



OFFICE OF THE CDM & PHO cum DISTRICT MISSION DIRECTOR  
DISTRICT PROGRAMME MANAGEMENT & SUPPORT UNIT, NHM  
HEALTH & FAMILY WELFARE DEPARTMENT, GOVT. OF ODISHA  
MALKANGIRI, ODISHA, 764045



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### Zilla Swasthya Samiti, Malkangiri

OFFICE OF THE CDM & PHO cum DISTRICT MISSION DIRECTOR, Malkangiri  
(District Program management Unit, NHM)

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Advt. No.: 10767

Dated: 30.11.19

### TENDER CALL NOTICE FOR SUPPLY OF FOOD (CATERING SERVICES)

Sealed tenders are invited from registered suppliers / agencies / firms (with GST registration having GSTIN) for supply of food (Catering Services) to CDM & PHO, Malkangiri(NHM-Wing) for a period of one year on annual rate contract basis. Details regarding the items, terms and conditions and formats for submission of tender may be downloaded from the website: [www.malkangiri.nic.in](http://www.malkangiri.nic.in) . The tenders should reach the office of the undersigned by 17<sup>th</sup> Dec. 2019 till 4.00PM. The tenders will be opened at **04.30 PM on 17<sup>th</sup> December 2019**. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

  
Chief District Medical and Public Health Officer,  
cum District Mission Director, NHM, Malkangiri

# TENDER DOCUMENT FOR SUPPLY OF BUFFET LUNCH FOR TRAINING/ WORKSHOP/MEETING

## TERMS AND CONDITIONS

1. The firm should submit an EMD of **Rs.5,000/-** in shape of DD in favour of ZSS non-NRHM payable at Malkangiri and **Rs.500/-** towards Tender Paper Cost.
2. The firm should have valid food license.
3. The firm should be registered under GOODS & SERVICE TAX.
4. The firm should have Income Tax Return filing acknowledgement for the F.Y 2017-18/2018-19.
5. The firm should have adequate man power to supply the food in time.
6. The agency will supply food as per requirement & the payment will be made after completion of the relevant programme and within 15 days of receipt of bill.
7. The firm shall supply the food at the designated venue with crockery, serving dishes and with manpower for serving of food as per intimation from CDM& PHO, Malkangiri.
8. The firm will have to submit an affidavit (on original stamp paper of relevant value) in the technical bid with the following clauses.
  - Our organization has not been black listed by any Government Organisation.
  - Our Organisation does not have nay legal suit / criminal case pending against it for violation of VAT/ST/CST act/GST or any other law.
  - The CDM&PHO, Malkangiri will have no liability regarding transportation and serving of food. Our organization agrees to abide by all terms and conditions of the tender.
  - Our organization will quote prices inclusive of all taxes.
9. The firm shall supply the hygienic food and the utensils used shall be clean and sterile.
10. The bidder has to make his own arrangement for transportation of food, serving of food and supply of necessary disposal plates.
11. After completion of program the bidder has to maintain the cleanliness of the area.
12. The staffs of the firm must be well dressed and well behaved.
13. The award will be given to L1 bidder who quote lowest rate for all the items including GST.
14. In case more than one firm quoting same price for one or more items, the firm quoted lowest for maximum number of items will be selected.



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15. The selected firm will enter into agreement with CDM& PHO, Malkangiri for supply of buffet lunch for a period of one year from the date of signing of contract. However the same may be renewed for maximum upto two years on the satisfaction of services.
16. The selected firm shall have to deposit a performance security of Rs. 5,000/- in the shape of demand draft in favour of ZSS non-NRHM, Malkangiri payable at Malkangiri. The performance security submitted by the selected bidder shall be returned back after successful completion of contract period. However, the EMD submitted by the agency at the time of submission of tender may be considered as performance security.
17. After completion of the programme the supplier /agency should submit the bill in duplicate along with a copy of work order within 3 days.
18. The firm will be black listed for any deviation of above terms and conditions, if found during contract period.
19. Bidders who qualify technically as per submission of valid relevant documents as asked to be submitted in **Technical Bid – Tender Form (Cover A)**, their **Financial Bid (Cover B)** shall only be opened.
20. **Instruction for submission of Tender:** The tender will be in two parts i.e. **Technical Bid (Cover-A)** and **Price Bid (Cover-B)**. The bidders should submit their **technical** and **price bid separately in two envelopes** and these two envelopes should be put into **another cover envelop** superscribed as **“Tender for Supply of Buffet Lunch for training/ workshops/meetings of NHM in reference to adv. no \_\_\_\_\_”**. The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to :**The Office of the Chief District Medical & Public Health Officer, Malkangiri, 764048, Odisha.**
21. The last date & time of submission of tender is **dt. 17.12.2019, 4.00 PM**. The tender shall be opened on **17.12.2019 at 4.30 PM**. in the **Office chamber of CDM & PHO, Malkangiri At- Malkangiri** in the presence of tenders or their authorized representative who may wish to be present.
22. CDM&PHO, Malkangiri reserves the right to consider/reject any such proposal without assigning any reason thereof.

  
Chief District Medical and Public Health Officer, Malkangiri

## TECHNICAL BID

### Part I

#### Cover A (To be superscribed on Cover-A: Technical Bid)

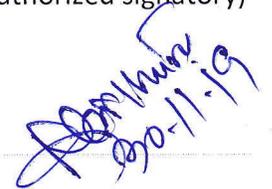
(The documents are to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Specimen signature of authorized signatory	
5	Telephone number of authorized signatory / Firm	
6	Valid Food License Certificates (Attach photocopy of registration certificate ) (otherwise rejected)	(Photo copy to be attached)
7	GST Registration Certificate (otherwise rejected)	(Photo copy to be attached)
8	Income Tax Return filing acknowledgement for the F.Y 2017-2018(otherwise rejected)	(Photo copy to be attached)
9	Whether all documents submitted signed by the authorized signatory of the firm ( Yes/ No)	
10	Draft number and date of the Tender Document cost of Rs.500/- (Non-Refundable) (otherwise rejected)	
11	Draft number and date of the EMD of Rs.5000/- (otherwise rejected)	

#### DECLARATION

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any state, my Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

  
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## PRICE BID

### Part II

#### Cover- B (to be super scribed as Cover B : Price Bid

**\*otherwise will be rejected)**

Sl. No.	Name of the Item	Content	Rate Per Plate (Rs.)(Inclusive of taxes)
1	Plain Rice	Per plate	
2	Plain Rice	per Half Plate	
3	Dal Plain	Per plate	
4	Veg. Curry (Mix veg.)	Per plate	
5	Veg. Curry (Mix veg.)	per Half Plate	
6	Veg. fry / Chips	Per plate	
7	Veg. fry / Chips	per Half Plate	
8	Khata/Chuttney ( Tamato&Khajara)	Per plate	
9	Salad	Per plate	
10	Papad	Per piece	
11	Special Veg. Curry (Paneer or Mushroom)	Per Plate	
12	Special Veg. Curry (Paneer or Mushroom)	per Half Plate	
13	Chicken curry	Per Plate	
14	Chicken curry	per Half Plate	
15	Fish curry	Per piece	
16	Egg curry	Per piece	
17	Mutton curry	Per plate	
18	Mutton curry	per Half Plate	
19	Payas (Khir)	Per plate	
20	Biriyani-Veg	Per plate	
21	Biriyani-Non-Veg-Mutton	Per plate	
22	Biriyani-Non-Veg-Chicken	Per plate	
35	Veg. Thali(Rice/Roti, Dal, Mix Veg. Khatta, Chips and Papad)	Per plate	
36	Veg. Thali(Rice/Roti, Dal, Mix Veg. Khatta, Chips and Papad with Spl. Curry like Mashroom or Paneer)	Per plate	
37	Non. Veg Thali(Rice/Roti, Dal, Mix Veg. Khatta, Chips and Papad with futton)	Per plate	
38	Non. Veg Thali(Rice/Roti, Dal, Mix Veg. Khatta, Chips and Papad with Chicken)	Per plate	
39	Non. Veg Thali(Rice/Roti, Dal, Mix Veg. Khatta, Chips and Papad with 1 pc Fish)	Per plate	

  
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40	Non. Veg Thali(Rice/Roti, Dal, Mix Veg. Khatta, Chips and Papad with 2 pc Egg)	Per plate	
41	Water Bottle (500 ml)	Per piece	
42	Water Bottle (1 ltr.)	Per piece	
43	Water Bottle (300 ml)	Per piece	
44	Vada 1 Piece	Per piece	
45	Samosa 1 Piece	Per piece	
46	Aloo Chop 1 Piece	Per piece	
47	Sweet (Gulab Jamun )	Per piece	
48	Salted Kaju 20 Gm.	per 20 Gm.	
49	Biscuits 4 Pcs	Per 4 Pcs.	
50	Mixture 25 Gm.	Per 25 Gm.	
51	Coffee 1 No	Per Cup	
52	Tea	Per Cup	
53	Sweet (Rasgola)	Per piece	
54	Dessert (Ice Cream)	Per piece	
55	Tiffin for breakfast (3 Namkeen& 1 Sweet)	Per plate	

Name of the Firm:

The above cost are inclusive of transportation, services, Paper plate, and distribution of food during meeting/training/workshop.

Pl. Mention the % of GST included in the above price: \_\_\_\_\_

Date:

(Authorized Signatory with Seal)

*[Handwritten Signature]*  
30 May