NO. _____899_____/MDCMKG/2021   DATE.--__31.7.21__

QUOTATION CALL NOTICE

Sealed quotation are invited from registered reputed firms/ authorized dealers/ order suppliers for supply of three(03) numbers of Multi-functional (print, scan, copy, fax) Laser jetprinter of HP/Epson/Canon having up to date all tax clearance to the MDC,MKG. The quotationfilled in the format given along with copies of up-to-date income tax clearance, GST clearance and dealership authorization certificate, address proof etc. must reach to the office of undersigned by **17.08.2021** at **02.00** P.M. through speed post/ regd. Post addressed to the **Principal, Model Degree College, Malkangiri, Pin-764045**. No other method of submission and sending quotation will be entertained. Quotation received after due date and / or incomplete will not be accepted. The authority reserves right to cancel or accept all or part quotation at any time without assigning the reasons there of.

Annexure(A)- Specifications and Features
Annexure(B)-Terms and Conditions
Annexure(C)- Quotation format

NO. _____400_____/MDCMKG/2021 DATE.__31__/__07__/2021

PRINCIPAL
GOVT. MODEL DEGREE COLLEGE
MALKANGIRI

Copy to all Notice Boards / Administrative Bursar/ Accounts Bursar/ Head Clerk for information and necessary action /NIC, Malkangiri with request to upload the quotation notice along with annexures in the District Website.

PRINCIPAL
GOVT. MODEL DEGREE COLLEGE
MALKANGIRI

TYPE	DESCRIPTION	WRITE WHETHER YES/NOT
Product Type and Usage	Laser printers(Multi-functional)-Business personal	
Brand	HP/EPSON/CANON	
Features& Specifications	**Multi-functional**	
Functions	Print, scan, copy and fax	
Ports	Hi-Speed USB 2.0; Hi-Speed USB 2.0 (host); Ethernet 10/100Base-TX; phone line (in); phone line (out); Wireless 802.11b/g/n	
Network	Standard (built-in Ethernet, Wi-Fi)	
Modem	33.6 kbps	
Connectivity, standard	Hi-Speed USB 2.0 port (host/device); built-in Fast Ethernet 10/100Base-TX network port; Phone line port (in/out)	
Network capabilities	Built-in Ethernet	
Wireless capability	Built-in WiFi	
Mobile printing capability	e-Print; Wireless direct printing	
Display	Touchscreen, LCD (colour graphics)	
Compatible Devices	Smartphones, Tablets,PC,WIFI	
Document Feeder	Automatic Document Feeder	
Security	Password-protected network embedded Web server	
Printing Quality	sharp text, bold blacks and crisp graphics	
Memory	256 MB	
Processor Speed	600 MHz	
Print Cartridge	Laser,black, replaceable	
Number of users	1-5 Users	
Warranty	1 Year Limited Warranty (Return to Manufacturer/Dealer), plus 2 Years Extended Support	
Print Handling	**Multitasking supported**	
Print speed	25-30 ppm	
Color output	Black and white	
Printing Size	Letter, C5, A4, A5, DI, Legal, JIS B5	
Duty cycle (monthly, letter)	Up to 30,000 pages	
Printing	Automatic (standard)Duplex-fast and easy automatic two side printing, 35-sheet ADF; Front-facing USB printing	
Normal Resolution	Up to 4800 x 600 dpi	
Best Resolution	Up to 1200 x 1200 dpi	
Scan Handling	**Coloured,black &white**	
Scan speed (normal, letter)	Up to 15 ppm (b&w), up to 6 ppm (color)	

Scan speed (normal, A4)	Up to 14 ppm (b&w), up to 5 ppm (color)	
Scanning Size Paper	Letter, C5, A4, A5, DI, Legal, JIS B5	
Scan file format	JPEG, PDF, PNG	
Feeder capacity	ADF Standard, 35 sheets	
Scanner type	Flatbed, ADF	
Scan size, maximum	216 x 297 mm	
Scan technology	Contact Image Sensor (CIS)	
Resolution, Hardware& Optical	Up to 1200 x 1200 dpi (color and mono, ADF,flatbed)	
Copier Handling		
Copy speed	15 to 25 cpm	
Copy reduce / enlarge settings	25 to 400%	
Copier scaling (ADF)	25 to 400%	
Copier settings	Auto Select Copy Mode	
Normal Resolution	Up to 4800 x 600 dpi	
Best Resolution	Up to 1200 x 1200 dpi	
FAX Handling		
Fax transmission speed	33.6 kbps,3 sec per page	
Fax resolution	Up to 300 x 300 dpi (halftone enabled)	
Redial	Automatic (standard)	
Speed dials	Up to 120 numbers (119 group dials)	
Fax memory	Up to 400 pages	
Others	Polling(poll to receive only),Fax forwarding,Fax delayed sending,FaxingJunk fax barrier Auto fax reduction supported,PC interface supported,Distinctive ring detection supported Fax telephone mode supported	
Multimedia	**Fax phone TAM interface supported**	
Resolution	Up to 1200 dpi	
Digital sending standard features	Scan to email; Scan to network folder	
File formats, supported	PDF; JPG	

SIGNATURE OF THE OWNER/ PROPIETER/AUTHORISED DEALER WITH SEAL
NAME:-
PLACE AND DATE
TELEPHONE NUMBER: -
E-MAIL ID:

TERMS AND CONDITIONS:-
1. Payment will be made in favour of the agency through accounts payee cheque as per the rule.
2. Payment will be made after completion of the work and successful demonstration of the installation and clearance from purchase committee.
3. Quotation must be in the format given. No other form of quotation will be accepted.
4. Price must be inclusive of all taxes and incidental charges (inspection, transportation, installation, warranty coverage etc.).
5. The agency workers must follow the college rules and Covid-19 Guidelines.
6. The work must be completed within 10 days of issuance of the work order.
7. The College authority reserves right to reject or accept all or part quotation at any stage without assigning the reasons thereof.
8. Further details and format can be available in the college office during the office hour.
9. Canvassing in any form will attract liability of rejection of the quotation.
10. Incomplete and late quotations will be rejected / not accepted.
11. Estimated cost Rs 97500/-(Rupees ninety-seven thousand five hundred) only for 03 no.
12. **L1** will be considered per unit conforming all features and specifications given in the quotation call notice.
13. Quanty-03(Three) subject to change.
14. The supplier must have up to date clearance of all (attach copies of proof) as mentioned in the quotation format.
15. Separate quotation for separate model and brand.

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QUOTATION FORMAT

To
The principal
MDC,Malkangiri

Sub: Submission of Quotation for supply of Multi- functional Printer
Ref: Your Quotation Call Notice no............... dated.................................

Sl no	Particulars	To be filled up by the firm/agency	Whether proof attached or not(To be filled up by the firm /agency	For College Office use	Remarks (by College Office)
01	Name of the Company/ Organization				
02	Registered office address with telephone no. and E-mail Id				
03	Type of organization (OEM/Proprietary /Partnership) with proof				
04	Date of establishment				
05	GST Regn. No. (Proof)				
06	Details of updated GST clearance (proof)				
07	PAN (proof)				
08	Details of up to date income tax clearance (proof)				
09	Details of bank account (proof)				
10	Details of last 3 year turn over (proof)				
11	Name of brand and model name & number *				
12	Price per Unit (inclusive of all taxes and incidental expenses including inspection, transportation, installation, warranty coverage etc.	Rs.../- (Rupees...)			

* Attach filled in Annexure-A with this failing which the quotation will not be accepted.

SIGNATURE OF THE OWNER/ PROPIETER/AUTHORISED DEALER WITH SEAL
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E-MAIL ID:

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Print Handling	**Multitasking supported**	
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Color output	Black and white	
Printing Size	Letter, C5, A4, A5, DI, Legal, JIS B5	
Duty cycle (monthly, letter)	Up to 30,000 pages	
Printing	Automatic (standard)Duplex-fast and easy automatic two side printing, 35-sheet ADF; Front-facing USB printing	
Normal Resolution	Up to 4800 x 600 dpi	
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Scan file format	JPEG, PDF, PNG	

Feeder capacity	ADF Standard, 35 sheets	
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Copier scaling (ADF)	25 to 400%	
Copier settings	Auto Select Copy Mode	
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