

BALIMELA NAC

TENDER PAPER

(TECHNICAL BID)

FOR

SANITATION WORK

FROM

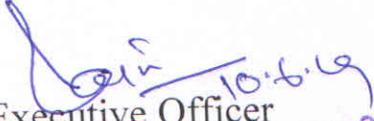
WARD NO -01 TO 12

Signature of the Bidder.

NOTIFIED AREA COUNCIL, BALIMELA

Detailed Tender Call Notice

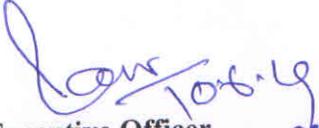
- Name of the work : Cleaning and Sanitation work from Ward No.01 to 012
- Performance Security : 1% of the quoted value
- AGENCY : As per eligibility criteria
- Period of contract : 02(Two Years)(Subject to renewal after one year basing on satisfactory performance)
- Cost of Bid document : Rs. 10,000/-
- Available of Bid document : 12.06.2019 to 20.06.2019
- Last Date of receipt of filled up bid document : 12.06.2019 to 21.06.2019.
- Date of Opening of Technical Bid : 22.06.2019 at 12 Noon
- Date of Opening of Financial Bid : 22.06.2019 at 1.00PM


Executive Officer
NAC Balimela
Executive Officer
N.A.C. Balimela

Signature of the Bidder.

GENERAL TERMS AND CONDITIONS

01. The bidders are required to inspect and assess the entire geographical area as per annexure-I of Package-I and quote their rates of the Labour charges for sweeping, bush cutting, drain cleaning, collection wastes from door to door collection segregation of wastes including lifting of MSW and disinfecting collection points and spreading disinfectants like bleaching powder etc. which will be supplied by Balimela NAC. The cost of documentation like taking of photograph etc will be borne by the agency..
02. The Bidders are expected to examine all the instruction, terms and specification in the bid documents, Failure to furnish all information as per the bid document & submission of bids not substantially responsive to bid document in every respect will be at bidder's risk and shall result in rejection of the bid..
03. The bid is meant for carrying out the work for a period of two years, Balimela NAC shall have the liberty to float any comprehensive contract during the currency of the contract period & no party will have right to challenge it.
04. Balimela NAC shall have the right to terminate the contract on the ground of improper performance and violation of the terms of the contract without assigning any reason by giving 15 days prior notice
05. Conditional and incomplete bid is liable for rejection
06. Letter of authorization for representing the registered firm/entrepreneur/Private company/NGOs / Contractor and to sign the bid document should be enclosed along with the bid document.
07. Bids containing overwriting, additions, alternation, erasures, obliteration and other discrepancies should be properly attested all corrections made by them.
08. The bidders shall sign every page of the tender documents and submit them
09. The Bidders should quote rates both in figures and in words, wherever is there is a difference between the rate quoted in figures and words, the rate quoted in words will be taken as correct.
10. All the documents furnished by the bidders are subject to verification from the issuing authority. In case any manipulation is found, the Performance guarantee will be forfeited and steps shall be taken for black listing of the bidder.


Executive Officer,
Balimela NAC
Executive Officer
N.A.C. Balimela

Signature of the Bidder.

ANNEXTURE-I
(PACKAGE-I, BALIMELA)

Ward No.	Area of the wards
1	Nua Sahi, RI Office Sahi, JED Colony,
2	Parjaguda, Gadabaguda, Park Colony, NAC line, Pump line, Jhatimati line
3	UGME school line, JE line, SDO line, OHPC Hospital line,
4	Main road, Bhanga building sahi, Rath chawk line, Aurobinda line
5	Gudi line, Saibaba line, Jagannath temple line, Medical Back side, Kali chawk
6	Panitanki line, Girls high school line, Govt high school line,
7	Post office line, Driver line-1, Driver line-2,
8	Daily market, Tala Bazar, Upper Bazar, Odiya sahi, Santoshi Maa Mandir line,
9	Bidyadalai chawk, Mansakata sahi, Dhanpuria sahi, Ayappa mandir line, Rani road line, Khalasi sahi
10	IMST School back side, Mandi sahi, Maszid sahi, OCC Colony, Drugline Upper line
11	Drugline-1, Durgline-2, Drugline-3, Nadiline
12	Balangiria sahi, Challanguda, Ranabai camp, Powerhouse line


Executive Officer,
Executive Officer
Balimela N.A.C. Balimela

Signature of the Bidder.

SCOPE OF WORK

A. (1) Sweeping & Door to door Collection:

(A) Sweeping of all the roads, lanes, by lanes of entire ward is to be made daily; domestic wastes having segregated shall have to be collected daily from all households, shops, kiosks and vending zones. The MSW generated from road sweeping and door to door collection is /are to be accumulated in the dustbins/garbage bins placed on the road side and temporary collection points identified by Balimela NAC from which daily lifting is to be made to the temporary fill site identified by Balimela NAC as per the scope of work mentioned in item-3. The wet wastes shall be composted in the identified composting pits and the Dry wastes shall be dumped in the land fill site where separate solid waste shall be segregated.

(B) Night Cleaning should be made in the marketable area & Bus stand area which is a mandatory condition in the sanitation work.

(C) Attendance Register of deployed employees with their ID No. shall be maintained in all respect .

(2) Cutting of bushes & cleaning of drains:

The bushes & shrubs from roadside beams and conservancy lanes are to be cleaned by the agency, the road side drains are also to be cleaned i.e removal of polythene, paper, foreign material and other floating materials to avoid chocking of the drains and the MSW generated are to be accumulated in the dustbins/garbage bins placed on the road side and temporary collection points identified by Balimela NAC from which daily lifting is to be made to the temporary transfer stations identifies by Balimela NAC as per the scope of work mentioned in item.

(3) Collection & Transportation of Solid Wastes:

The municipal solid wastes having segregated which is generated from various sources and accumulated as mentioned in item-1 and item-2 above is required to be collected and lifted from different collection points/dustbins of that particular ward/lanes and transported to the designated place/temporary transfer station as decided by the Balimela NAC. The collection points are to be disinfected by spreading of disinfectants like bleaching powder etc. which will be supplied by Balimela NAC as per direction of the Officer-in-Charge. Balimela NAC. The collected wastage must be segregated disposal accordingly . The wet composting points shall be maintained properly as per the norms to be provided by the NAC .

(4) The implementing agency should maintain the register Viz. Vehicle movement register , List of GVPS , Door to door collection register , Staff attendance register , Lifting up segregated garbage register etc .

(5) The undersigned may assign any kind of job chart if required which shall be maintained by the agency

The Municipal Solid Waste includes the following.

1. Garbage arising from street sweeping, cleaning of drains and door to door Collection .
2. Domestic refuses.
3. Garbage from roadside dustbins.
4. Garbage accumulated at temporary collection points identified by Balimela NAC
5. Garbage generated from bush and grass cutting from road side beams and conservancy lanes.
6. Cow Dung .
7. Dead Animal .
8. Any others

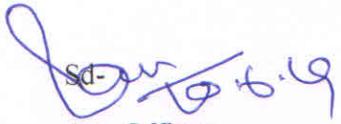
Signature of the Bidder.

Sd-
Executive Officer,
Balimela NAC.

10.6.14
Executive Officer
H.A.C. Ballimela

(B)Submission & Opening of tender.

The Tenders shall be prepared and submitted separately in sealed envelopes in two parts. Viz, Part-I Part-II clearly indicating on the covers **PART-I (Technical bid should contain all relevant documents/papers of tender including cost of Tender Paper, Solvency Certificate, Experience Certificate, PAN Card, GST Registration certificate , Labour License, Valid EPF Challan) & Part-II (Financial bid)**. The cover shall be super scribed "Tender for the work **"Cleaning and sanitation work in Ward No.01 to 12"** and addressed to the Executive Officer, Balimela NAC. The envelope containing the technical bid and financial bid should also subscribed accordingly. The full name, postal address, e-mail address and telephone number / cell number of the tenders shall be written on the bottom left corner of the sealed envelope. The financial bid of those will be opened who will qualify in the technical bid.


Sd-
Executive Officer,
Balimela NAC. Executive Officer
N.A.C. Balimela

Signature of the Bidder.

Eligibility criteria and General Instructions to Tenderers

The technical bid shall be accompanied with attested photo copy of the following requisite documents failing which the bid shall be rejected out rightly.

1. Credibility and experience certificate issued from the concerned Authority /Employer of a Govt./ULB/PSU of repute at least for 3 (three) years under whom the work is done for performing the similar nature of work i.e. Sweeping of streets, cleaning of drains, transporting of MSW.
2. Valid Registration Certificate
3. PAN Card
4. GST Registration certificate.
5. Valid labour license under contract labour (Regulation and Abolition) Act, 1970.
6. Valid & up-to-date EPF with challan ,carries above 50 Nos. of staff
7. EMD 1% of the quoted value for Two years.
8. The bidder must have enclosed the documents relating to ownership of vehicles/agreement with the owners in case of hiring vehicles.
9. An undertaking to provide the extra vehicles as per requirement by Balimela NAC to carry out the work smoothly.
10. The bidder shall submit an amount of 1% of the quoted value for in shape of A/C Payee Bankers Cheque /Demand Draft drawn in favour of Balimela NAC for the work towards performance guarantee.
11. The tenderer should submit an original affidavit showing all the particular so submitted by him are true.

Sd/-
10-6-19
Executive Officer
Balimela NAC.

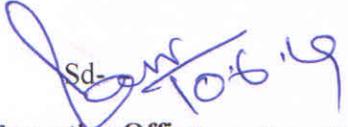
• Signature of the Bidder.

SPECIAL CONDITIONS:

1. The Vehicles to be engaged for transportation of solid wastes must be in good running conditions with different compartment to carry dry and wet waste separately. The Agency/NGO/Private Company / Contractor will submit the attested photo copy of the required documents of the vehicles such as RC book. Comprehensive insurance, Fitness, Permit, up-to-date road tax from the competent authorities at the time of execution of agreement.
2. The drivers of the vehicles must have valid driving license.
3. The Agency/NGO/Private Company / Contractor supplying the vehicles shall borne-
 - i) The Salary and Other expenses of the driver and other staff attached to the vehicle..
 - ii) Cost of fuel and other lubricants (POL).
 - iii) Cost of repair and maintenance of the vehicles engaged.
4. The vehicles offered shall be in good condition. Preference will be given for latest model vehicles. Officials of Balimela NAC shall carry out inspection of said vehicles and decision of Balimela NAC will be final and binding on the tenders in this regard.
5. The Agency shall be responsible for obtaining necessary permit comprehensive insurance policy, appropriate driving license etc. and complying with all the statutory requirement including labour laws that may be necessary in this respect, Balimela NAC will not be responsible for any consequence out of any violation of Rules or Act by the agency.
6. The agency shall indemnify the Balimela NAC against any claim, losses, damages concerning to workers/employees during the contract period.
7. The Agency shall pay all the statutory and other taxes of vehicle and keep the fitness certificate during the contract period.
8. The Officer-in-charge or authorized officer will check the vehicle documents as and when required.
9. Payment shall be made by the agency to his employees/workers as for their category and nature of work which shall not be less than the declared from time to time under minimum wages Act by Govt of Odisha.
10. The successful bidders shall execute an agreement with the Balimela NAC within 3 days from the date of receipt of letter or acceptance from Balimela NAC. The performance guarantee shall be retained as security deposit till closure of the contract without any interest. The performance guarantee which will be kept as security deposit can be replaced by submitting Bank Guarantee of equal amount. The performance Guarantee of the unsuccessful tenders shall be refunded back on application only after finalization of the bid and drawl of agreement with the successful bidder. In case of failure to execute agreement in time, the performance guarantee will be forfeited to Balimela NAC fund. The tender call notice shall form a part of the agreement.
11. Renewal will be made every year considering the satisfactory performance of work.
12. Details of Terms & Conditions will be incorporated in the agreement.
13. The vehicles deployed for collection of garbage will be green colour with logo of Balimela NAC. The sweepers, labours engaged for door to door collection of

Signature of the Bidder.

- wastes, drain cleaners, bush cutters etc. engaged for loading and unloading will perform their duty in uniform, the colour will be prescribed by Balimela NAC. This shall be complied by the Executing Agency so as to ensure better identification by the public as well as officers of Balimela NAC.
- 14 Balimela NAC shall have the right to add or delete any conditions(s) to and from the agreement as and when necessary for smooth management of sanitation work.
 - 15 The transportation of MSW will be done with due care and transporting vehicles shall be covered as per norms specified by the Pollution Control Board
 - 16 If the agency will not perform the sanitation work to the satisfaction of Balimela NAC authorities in any particular day then the Balimela NAC is at liberty to engage and substitute man power for sweeping, bush cutting, drain cleaning, engage own vehicle, hired vehicles for lifting the pending MSW and may impose penalty up to 10% of agreement value in which the decision of the Executive Officer will be final and binding which shall be recovered from the monthly bill of the agency.
 - 17 The waste collectors engaged by the agency shall collect solid waste from various households on daily basis in particular fixed timing area wise as may be finalised by the agency in consultations with the Officer-in-charge of Balimela NAC.
 - 18 The agency shall start the work by 5.30AM and deployed as many vehicles as required to transfer the solid waste generated from different sources,
 - 19 In case of any dispute arising out of the contract, the matter shall be referred to the collector, Malkangiri.. Whose decision shall be final and binding to the parties.
 - 20 In case, labour rate is hiked by Govt. of Odisha, payment will be made accordingly, considering the engagement of labour in the work duly certified by the Officer-In-Charge of the work.
 - 21 Night cleaning is mandatory in market area i.e Kalichawk, Gopabandhu chawk, main bazaar, Drugline, Bus-stand (old and new). The agency shall start the work by 10.30 PM to minimize the work load during day time.
 - 22 The agency shall engage the minimum 40nos of labours for sweeping and cleaning of drains , cutting of bushes , Loading & unloading , Collection and transportation of MSW and door to door collection etc.
 - 23 The agency shall have to maintain the ward wise vehicle movement register, quantity of garbage register,GVP register etc. Daily attendance register of deployed workers, Door to Door collection register, complain register.
 - 24 The agency shall have to collect 50% of user fees as per approved rate by H & UD Deptt.
 - 25 The safety materials supplied to the sanitation worker on 08.06.2019 is subject to recovery from the only contractors bill.

Sd-  10.6.19
Executive Officer
Balimela NAC N.A.C. Balimela

Signature of the Bidder.

CHECK LIST

Sl. No	List of documents	Details of document	Should be left blank for office use only
1	2	3	4
1	Certificate of Registered Firm/Entrepreneur/N.G.O./Private Company/ Contractor		
2	PAN Card		
3	GST Registration certificate		
4	Valid three Month EPF Challan carries about 100 Nos. of Staff		
5	Valid Labour license under contract labour (Regulation and abolition) Act,1970.		
6	Solvency certificate to the tune of Rs.20 lakh in favour of the registered firm/Entrepreneur/NGOs/Private Company issued from Revenue Deptt. Govt. of Orissa/Bank guaranty.		
7	Ownership documents of tractors/Mini trucks/Trucks or agreement of hire vehicles.		
8	Undertaking to provide the extra vehicles as per requirement by Balimela NAC to carry out the work smoothly.		
9	Credibility and experience certificate issued from the concerned Authority/Employer of a Govt./ULB/PSU of repute at least for three years under same the work is done for performing the similar nature of work i.e sweeping of streets. Cleaning of drains, transportation of MSW		
10	Performance guarantee		

Signature of the Bidder.

i) Total no of corrections:-

ii) Total no of Over writing:-

iii) Total no of Interpolation:-

(Full signature of bidder)

Name of Agency:-

Address of the Agency:-

Contact No:-

Land Line No:-

Mobile No:


Executive Officer, Executive Officer
Balimela NAC. N.A.C. Balimela

Signature of the Bidder.

BALIMELA NAC

TENDER PAPER

(FINANCIAL BID)

Part-II

FOR

Cleaning &

SANITATION WORK

FROM

WARD NO 01 TO 12

Signature of the Bidder.

NOTIFIED AREA COUNCIL, BALIMELA

PART-II

FINANCIAL BID DOCUMENT

(To be enveloped in separate sealed over)

NAME OF WORK:

Cleaning and sanitation work inward No. 01 to 012 (Balimela

Notified Area Council :Balimela)

Signature of the Bidder.

FINANCIAL BID FORM

Package-I , Balimela

(No documents should be enclosed in this Bid Form)

Sl. No	Job Description	Quantity	Unit
1	2	3	4
1	Door-to-door collection of municipal solid waste (MSW) in the ULB and its transportation to designated locations. Collection of MSW from designated locations and transportation to the compost facility and / or landfill. Sweeping of streets, footpath and pavements, Cutting of Bushes , cleaning of road side drains, uprooting of vegetation, collection of construction debris from its source and transportation of the same to designated locations. Collection of MSW from the bulk generators of MSW in the ULB wards and its transportation to designated locations. As per detail description of scope of work mentioned in clause A-1,2 & 3 for Ward No-01 to 12(Package-I, Balimela) including loading and unloading, supply of 47 nos of labours, T&P required for the work to the designated transfer stations as per the direction of the Officer-in-charge including cost of Driver, Zamadar & Supervisor & taxes viz, income tax, and other taxes & fees as applicable from time to time with highest standard of services.	One item as per scope of work A (1) (2)& (3) and as per condition of NIT .	Monthly Lump Sum .
	Rate in words:-		
	Rate in figures		

(One item of work only)

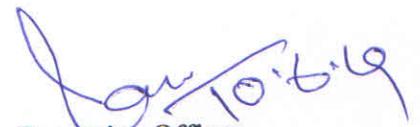
• Signature of the Bidder.

TO BE FILLED BY THE TENDERER

No. of correction:

No. of interpolation:

No. of overwriting:



**Executive Officer,
Balimela NAC.**

**Executive Officer
N.A.C. Balimela**

Signature of the Bidder.

OFFICE OF THE NOTIFIED AREA COUNCIL, BALIMELA

No- 780/NAC/19

Date- 10.6.2019

Notice Inviting Tender

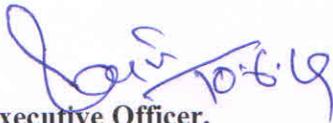
Sealed tenders, in conformity with the detailed tender call notice in two bids system are invited from the intending registered firms/Entrepreneur/NGOS/private companies / Contractor for the execution of providing cleaning & sanitation work from Ward No. 01 to 12 of Balimela NAC so as to reach the Executive Officer, Balimela NAC through registered post/speed post/Courier only up to Dt.21.06.2019 & the Technical bid of the two bid tender will be opened at Balimela NAC Office on 22.06.2019 at 12.00 Noon and Financial bid will be opened on the same day at 1.00 PM. The details of works, bid document, scope of work, eligibility criteria & submission of tender can be downloaded from the from dt.12.06.2019 to 20.06.2019.


Executive Officer,
Balimela NAC
Executive Officer
N.A.C. Balimela

Memo No- 781/NAC/19

Date- 10.6.19

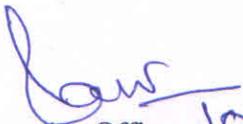
Copy to forwarded to the DIPRO, Malkangiri for information and necessary action. He is requested to publish this notice in leading two Daily Odia news Papers for one day publication.


Executive Officer,
Balimela NAC
Executive Officer
N.A.C. Balimela

Memo No- 782/NAC/19

Date- 10.6.19

Copy submitted to the Collector, Malkangiri/PD,DRDA-cum-PD,DUDA, Malkangiri/Sub-Collector, Malkangiri/Senior General Manager, OHPC, Balimela/C.C.E, PIP, Balimela/SDPO, Balimela/Tahasildar, Chitrakonda/BDO, Korukonda for favour of kind information and necessary action.


Executive Officer, 10.6.19
Balimela NAC
Executive Officer
N.A.C. Balimela

OFFICE OF THE NOTIFIED AREA COUNCIL, BALIMELA

No- 783/NAC/19

Date- 10.6.2019

Notice Inviting Tender

Sealed tenders, in conformity with the detailed tender call notice in two bid system are invited from the intending registered firms/Entrepreneur/NGOS/private companies / Contractor having eligibility criteria as mentioned in technical bid for execution of work as noted below so as to reach the Executive Officer, Balimela NAC through registered post/speed post/courier only up to on dt.-21.06.2019.

The Tender documents can also be down loaded from dtd -12.06.2019 to 20.06.2019. The paper cost amounting to Rs.10,000/- , should be submitted in a separate envelope marked " **Cost of Bid document down-loaded from the internet**" along with the bid document .The technical bid of the bid tenders will be opened at 12.00 Noon on dt-22.06.2019 in presence of bidder or their authorized representatives, who may be present at the time of opening of the tenders. Balimela NAC will in no way, be responsible for any delay in receipt of the tender document. The financial bid of those, who have qualified in technical bids, shall be opened on the same day at 1.00 PM in presence of bidders.

Sl. No	Name of the work	Period of Contract	Cost of Bid document (Non refundable)	Performance Security
01	Cleaning and sanitation work from ward No-01 to 12	Two years	Rs.10,000/-	1% of quoted value for two years

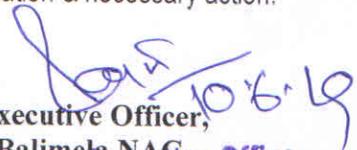
The tender must be accompanied with all the attested photo copies of qualifying documents as mentioned in eligible criteria & the required performance security in shape of Demand Draft/Pay Order/A/C Payee Banker's Cheque from any Nationality Bank drawn in favour of the Executive Officer, Balimela NAC payable at Orkel and the cost of the tender document (non refundable) in shape of Demand Draft/Pay order / A/C Payee Banker's Cheque from any Nationalized Bank drawn in favour of the Executive Officer, Balimela NAC separately failing which the tender shall be rejected out-rightly..

The authority reserves the right to reject any or all the tender without assigning any reason thereof.

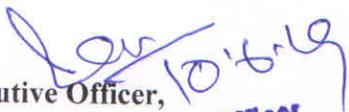

Executive Officer,
Balimela NAC
Executive Officer
N.A.C. Balimela

Memo No- 784/NAC/19 Date- 10.6.2019

Copy forwarded to Sri Susil Ku. Behera (J.E) Balimela NAC for information & necessary action.

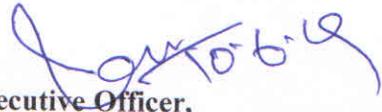

Executive Officer,
Balimela NAC
Executive Officer
N.A.C. Balimela

Memo No- 785/NAC/19 Date- 10.6.2019
Copy to office Notice Board, Balimela NAC for wide publication .


Executive Officer,
Balimela NAC.
Executive Officer
N.A.C. Balimela

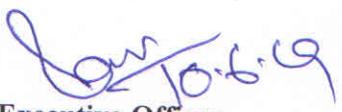
Memo No- 786/NAC/19 Date:- 10.6.19

Copy submitted to the Collector , Malkangiri / Project Director, DRDA-cum-PD,DUDA, Malkangiri / Sub Collector, Malkangiri / Senior General Manager, OHPC, Balimela /Block Development Officer, Korukonda / Executive Engineer, P.I Division, Balimela / Tahasildar, Chitrakonda for favour of kind information.


Executive Officer,
Balimela NAC.
Executive Officer
N.A.C. Balimela

Memo No- 787/NAC/19 Date:- 10.6.19.

Copy forwarded to the District NIC Officer, Malkangiri for information, he is requested to web host the tender in District NIC Portal.

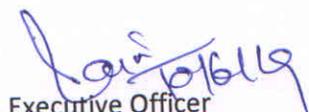

Executive Officer,
Balimela NAC.
Executive Officer
N.A.C. Balimela

Detailed estimate for Sanitation of NAC, Balimela

	Number of Wards	12nos				
	Total Wards					
	1. Main Road	09km				
	2. Lane Road	22km				
	Total Drains					
	1. Main Drains	14km				
	2. Lane Drains	39km				
	Total Population	11690nos				
SL No	Particular	Quantity	Unit	Rate	Day	Amount
01	Door to Door Road Sweeping	24	nos	280	30	201600
02	Drain cleaning & lifting of garba	9	nos	280	30	75600
03	Supervisor	2	nos	320	30	19200
04	Driver	2	nos	360	30	21600
05	Total					318000
06	EPF @13.16%					41849
07	T&P @1%					3180
08	Fuel Charges					20000
09	Tractor Charges					20000
10	Trolley Charges					20000
11	Service Charges					31800
	Total (A)					454829
	Less: Spare by NAC					
	Labour	3	nos	280	30	25200
	Supervisor	2	nos	320	30	19200
	Driver	2	nos	360	30	21600
	Total					66000
	EPF @13.16%					8686
	Tractor Charges					20000
	Trolley Charges					20000
	Total					160686
	Total Amount(A-B)					294143


 10.06.19
 Junior Engineer
 Balimela N.A.C.


 10/06/2019
 Chairperson
 N.A.C. Balimela


 10/06/19
 Executive Officer
 NAC, Balimela
 Executive Officer
 N.A.C. Balimela