



ନିର୍ବାଚନ ପଞ୍ଜିକରଣ ଅଧିକାରୀ ଓଥା ଉପ-ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ, ମାଲକାଙ୍ଗିରି

OFFICE OF THE ERO-CUM-SUB-COLLECTOR, MALKANGIRI

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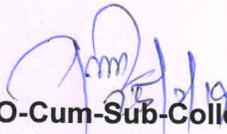


No 1216 /2019-XXVI-13/2018.

Date. 25 .02.2019

**QUOTATION CALL NOTICE**

Sealed quotations in plain paper / letter pad are invited from intending firms for supply of the following Election materials in connection with the upcoming simultaneous General Election 2019. The quotations should reach the undersigned on **06.03.2019 by 1.00 P.M. through Registered post/speed post only** and the same shall be opened on the same day i.e. on **06.03.2019 at 4.00 P.M.** in the presence of the Quotationers or their authorized representatives in the Office chamber of Sub-Collector, Malkangiri. The Quotations should be super scribed on the top of the envelope that "**Quotation for supply of Election materials**". The details of the quotation call notice can be downloaded from the District Website [www.malkangiri.nic.in](http://www.malkangiri.nic.in). The terms & conditions and specifications are annexed in the Annexure-A & B.

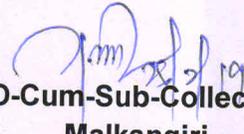
  
ERO-Cum-Sub-Collector,  
Malkangiri

Date. 25 .02.2019

Memo No 1217 /2019

Copy submitted to the District Election Officer & Collector, Malkangiri for favour of kind information and necessary action.

Copy forwarded to the Addl. Chief Electoral Officer-Cum-Addl. Secretary to Government, Home (Elections) Department, Odisha, Bhubaneswar for information and necessary action.

  
ERO-Cum-Sub-Collector,  
Malkangiri

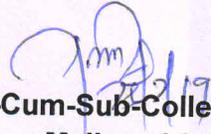
Date. 25 .02.2019

Memo No 1218 /2019

Copy forwarded to all the Tahasildars, B.D.Os & CDPOs of this District/ Executive Officer, NAC, Balimela/ Executive Officer, Municipality, Malkangiri / Project Director, DRDA, Malkangiri / Project Administrator., ITDA, Malkangiri / District Treasury Officer, Malkangiri / DI & PRO, Malkangiri/ GM, DIC, Malkangiri for information. They are requested to display the quotation call notice in their office notice board for wide publicity.

Copy of the quotation call notice forwarded to this office notice board for wide publicity among the general public.

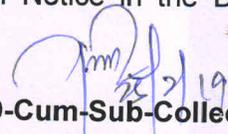
Copy to the member of purchase committee for information with a request to remain present on 06.03.2019 at 4.00 PM in Officer Chamber of Sub-Collector, Malkangiri and finalize the process of tender.

  
ERO-Cum-Sub-Collector,  
Malkangiri

Date. 25 .02.2019

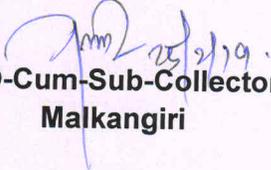
Memo No 1219 /2019

Copy along with enclosures is forwarded to the District Informatics Officer, N.I.C, Malkangiri for information and he is requested to upload this quotation call Notice in the District Website [www.malkangiri.nic.in](http://www.malkangiri.nic.in) for wide circulation.

  
ERO-Cum-Sub-Collector,  
Malkangiri

**TERMS AND CONDITION OF THE QUOTATION CALL NOTICE**

- 1) The quotationers should have valid GST No (self attested copy of the GST registration certificate is to be attached).
- 2) The Quotationers must submit copy showing up to date deposit of GST & Income Tax should be furnished along with the quotations.
- 3) The quotationers should have valid PAN (Self attested copy to be attached).
- 4) The Quotationers shall have to furnish their offer (rate) of the items per unit. The total offer price per unit shall be inclusive of GST, transportation and delivery charges. The price quoted shall be valid for the period of one year from the date of signing of agreement/ finalization of tender.
- 5) The Quotationer shall deposit non-interest bearing earnest money of Rs.5000/- (Rupees five thousand) only in shape of Account payee Bank Draft payable in favour of the Sub-Collector, Malkangiri which will be refunded to the Unsuccessful quotationers whose quotations are not accepted/Rejected. The EMD of the successful quotationer will be refunded after completion of the validity period.
- 6) Preference will be given to the local Printer/firms in view of timely supply of different forms and election related materials.
- 7) The actual work orders for supply of material are given to the selected vendor well in time and at the appropriate time after the announcement of polls. The materials are to be delivered at Sub-Collector Office, Malkangiri within 7 days from the date of issue of supply order.
- 8) The Quotations received in incomplete form or after the scheduled date & time shall be summarily rejected. The purchase committee reserves the right to reject all or any quotationer without assigning any reason thereof. The purchase committees not bound to accept the lowest financial bid and reserve the right to negotiate the rates and other terms and conditions with the lowest quotationer. The quantity of the items will be informed to the successful Quotationer well in advance.
- 9) The firm whose quotation will be accepted shall have to execute an agreement with the ERO & Sub-Collector, Malkangiri in non-judicial stamp paper with Rs.10.00 (Rupees ten) only in the next day of acceptance of tender
- 10) On delivery, the products supplied shall inspect to ascertain the quantity/specification/quality for which the order was placed, if, it turns out to be otherwise, the acceptance of delivery shall be refused and ask for explanation supplying so.
- 11) If the Quotationer fails to supply the order in full and good condition within the stipulated period may lead to forfeiture of E.M.D and action as deemed proper may be taken against the quotationer

  
**ERO-Cum-Sub-Collector,  
Malkangiri**

**ANNEXURE-B****REQUIREMENT OF ELECTION MATERIALS FOR THE ENSUING  
SIMULTANEOUS GENERAL ELECTION, 2019**

<b>Sl.No.</b>	<b>Name of the items</b>	<b>Specification</b>	<b>Total Requirement</b>
01	LED rechargeable Lantern	Small size for Polling Booth compartment	1200 Nos.
02	Pigeonholes Framework	1. Size of compartment : 6" x 4" x 4" 2. Container should be made of sturdy transparent materials like plastic etc having a fixed base	15 Nos.
03	Drawing pins	Small size	14300 Nos.
04	Packing paper	Big Size	1200 Nos.
05	Cello Tape (Transparent)	Size: 4 Inch Width (One roll transparent Cello Tape having a length of 10-15 meters)	600 Nos.