will be rejected.
14. All the rates and amounts has be quoted in Indian Rupees (IR) and shall be presumed to be in Indian Rupees unless specifically permitted to be quoted otherwise in this tender document.
15. The rates quoted shall be valid for a period of 180 (one eighty) days counted from the last date of receipt of the bids or submission of tenders.
16. Each page of this tender documents should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract.
17. All the procured items should be supplied within 15(fifteen) days from the date of placement of order. All materials should be delivered in full and good conditions and in no case part supply will be accepted. The Successful Unit/Firm should submit GST Registration certificate during time of submission of Invoice Bill with Delivery Challan.
18. The authority shall not be held responsible for any damage or loss of materials during transportation.
19. The Supplier should supply the products having specific company logo in each and every item as specified.
20. If the supplier fails to supply the articles within stipulated period, the order will stand automatically cancelled and the EMD will be forfeited to Government.
21. The Tenderers are to produce sample of the item for which rate quoted at the time of opening of the Tender paper
22. The successful tenderers should replace any damage materials or if arose any incorrect size/ Specification of supply should replace immediately.
23. The District Level Purchase Committee shall not be bound to accept the lowest rate, but the acceptance of the tender shall be based on the best quality of the materials/ Samples submitted. The finally accepted bidders shall strictly confirm to the approved rates and sample while supplying.
24. The authority reserves the right to reject any or all Tender without assigning any reasons thereof.

C-771 04/11/19  
COLLECTOR-CUM-CHAIRMAN  
PURCHASE COMMITTEE, MALKANGIRI

### LIST OF ARTICLE TO BE PURCHASED

SI No	Items and its description	Rate to be quoted per piece	Tentative requirement
1	Aluminium Honda with Lid 60KG capacity		60
2	Aluminium Honda with LID 40 KG Capacity		100
3	Aluminium Kadhai (24' radius) 230 lt.		150
4	Aluminium Dekchi (30 Lt. capacity)		150
5	Steel Tray (15X12)' 5 Cups		500
6	Mortar Pestal (IRON hemdosta)		100
7	Steel Bucket 8 lt. water capacity		1000
8	Steel drum (50 lt. water capacity)with Cover		150
9	Iron Jalli Chotu 30' Long handle		200
10	Iron Pitpatia 30' long handle		200
11	Aluminium Dunky (DABO)		400

Memo No 223 / 2019

Date 04.02. 2019

Copy to the Office Notice Board, all local offices in the District/ DIPRO, Malkangiri / All the Block Development Officers in the District for information and necessary action with a request to display the Tender Call Notice in their Notice Board for information & wide publication.

Memo No 224 / 2019

*PK Panda*  
District Welfare Officer  
Malkangiri  
Date 04.02.2019

Copy to the District Informatics Officer, NIC, Malkangiri for information with a request to publish the quotation in the District portal [www.malkangiri.nic.in](http://www.malkangiri.nic.in).

Copy to all the members of the Purchase Committee for information.

*PK Panda*  
District Welfare Officer  
Malkangiri  
04/2/19

**FORMAT-"A"**  
**APPLICATION-TECHNICAL BID**

01	Name of the Bidder	
02	Details of Earnest Money Deposit	D.D.No. _____ Date: _____ of _____ Rs. _____ drawn On _____ Bank
03	Name of the Proprietor	
04	Full address of the Registered Office	
05	Full address of Operating/Branch Office	
06	Name & Telephone No. of authorize Officer	
07	Valid Company Authorisation/ EPM Rate Contract/ MSME Registration Certificate/ Registration of firm	Yes/No
08	Registration Certificate of GST	Yes/No
09	Copy of PAN card attached	Yes/No
10	Up to date GST Clearance Certificate	Yes/No
11	Sale Tax Registration Certificate	Yes/No
12	I.T. Returns of last three years(2015-16, 2016-17, 2017-18)	Yes/No
13	Last three year audit report (2015-16, 2016-17, 2017-18)	Yes/No
14	Experience in Govt. supply	Yes/No
15	Bank Account and copy of Bank details	Yes/No
16	Declaration as per Format-C	Yes/No
17	Non-Refundable paper cost of Rs.3,000/-(three Thousand)only in shape of Demand Draft.	Yes/No

Place  
Date

Bidders Official Signature  
Name & Designation with Rubber  
Stamp/Official seal of the firm.

**FORMAT-"B"**  
**APPLICATION-FINANCIAL BID**

SI No	Name of the Article	Description	Rate to quoted per piece both in words & number
1	Aluminium Honda with Lid	60 KG Capacity	
2	Aluminium Honda with Lid	40 kg Capacity	
3	Aluminium Kadhai	24' Radius/ 230 lt.	
4	Aluminium Dekchi	30 Lt. Capacity	
5	Steel Tray	15*12' with 5 Cups	
6	Mortar Pestal	-	
7	Steel Bucket	8 lt. Water Capacity	
8	Steel drum	50 lt. water capacity with cover	
9	Iron Jalli Chotu Long Handle	---	
10	Iron Pitpatia	30' long handle	
11	Aluminium Dunkey (DABO)	30' Long handle	

Note:- Bid documents and samples of all the quoted items quoted by the bidders/ firms should be submitted before opening of the tender

Bidders Official Signature  
Place  
Date

Name & Designation with Rubber  
Stamp/Official seal of the firm

FORMAT-C  
DECLARATION

01. I \_\_\_\_\_ Son/Daughter/Wife of  
Sri \_\_\_\_\_ Proprietor/Authorised Signatory of the  
Bidders, mentioned above, are competent to sign this declaration and execute  
this Tender documents.
02. I have carefully read and understood all the items and conditions of the Tender  
and undertake to abide by them.
03. The information/documents furnished along with the above applications are true  
and authentic to the best of my knowledge and belief. I/We am/are well aware of  
the facts that furnishing of any false information/fabricated documents would lead  
to rejection of my Tender at any stage besides liabilities towards procession  
under appropriate law.
04. I also certify that our firm has not been black listed by Central/State  
Govt./Board/Corporation/Autonomous Body under Administrative control of  
Central or State Govt. etc.
05. This is also certified that neither myself nor organization will enroll in any corrupt  
practices so far as this Bidding is concerned.

Place

Date :-

Bidders Official Signature

Name & Designation with Rubber

Stamp/Official Seal of the Firm.