



ODISHA POLICE

DISTRICT HEADQUARTERS, MALKANGIRI

At/Post: Malkangiri, District: Malkangiri, PIN- 764048 (Odisha)

Phone No(s): 06861-230325 (Office), 230310 (Res), 230370(Fax)

Email id: [spmkg.orpol@nic.in](mailto:spmkg.orpol@nic.in)

No. 811 /E

Dtd. 03.07.2020

To

The District Informatics Officer,  
Malkangiri

Sub:-

Uploading of tender data in the website relating to outsourcing of cleaning and sweeping services through function based contracts during the current financial year 2020-21 for office of the Superintendent of Police, Malkangiri.

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Sir,

It is to intimate that a Tender notice may kindly be upload<sup>ed</sup> in the district website in connection with the outsourcing of cleaning and sweeping services through function based contracts for cleaning of the toilets, bathroom & halls of S.P. office, Malkangiri. A copy of Tender paper and terms and condition are attached herewith.

It is therefore requested that, necessary action may kindly be taken at your end to upload the tender paper information in district website for wide publication of the Tender notice.

An early action in the matter is requested.

Yours faithfully,

03.07.20  
Superintendent of Police,  
Malkangiri



228

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**TENDER PAPER**

Sl No	Description	Quantity	Unit	Rate (Rs.)	Day	Amount (Rs.)	Quoted Rate (In Rs.)
1	Toilet (73 Nos.)						
	01 person clean 18 Toilets per day	4	Nos.	298	30	35,760.00	35,760.00
2	Bathroom (50 Nos.)						-
	01 person clean 17 Bathroom per day	3	Nos.	298	30	26,820.00	26,820.00
3	Hall (84 nos.)						-
	01 person clean 17 Hall per day	5	Nos.	298	30	44,700.00	44,700.00
	<b>Total</b>	<b>12</b>	<b>Nos.</b>			<b>107,280.00</b>	<b>107,280.00</b>
7	EPF @ 13 %					13,946.00	13,946.00
8	OHC @ 10 % (Negotiable)					10,728.00	
9	T & P @ 3%					3,218.00	
10	Dress @ 1.0%					1,073.00	
						<b>Grand Total</b>	<b>136,245.00</b>
Rupees in words: (One lakh thirty six thousand two hundred forty five) only							

**Term & Condition :-**

The tender Paper must be accompanied with **E.M.D.Rs.1500/-, Paper Cost Rs.6000/- and Security Deposit Rs.50,000/-** in shape of Bank Demand Draft/Bankers Cheque in favour of the Superintendent of Police payable at Malkangiri. The tenderer should furnish self attested Xerox copy of valid E.P.F. registration certificate, GST registration certificate, PAN card, Labour License for 15 Nos. of labour, Minimum 03 years experience certificate on similar nature of work, self attested Xerox copy of Audited financial statement audited by not below rank of Chartered Accountant for the last 3 financial years 2016-17, 2017-18 and 2018-19, Last 3 years IT return along with the tender paper otherwise his application is liable to be rejected. The sealed cover should be super scribed with “**TCN No. & date**”. The tender paper should reach the undersigned on or before **30.07.2020** till 05.00 PM by Regd. Post/Speed Post and will be opened on **06.08.2020** at 11.00 AM in the office chamber of SP in presence of the tenderer or their authorized representatives.

The authority reserves the right to reject any or all tenders without assigning any reason thereof.

**Signature of Contractor**

**No Correction  
No Over Writing  
No Interpolation**

  
22.06.20

**Superintendent of Police,  
Malkangiri**