

COLLECTORATE, MALKANGIRI
(ST & SC DEV. SECTION)

No 386 / XX-2/2019

Date 27.02.2019

TENDER CALL NOTICE

Sealed tenders are invited from the intending firms /Authorised Distributors/ Authorised dealers / Rate contract holders / Agencies / Reputed manufacturers to quote their rates for supply of R.O Water Purifier for Schools & Hostels running under ST & SC Development Department in the District of Malkangiri. The specification, terms and conditions, (Available in the Website www.malkangiri.nic.in / Office Notice Board) which should reach to the office of the District Welfare Officer, Malkangiri within the period from 28-2-2019 to 7-3-2019 (Up to 5.00 P.M) (Through Registered Post/ Speed Post) only, which will be opened on 8-3-2019 at 11:00 AM in the Conference Hall of the Collector, Malkangiri by the District Level Purchase Committee and Tenderers. The above tender is subject to the terms and conditions attached with the Tender Call Notice.

Sl No.	Name of Article	Specification	Quantity Required
01	R.O Water Purifier	50 LHP & 80 litres storage SS, Water Cooler (Water storage separate from RO)	Minimum 75No (Varies on actual requirement)

Bids submitted in the manner prescribed (Technical Bid format / Financial Bid format each in a separate cover commissioning all 2 in a big cover including the tender documents.

The Earnest Money Deposit (EMD Cost) & Paper Cost as indicated in the following table is to be deposited in shape of Bank Draft . Bankers Cheque (SBI only) drawn in favour of the District Welfare Officer, Malkangiri, payable at SBI, Malkangiri along with Tender documents. Transfer or adjustment of E.M.D will not be entertained. Shortfall of any required documents as per tender call notice, drafts and EMD will not be entertained and the Tender paper will be liable for rejection. NO TENDER WILL BE RECEIVED BY HAND OR BY COURIER SERVICE. The undersigned will not be responsible for any delay in postal service. The Financial Bid will be opened those bidders were qualifying in technical bid.

ITEMS	PAPER COST	EMD COST
R.O Water Purifier System	Rs. 5,000/- (Rupees five thousand) only	Rs. 50,000 /- (Rupees fifty thousand) only

CAFI

COLLECTOR-CUM-CHAIRMAN
PURCHASE COMMITTEE, MALKANGIRI

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TERMS AND CONDITION

1. The rate is inclusive of all taxes including transportation and installation charges at the School/ Hostel Point.
2. The Bidder should submit their bid documents with valid GST Registration certificate / Registration Certificate of firm / Dealership Certificate and PAN Card/ Copy of income Tax return for last three years/ Audit report duly signed by the Chartered Accountant for last 3 (Three years)/ Xerox copy of Pass Book account containing the name of Unit/ Authorized CIB Certificate & Experience if any for supply of similar product to Government Organization.
3. A declaration for having not been disqualified / black listed / suspended from empanelment or from participation in any tender from Government or Quasi Government agency in the union of India.
4. The paper cost should be submitted for the items for which tender is submitted. The cost of tender paper is not refundable.
5. Bidders intending to participate in the tender are required to submit GST Registration Certificate. However, before awarding of the contract, the said supplier from outside the state shall furnish an undertaking in form of an affidavit stating that, they have no business in Odisha and have no liabilities under the Odisha GST. The original documents should be produced before the Purchase Committee for verification at the time of opening of tender papers.
6. The tender paper in sealed cover must be accompanied by required EMD payable in favour of District Welfare Officer, Malkangiri, in shape of **Bank Draft/ Bankers Cheque** payable at SBI, Malkangiri, which will be refunded to the unsuccessful Tenderers after finalization of Tender and to the successful bidders after full supply of procurement items.
7. This tender document has prescribed a **two bid format** for submitting the offers. It contains the "Technical" and "Financial" bid formats. Both the "Technical" and "Financial" bids are to be submitted in separate sealed covers identified as "Technical" or " Financial" bid after detaching the formats from this tender document. All the sealed covers shall have boldly written with by the supplier/ bidder, The tender call notice number and the last date of submission'.
8. The Tender paper is to be addressed to the District Welfare Officer, Malkangiri and on the top of the cover should be superscribed "**Tender paper for supply of R.O water purifier** "
9. If the last date for receipt of the tender/ bid turns out be a holiday, it will automatically be extended to next working days.
10. The bidder or his authorized representative (one person only) will be allowed to be present & should submit the authorization letter at the time of opening of tenders. They will not participate in the discussions. Clarifications sought, if any, may be provided by them.
11. All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without the use of abbreviations. It shall be submitted in English.
12. All the crucial figures, like, rates and amount should be written in figures followed by words.
13. There shall be no over-writing in the tender document and other papers submitted. All the additions, alteration, deletions and cuttings should be initialed with rubber stamp (or seal) by the same person, who signs the tender documents failing so, the tender document will be rejected.
14. All the rates and amounts has to be quoted in Indian Rupees (IR) and shall be presumed to be in Indian Rupees unless specifically permitted to be quoted otherwise in this lender document.
15. The rates quoted shall be valid for a period of one year counted from the last date of receipt of the bids or submission of tenders.
16. Each page of this tender documents should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract.

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17. All the procured items should be supplied within 15(fifteen) days from the date of placement of order. All materials should be delivered in full and good conditions and in no case part supply will be accepted. The Successful Unit/Firm should submit GST Registration certificate during time of submission of Invoice Bill with Delivery Challan
18. The authority shall not be held responsible for any damage or loss of materials during transportation.
19. The Supplier should supply the products having specific company logo in each and every item as specified.
20. If the supplier fails to supply the articles within stipulated period, the order will stand automatically cancelled and the EMD will be forfeited.
21. The bidder are to produce **sample** of the item for which rate quoted at the time of opening of the Tender paper as per specification. If failed to produce sample items at the time of opening of Tender, the District Level Purchase Committee shall cancel his Tender document.
22. The successful bidder should replace any damage materials or if arose any incorrect size/ Specification of supply of **R.O Water Purifier** should replace immediately.
23. The supplier has to deposit **10%** of the order value for **SECURITY DEPOSITS** in shape of FDR (Fixed deposit receipt) for a period of 1 (one) year to be pledged in favour of the District Welfare Officer, Malkangiri within 7 (Seven) days from the receipt of placement order.
24. The District Level Purchase Committee shall not be bound to accept the lowest rate, but the acceptance of the tender shall be based on the best quality of the materials/ Samples submitted. The finally accepted bidders shall strictly confirm to the approved rates and sample while supplying.
25. Financial Bid will be opened those who are qualifying in technical Bid (as per Format-A) enclosed in the Tender Call Notice. Shortfall of any documents as per Format-A not to be considered for qualifying of Technical Bid.
26. The authority reserves the right to reject any or all Tender without assigning any reasons thereof.

C.H.I.

COLLECTOR-CUM-CHAIRMAN
PURCHASE COMMITTEE, MALKANGIRI

Date *27.02.2019*

Memo No 387 / 2019

Copy to the Office Notice Board, all local offices in the District,/ DIPRO, Malkangiri / All the Block Development Officers in the District for information and necessary action with a request to display the Tender Call Notice in their Notice Board for information & wide publication.

PK Pandey 27/2/19
District Welfare Officer,
Malkangiri
Date *27.2.2019*

Memo No 388 / 2019

Copy to the District Informatics Officer, NIC, Malkangiri for information with a request to publish the quotation in the District portal www.malkangiri.nic.in.
Copy submitted to all members of District Purchase Committee for information.

PK Pandey 27/2/19
District Welfare Officer,
Malkangiri
Date *27.02.2019*

Memo No 389 / 2019

Copy submitted to the Director(ST)-cum- Special Secretary to Govt. ST & SC Development Department, Odisha, Bhubaneswar for favour of kind information.

PK Pandey 27/2/19
District Welfare Officer,
Malkangiri

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FORMAT-"A"
APPLICATION-TECHNICAL BID

01	Name of the Bidder			
02	Details of Earnest Money Deposit	D.D.No. _____ Date: _____ of Rs. _____ drawn On _____ Bank		
03	Name of the Proprietor			
04	Full address of the Registered Office			
05	Full address of Operating/Branch Office			
06	Name & Telephone No. of authorize Officer			
07	Valid company authorization/ E.P.M rate Contract/ M.S.M.E Registration Certificate	Yes/No		
08	ISO Certification of product (R.O, Water Cooler)	Yes/No		
09	Copy of PAN card attached	Yes/No		
10	Registration Certificate of GST & Clearance	Yes/No		
11	I.T. Returns of last three years	2015-16	2016-17	2017-18
12	Annual Audit report (2015-16, 2016-17, 2017-18)	2015-16	2016-17	2017-18
13	Experience in Govt. supply	Yes/No		
14	Bank Account statement copy	Yes/No		
15	Declaration as per Format-C	Yes/No		
16	Non-Refundable paper cost of Rs.5,000/-(five Thousand)only in shape of Demand Draft.	Yes/No		

Place
Date



Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm.

FORMAT- B
FINANCIAL BID

(To be submitted in sealed cover separately)

Sl No	Items	Brand Name (ISO Certified)	Quoted rate (Rs.)
1	Filtration R.O (50 Litre per Hour capacity)		
2	Storage tank (80 litre, water cooler- two tape (normal & Cooling) Stainless Steel)		
3	Installation and all accessories at school/ hostel point including transportation charges.	-----	
4	Other Charges	-----	
5	Total Cost	-----	

Note: The bidder are requested to go through the notice inviting tender carefully and quote their prices in the proforma.

Date

Place



Signature of bidder
(Official seal)
Full name & Designation

FORMAT-C

DECLARATION

01. I _____ Son/Daughter/Wife of
Sri _____ Proprietor/Authorised
Signatory of the Bidders, mentioned above, are competent to sign this
declaration and execute this Tender documents.
02. I have carefully read and understood all the items and conditions of the
Tender and undertake to abide by them.
03. The information/documents furnished along with the above applications
are true and authentic to the best of my knowledge and belief. I/We am/are
well aware of the facts that furnishing of any false information/fabricated
documents would lead to rejection of my Tender at any stage besides
liabilities towards procession under appropriate law.
04. I also certify that our firm has not been black listed by Central/State
Govt./Board/Corporation/Autonomous Body under Administrative control of
Central or State Govt. etc.
05. This is also certified that neither I nor organization will enroll in any corrupt
practices so far as this Bidding is concerned.

Place
Date :-

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official Seal of the Firm.

