

COLLECTORATE, MALKANGIRI
(ST & SC DEVELOPMENT SECTION)

No 2216 /XX-02/2019

Dated the 02.12.2019 th November 2019.

TENDER CALL NOTICE

Sealed Tender in plain paper are invited from the reputed Registered Firms / Suppliers having branded Company Authorization to be preferred, subject to favorable cost & Quality) for supply of PU Foam Mattress for cot which to be supplied to the SSD Hostels in Malkangiri District for use of Boarder Students, as decided by the District Level Purchase Committee for current financial year 2019-20.

Categorically, item wise specification is mentioned as follows. The bidder has to super scribe on the envelop that for which item or category of items he / she intends to participate in the tender.

**TENDER DOCUMENTS
IMPORTANT INFORMATION TO THE BIDDERS**

1	Availability of Tender	www.malkangiri.nic.in
2	Date and time for submission of the Tender documents by Speed Post / Registered Post only.	Last Date: <u>23/12/2019</u> by 2.00 P.M.
3	Performance Guarantee / Security	10% of in shape of Bank Guarantee in favour of District Welfare Officer, Malkangiri till expiry of warranty period.
4	Non-refundable paper cost	Rs.5,000.00 (Rupees five thousand) only.
5	(i) Technical Bid	Duly filled up and to be opened at 3.00 P.M. on <u>23 / 12/2019</u> .
	(ii) Financial Bids of eligible Tenderer	Financial Bids of the bidders will be opened, those who would have qualified in technical bid. In financial bid sample is a must along with quoted price.
	(iii) Venue	Conference Hall of Collectorate, Malkangiri.
6	Materials to be supplied	The materials are to be supplied within 30(thirty) days from the date of placement of order, failing which order will be automatically cancelled and EMD will be forfeited.

TERMS & CONDITIONS AND GENERAL INSTRUCTIONS FOR BIDDERS

01. PROCEDURE:

(A) The Bid has been invited under two bid system i.e. "Technical Bid". The interested Bidders are advised to submit two separate sealed envelopes super scribing Technical Bid and Financial Bid.

- (B) Technical Bid and Financial Bid – The Bidders have to fill up the Technical Bid form (Format-A) (Copy enclosed) and submit it with a separate envelope with self-attested documents. Similarly, the Financial Bid form has to be filled up as per prescribed form (Format-B) (Copy enclosed) and to be submitted in separate envelope.
- (C) The Tender should be addressed to the District Welfare Officer, At/Po/Dist: Malkangiri-764045 and superscribing as Tender for supplying.....(Name of the item / category).
- (D) The Tenderers / Firms have to submit EMD in shape of Demand Draft payable to District Welfare Officer, Malkangiri in the Tender Bid.
- (E) The interested Bidder has to enclose self-attested photo copy of the following documents in the technical bid envelope, stated above, such as:
- (i) Valid company authorization / EPM rate contract / M.S.M.E. Registration Certificate of the item. (if any, not mandatory but preferable).
 - (ii) Registration Certificate of GST.
 - (iii) Copy of PAN Card.
 - (iv) Last three year's IT Returns (2016-17, 2017-18 & 2018-19).
 - (v) Last three year's Audit Report (2016-17, 2017-18 & 2018-19).
 - (vi) Experience in Government Supply (if any).
 - (vii) Bank Account Number (Cancelled cheque).
 - (viii) Declaration as per Format-C (Copy enclosed).
 - (ix) Should have a minimum annual turnover of Rs.15 Crore in mattress business per each year in last two financial year's i.e. FY 2017-18 & FY 2018-19.
 - (x) The bidder should be manufacturer / distributor with an experience of minimum 10 years in manufacturing of mattresses & Pillows as on the day of opening of Technical bids are eligible.
 - (xi) The bidder should have their own manufacturing Unit in India and should have in house capability for PU Foam mattresses.
 - (xii) The bidder should not have suffered losses during any of the last three financial year i.e. FY 2016-17, FY 2017-18 & FY 2018-19.
 - (xiii) The bidder should have Trade Mark Registration issued by the Government of India for the product offered in the Tender.
 - (xiv) Tenders from Joint Ventures / consortium are not eligible.
 - (xv) OEM / Manufacturer will be given priority over the dealer / distributor during the Technical Bid opening.

- (xvi) If bidder is a distributor, he/she should have an authorization letter from the brand owner / company / OEM to showcase the trade mark registration issued by the Government of India for the product offered in the tender.
- (xvii) The bidder should have a valid GST Number.
- (F) The bidders who meet the qualitative requirements specified in the Technical Bid will only be considered for participating in the financial Bid. The technically disqualified bidders will not be entertained in the Financial Bid.
- (G) The Committee is not bound to accept / select L1 with low quality, but the best quality item as per specification with in affordable price limit, will be the criteria of selection.
- (H) The Bidders required furnishing the quotation price of the items, the Committee has reserved the right to consider or select the article basing upon the qualitative product.
- (I) Warranty – 1 year against sagging.
- (J) Non-Refundable paper cost of Rs.5,000.00: In shape of Demand Draft payable to the District Welfare Officer, Malkangiri should be attached in the Technical Bid and therefore, those tenderers / suppliers who are interested to participate in the Tender Process, are instructed to attach Demand Draft towards paper cost in favour of District Welfare Officer, Malkangiri in the Technical Bid through downloading the Tender Paper and details of terms and condition from the website www.malkangiri.nic.in. without Demand Draft of the paper cost, the tender paper shall not be accepted and liable to be rejected.
- (K) The Committee reserves the right to reject or cancel the tender / quotation or supply orders without assigning any reason thereof.
- (L) The Tenderers should quote rate for each items / article given in the tender schedule.
- (M) The Committee shall not be responsible for any postal delay or missing of tender papers. The incomplete tender papers or without EMD received after the scheduled date and time shall not be accepted and liable to be rejected.
- (N) The Tenderers / Suppliers should submit one sample for the quoted rate (single sample, single rate)
- (O) The rate inclusive of all taxes and transportation to the School / Hostel points of Malkangiri District.
- (P) The items should be delivered in full and good conditions.
- (Q) On failure to supply the items, within stipulated period, the order will stand automatically cancelled and EMD, so deposited by him / her will be forfeited to Government.

- (R) Supply of article other than sample approved will warrant cancellation of Supply Order and forfeiture of EMD.
- (S) There shall be no compromise of the quality of materials as approved by Purchase Committee.

2. Submission and opening of Tender:

Samples are mandatory. Without samples tender will be not be accepted. After selection of sample by the Purchase Committee the Financial Bid will be opened.

The interested bidders may submit the tender document completely in all respect along with EMD, Non-refundable paper cost and other requisite documents on or before dt. 23/12/2019 up to 2.00 P.M., addressing to the District Welfare Officer, Malkangiri, At/Po/Dist: Malkangiri, PIN-764045 by Registered Post / Speed Post. The Technical Bids shall be opened on the same day i.e. on dtd. 23 / 12 /2019 at 3.00 P.M. in the conference hall of Collectorate, Malkangiri in presence of bidders or authorised representatives of the bidders.

The bid received by the authority after the prescribed Time and dateline will not be opened or considered. Thus, the same is deemed to be rejected.

The authority reserves the right to cancel, approve or alter the terms and conditions without assigning any reason thereof.

Encl: Format-A, B & C.

Memo No 2217 /2019.

Copy to the P.A., ITDA, Malkangiri / P.D., DRDA, Malkangiri for information and necessary action.

Copy to Sub-Collector, Malkangiri / BDOs / Tahsildars for information with a request to affix above tender papers in their office Notice Board for wide publicity.

Copy to G.M., DIC, Malkangiri / DIO, NIC, Malkangiri for information. The DIO, NIC, Malkangiri is requested to upload the advertisement in the District Website for wide publicity.

Copy to Notice Board.

CAF
30/11/19
Collector & District Magistrate,
Malkangiri.
Dated the - 22.12.2019 th November 2019.

CAF
30/11/19
Collector & District Magistrate,
Malkangiri.

FORMAT-A
APPLICATION FOR TECHNICAL BID

1	Name of the Bidders
2	Details of Earnest Money Deposit	DD No..... Date..... Rs. _____ drawn on bank.
3	Name of Proprietor	
4	Full address of Registered Office	
5	Full address of Operating / Branch Office	
6	Name and Telephone authorised officer	
7	Registration Certificate any such equivalent certificate in support of formation / recognition of the bidder organization obtained from the Government authority.	YES / NO
8	Valid company authorization / EPM rate contract / M.S.M.E. Registration Certificate of the item	YES / NO
9	Provisional Registration Certificate of GST	YES / NO
10	Copy of PAN Card attached	YES / NO
11	IT Return of last three year	YES / NO
12	Last three year Audit Report	YES / NO
13	Experience in Government supply (if any)	YES / NO
14	Bank Account No. & Copy of cancelled cheque	YES / NO
15	Declaration as per Format-C	YES / NO
16	Non-refundable paper cost in shape of Demand Draft	YES / NO

Place:
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp / Official Seal of the firm.

FORMAT-B
APPLICATION FOR FINANCIAL BID

Sl. No.	Name of the article	Description	Approximate price limit (Rs.)	Quantity required	Rate quote (Rs.)
1	2	3	4	5	6
1	PU Foam Mattress	Best Quality Branded PU Foam Mattress, size – 72" X 30" ^{3"} _{as} per specifications detailed below.	2,500.00	7000 Nos.	
For 50 mm rebounded 70D + 25mm 32D PU Foam with FR Fabric PU Foam Mattress.					
1. Should have Quilted Panel on one side made from High Quality woven Polyester fabric / FR Fabric, 8 MM QRV foam and good quality backing material.					
2. Should have a core made from high density rebounded as layer1 and high-density polyurethane Foam as layer 2 fit for human usage.					
3. The GSM of the fabric is should be minimum 110.					
4. Flexible Polyurethane Foam should be fit for human usage:					
a. The Flexible PU Foam used should be free from chemical causing cancer like Mercury, Lead, Cadmium, Chromium and environment pollutant like PBB and PBDE's.					
b. RoHS test report as per Directive (EU) 2015/863 to be submitted (not more than 18 months old) from recognised testing authority like SGS / TUV / Bureau Veritas.					
c. Polyurethane Foam should be treated to provide long lasting potency against microbes and fungus throughout the lifetime of mattress.					
5. The FR Fabric shall be as per ASTM D 4723 16 CFR – 1632 (Test Method 1) and IS:12467:2006.					

Place:
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp / Official Seal of the firm.

**FORMAT-C
DECLARATION**

01. I _____, Son/Daughter/Wife of Sri _____ proprietor / Authorised signatory of the bidders, mentioned above, are competent to sign this declaration and execute this tender documents.
02. I have carefully read and understood all the items and conditions of the tender and undertake to abide by them.
03. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards procession under appropriate law.
04. I also certify that our firm has not been black listed by Central / State Government Board / Corporation / autonomous body under administrative control of Central or State Government etc.
05. This is also certified that neither myself nor organization will indulge in any corrupt practices so far as this bidding is concerned.

Place:
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp / Official Seal of the firm.