

Office of the Chief District Veterinary Officer, Malkangiri

**Quotation /Tender Call Notice**

No. 2053 Date. 22/11/2019

Sealed Quotation /tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one no of AC Diesel/Petrol driven Vehicles Car type vehicle (DZIRE/SWIFT/TIAGO/BALENO/ACCENT) accommodating minimum 3 persons to be engaged as official vehicle of CDVO, Malkangiri on monthly rent basis for a period of one year.

- 1) The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, proof of up to date tax payment and pollution control certificate etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle, non alcoholic and obedient in nature and he should be available as and when required.
- 4) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the C.D.V.O. Malkangiri and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information with maximum bid of Rs. 20,000/-per month(excluding fuel and lubricants).
- 6) The Vehicle must achieve a fuel efficiency of 20 Kms per litre.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-II).
- 8) The Quotation completed in all respect should reach the undersigned on or before **30.11.2019** by **1 .P.M** and shall be opened on the same day at **3 .P.M** in presence of the bidders or their authorized representatives.
- 9) The application form of quotation containing General Bid information & Terms and conditions for Hiring of Vehicles etc. will be available with Office of the Chief District Veterinary Officer, Malkangiri on payment of Rs. 100/- from **22.11.2019** to **27.11.2019** or can be downloaded from Malkangiri District Portal, the applicant shall furnish a Demand Draft for an amount Rs.100/- (Rupees One hundred) only in favor of C.D.V.O,Malkangiri towards the cost of application alongwith the application.

  
22-11-2019  
Seal & Signature of  
Quotation calling Authority  
Chief District Veterinary Officer  
MALKANGIRI

## TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis .

1. The Hired vehicles during period of contract , shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate , proof of up to date tax payment, pollution control certificate and D.L of the driver available all the times & Pollution control certificate.
2. The Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life /injury made to any person or damage to any property on account of use of hired vehicle any manner even if all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The Vehicle shall report for duty for minimum of 30 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of diesel/petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The driver must have a valid Driving license.
11. In case of emergencies ,the driver will have to report for duty as per the requirement of the hirer.No extra payment shall be demanded.

  
22-11-2019

**Chief Dist. Veterinary Officer  
MALKANGIRI**

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle :
2. Type of Vehicle :
3. Year of Manufacturer :
4. Model :
5. Date of Registration :
6. Name & Complete address  
of the owner of Vehicle :
7. Fitness Certificate Validity :
8. Permit Validity :
9. Insurance Validity :
10. Pollution control certificate :
11. Name & Address of the Driver :
12. DL No. & Validity of the  
DL of the Driver :
13. Proposed hire charge of the  
Vehicle per month excluding  
Fuel cost :
14. Rate of fuel consumption  
Mileage per litre :
15. Contact Number of the Service  
Provider (Tender/Quotation) :
16. Mobile No. :
17. Telephone No. :

Certified that the information submitted above is true to the best of my knowledge and belief.

**Signature of the Tenderer**