

OFFICE OF THE TAHASILDAR, KHAIRPUT
DIST- MALKANGIRI, ODISHA

Letter No. 1728 / VI-1 / 2020 .

Date 23.12.2020

Quotation/Tender Call Notice

Sealed Plain paper quotations/tender are invited interested interested reputed Travel Agencies/Tour Operators or Private individuals for providing 01(One) nos of No Ac Diesel vehicles (preferable Marshal/Bolero/ TUV)) having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions enclosed herewith in Annexure-II, for official use **in Tahasil Office, Khairput** on monthly rent basis from 1st January -2021 to 31st December 2021:

1. The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial Registration Certificate, Insurance Certificate, fitness Certificate, valid Contract Carriage Permit(Commercial), proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of Tahsildar, Khairput and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel and lubricants).
6. The Vehicle must achieve a fuel efficiency of 12 Km per litter.
7. The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms covered per litter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender(Annexure-III).
8. The Quotation completed in all respect should reach the undersigned on or before 29.12.2020 by 4.00 P.M and shall be opened on the same day at 5.00 P.M in presence of the bidders or their authorized representatives.
9. The detail term & condition of Tender in Annexure II and III also available in www.malkangiri.nic.in


TAHASILDAR, KHAIRPUT.

Memo No 1729 /.

Dated:- 23.12.20

Copy submitted to the Collector, Malkangiri (Nizarat Section) for favour of kind information and necessary action.

Copy submitted to the Sub-Collector, Malkangiri for favour of kind information and necessary action.

Copy forwarded to B.D.O, Khairput/Chittrakonda/Mathili with a request to affix this notice in their Office Notice Board for wide publication.

Copy to the D.I.O, NIC, Malkangiri for information with a request to upload this Notice in the District Web Site for wide publication.

Copy to this Office Notice Board for wide publication.


25/12/20
TAHASILDAR, KHAIRPUT.

Annexure- II

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicle, during period of contract, shall have all necessary valid M.V documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any manner whatsoever. The hirer shall be responsible for all such litigation.
2. **The maximum hire charges @ Rs. 26,000/-** (Rupees Twenty six Thousand) only is to be paid for **monthly basis (excluding fuel cost)** in every succeeding month subject to allocation of funds.
3. POL should be supplied separately by the office concerned. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc, taxes will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver shall be borne by the bidder/owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
7. In case emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. The driver of the vehicle will maintain log book of his vehicle regularly.
9. The Vehicle should be at the disposal of the hirer (both working days and holidays).
10. The vehicle will be engaged initially for 12 months i.e from 01.01.2021 to 31.12.2021.
11. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
12. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
13. In case the owner/bidder intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
14. If the bidder violates any on the terms of contract, Government shall forfeit the entire amount of security deposit.
15. TDS as per the norms will be deducted from the claim bill.


TAHASILDAR, KHAIRPUT.

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No of Vehicle :-
2. Type of Vehicle (AC/Non-AC) :-
3. Year of Manufacture :-
4. Model :-
5. Date of registration :-
6. Name & complete address of the owner of vehicle:-
7. Fitness Certificate validity :-
8. Permit validity :-
9. Insurance validity :-
10. Name/Address of the Driver :-
11. D.L.No & Validity of the D.L of the Driver:-
12. Proposed hire Charge of the vehicle per month excluding fuel cost:-
13. Rate of fuel consumption/Mileage per litre:-
14. Contact Number of the Owner(Mobile No & Telephone No):-

“Certified that the information submitted above is true to the best o my knowledge and belief”

Seal & Signature of the
Quotationer/Tenderer