



OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER-
CUM-DISTRICT MISSION DIRECTOR
DISTRICT PROGRAMME MANAGEMENT SUPPORT UNIT
NATIONAL HEALTH MISSION, MALKANGIRI



Mail cdmomkg@gmail.com

Phone/Fax: 06861-231543

Letter No. 8484 - IX-NHM-ESST.-09/2020

Date: 03/09/2020

To

The District Informatics Office,
NIC, Malkangiri

Sub: Regarding publication of advertisement of Short Tender Call Notice.

Ref: Tender Call Notice No. 8480, dt. 03/09/2020

Sir,

Enclosed please find herewith the advertisement of Tender Call Notice invited from Travel Agencies/Private Organization/NGOs/Individuals for hiring of 2 no.s of four wheeler vehicle, only for engagement at District Programme Management Support Unit (DPMSU), NHM, Malkangiri on Contract Basis.

Therefore, it is requested that, the notice may please be published in Malkangiri district web portal- www.malkangiri.nic.in for wide publication.

Enclose- Copy of Tender Call Notice


CDM&PHO CUM DISTRICT MISSION
DIRECTOR,
MALKANGIRI



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER-CUM-DISTRICT MISSION DIRECTOR
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No. 8480 - IX-NHM-ESST.-09/2020

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SHORT TENDER CALL NOTICE

Sealed quotations are invited from Travel Agencies / Private Organizations / NGOs / Individuals for hiring of 2 numbers of four wheeler vehicle (TATA HEXA, SAFARI / MAHINDRA TUV, BOLERO, SCORPIO, XYLO, MARAZZO / TOYOTA INNOVA / MARUTI ERTIGA) only for engagement at District Programme Management Support Unit (DPMSU), NHM, Malkangiri on contract basis.

Interested Travel Agencies / Private Organisations / NGOs / Individuals may submit offers mentioning monthly rental for individual activity. Details regarding application format, terms and conditions may be downloaded from www.malkangiri.nic.in. Your tender documents in the prescribed format along with all relevant documents should reach to the office of the undersigned by dt. 11.09.2020, 05:00 P.M. through in hand/ speed/ Regd.post & courier only. The tenders will be opened at 04:00 P.M on dt. 14.09.2020. The undersigned reserves the right to reject and select the vehicle depending upon quality, make, model, travel comfort and terrain utilisation. The authority also reserves the right to cancel the tender without assigning any reason thereof. The maximum quoted price should not exceed Rs 24,000/-. However the tender committee reserves the right to flexible the quoted price depending upon the vehicle details and model. The envelope containing the tender must be clearly super scribed as "Tender for Hiring of vehicle for DPMSU, NHM, O/o: CDM&PHO-CUM-DMD, Malkangiri".


CDM & PHO-CUM-DISTRICT MISSION DIRECTOR
MALKANGIRI

Date: 03/09/2020

Memo No. 8481

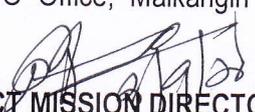
Copy forwarded to the DIO, NIC, Malkangiri to upload this tender call notice in the district website- www.malkangiri.nic.in for kind information & necessary action.


CDM & PHO-CUM-DISTRICT MISSION DIRECTOR
MALKANGIRI

Date: 03/09/2020

Memo No. 8482

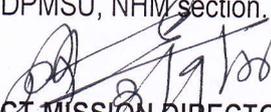
Copy to Notice Board of Collectorate/ DIPRO/ RTO/ CDM & PHO Office, Malkangiri for information.


CDM & PHO-CUM-DISTRICT MISSION DIRECTOR
MALKANGIRI

Date: 03/09/2020

Memo No. 8483

Copy forwarded for information to Section officer, Establishment section, O/o-CDM&PHO and requested to receive the tender documents and forward it to office assistant , DPMSU, NHM section.


CDM & PHO-CUM-DISTRICT MISSION DIRECTOR
MALKANGIRI

TERMS & CONDITIONS FOR HIRING OF VEHICLE

1. All the vehicles must not be more than 2 years old at the time of tender opening with commercial registration.
2. The vehicle should have valid – Registration, Commercial permit, Insurance coverage, Fitness certificate and Road tax clearance.
3. The vehicle must be a multi utility vehicle, showing a mileage of at least 10 km per litre in all terrain and AIR condition utility.
4. The person other than owner can apply with due power of attorney from the owner.
5. The vehicle to be engaged should not belong to any employee of NHM, any health department employee.
6. Maintenance and all the taxes of the vehicle will be borne by the owner (Except toll tax, entry tax, parking charge etc.)
7. The vehicles of latest model (TATA HEXA, SAFARI / MAHINDRA TUV, BOLERO, SCORPIO, XYLO, MARAZZO / TOYOTA INNOVA / MARUTI ERTIGA) will be preferable.
8. Bidders must be present with their vehicle at the time of tender opening for verification.
9. The preference will be given to local bidder or bidder having office in the concerned area.
10. Salary of the driver will be paid by the owner.
11. The vehicle will remain with concerned office on all working days & on holidays for meeting any emergency. The working hour of the vehicle will be 8 A.M. to 8 P.M.
12. Owner must make alternative arrangements if regular driver is absent or the vehicle become off road.
13. The hiring charge should include the cost towards salary of driver, service, repair & maintenance of the vehicle but excludes the cost of fuel (Diesel) only which will borne by the office. In case of hiring on daily basis the hire charge should include the cost of fuel (Diesel).
14. No advance payment will be made by the authority to the party. The billing will be done on a monthly basis and it should be submitted by the party by the first week of the following month along with Bill and Log book duly filled up and signed. After submission of the bill, the Account section will require 7 working days to process in bill through PFMS. The payment will be made only to those who have log books and duty slips which have been duly signed by the authority or any authorized officer. It will be the responsibility of the driver to get approved log book and duty slips for each occasion of journey signed by the authority or any authorized officer on day to day basis.
15. The vehicle will stay in the concerned office premises and will move only on instruction of appropriate authority. The vehicle should be ready to move for long distance official travel on urgent basis.
16. No compromise will be made with respect to punctuality, cleanliness, obedience, promptness, behaviour of the vehicle owner & driver.
17. The vehicle should be well cleaned and the seats should be wrapped with towels.
18. If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
19. There will be an agreement between authority and party for availing the services either party can discontinue the service with 1 month prior intimation to other party.
20. In case of the service executed is not to the satisfaction then the authority shall issue show cause notice to the party to comply the conditions as mentioned in the agreement. In case of non-compliance, the authority may terminate the agreement and also can forfeit any amount due to party.
21. The application in the prescribed format should reach the "Chief District Medical & Public Health Officer, Malkangiri, At/Po./Dist- Malkangiri" through Speed post/Registered Post/ Courier/In-hand.
22. The envelope must be super scribed with "Tender for Hiring of vehicle for DPMSU, NHM, O/o: CDM&PHO-CUM-DMD, Malkangiri with Advt. No. & Date" and should reach the above address within 11.09.2020, 05:00 P.M. The authority will not hold responsible for any postal delay or missing. The incomplete application in any form is liable for rejection.
23. The log book is to be duly maintained and signed by the officer travelling on same day of travel by driver. Any deviation will be treated as negligence.


31/9/2020

BID DOCUMENT FOR HIRING OF VEHICLE AT DPMSU, NHM, O/o: CDM & PHO, MALKANGIRI

Sl. No.	Particulars	Descriptions		
1	Name of the Bidder			
2	Status of the Bidder (Travel Agent / Private Organisation/NGO/Individual)			
3	Detail Address with Phone no. of bidder			
4	Registration Certificate in case of (Travel Agent / Private Organisation/NGO) (Proof to be attached)			
5	Service Tax Registration (Proof to be attached)			
6	PAN Detail (Proof to be attached)			
7	No. of Vehicle available other than bid vehicle			
8	No. of drivers employed by the organisation. (Proof of Driving License to be attached)			
9	Vehicle Details (All proof to be attached and originals to be produced at the time of bid opening)	Name of Owner		
		Year of Manufacturing		
		Registration No.		
		Commercial License		
		Fitness Certificate		
		Road tax Clearance up to		
		Validity of Insurance up to		
Hiring Charge		Vehicle Type	Price	
10	Price Details	Monthly basis	1. 2. 3. 4. 5.	
		Daily Basis (Engaged as per need)	1. 2. 3. 4. 5.	

I/We hereby declare that above information given by me/us are true complete and correct to the best of my/our knowledge and belief. In the event of any information found false or incorrect before or after selection my candidature will be cancelled and appropriate action can be taken by the authority. I/We am/are also declare that, I/We am/are not involved in any major litigation that may have an impact affect or compromise the delivery of services as required under this tender and I/We are not black listed by any Central/State government/Public Sector Undertaking in India.



Signature of the bidder