COLLECTORATE : MALKANGIRI
(G.P. SECTION)

No. 1204 **/2021** **Date.** 3.09 **.2021**

TENDER CALL NOTICE

Sealed tenders from the intending local printing press(es) /DTP firms are invited for printing and binding of G.P wise electoral rolls in connection with General Election to PRIs – 2022 in respect of all the 111 nos. of Gram Panchayats of Malkangiri District are invited subject to the following terms and conditions. The sealed tenders should reach the District Panchayat Officer, Malkangiri on or before 13.9.2021 at 5.30PM. The sealed tenders will be opened on 14.9.2021 at 4PM in presence of the tenderers or their authorized agents The details of tender & terms & conditions are available in the District web-site i.e. **www.malkangiri.nic.in.**

Ceiling Rates prescribed for printing of Electoral Rolls

Item of work: With 84 Entries on 1st Page with heading and 96 entries each subsequent Pages

Sl No.	Printing in pages	No. of copies	Ceiling rate fixed by SEC, BBSR	Rate to be quoted by the Bidder.
01	Full Page	30+1 Copies	Rs.50.00	
02	Half Page	Do	Rs.25.00	
03	Cover Page	Do	Rs.30.00	
04	Index Full Page	Do	Rs.32.00	
05	Index Half page	Do	Rs.16.00	
06	Binding charges per Book Grama Panchayat wise		Rs. 6.00	

TERMS AND CONDITIONS:

1. Printing work should be completed without any error and the printed Electoral Rolls should be handed over to District Panchayat Officer, Malkangiri within the date line specified by the State Election Commission & mentioned in the work order.
2. The Electoral Rolls for each Gram Panchayat are to be printed in 30 copies in **60 GSM Cream Wove Paper**. This shall be **printed with 84 entries on first page with heading on the top** and qualifying date, date of publication of electoral roll and page at the bottom. In the subsequent pages there shall be **96 entries with short heading at the top** and qualifying date, date of publication of electoral roll and page at the bottom.

3. The electoral roll shall be printed in Odia and each page of the electoral roll shall be of A-4 size.
4. The successful printing press/DTP firms before receiving work order should execute an agreement in the form prescribed by the State Election Commission.
5. The successful printing press/DTP firms shall have to deposit 1 % of the total value in shape of Demand Draft in favour District Panchayat Officer, Malkangiri as a security amount before issuance of printing & supply order and execution of agreement which shall be refunded to the firm after delivery of the printing rolls within the stipulated time. If the printing press/DTP firms fails to print within the stipulated time the security Deposit will be forfeited.
6. The selected printing press/DTP firms shall be responsible for cent percent accuracy of printing of rolls and should make their own arrangements for proof reading.
7. The name of printing press should be printed at bottom of each page of Electoral Roll.
8. The rates of printing, binding (G.P.wise), Cover pages and index should be quoted in the tenders for full and half pages.
9. As per the guidelines of E.C.I. one foot note in three lines in Oriya shall be printed in the final electoral rolls which will be intimated during agreement.
10. Failure to supply the required nos. of printed electoral rolls in time will not only entail the press to forfeit the Security deposit but would warrant penal action against the press/DTP firms.
11. The bidder should submit copy of valid VAT clearance, PAN Card, Registration certificate as proof printing press /DTP firms along with the tender paper. If any bidder fails to submit the required documents, the same will stand cancelled.
12. The selected printing press/DTP firms shall supply one soft copy in CD, one master copy 30 spare copies either by printing /DTP.
13. In case of failure to deliver the printed Electoral within the due time, there shall be deduction at the rate of 2% of the amount of the press contractor's bill every day's delay beyond the said time.
14. The undersigned reserves the right to accept or reject any quotation without assigning any reasons thereof.

COLLECTOR, MALKANGIRI

Memo No. 1205 /2021 Date. 3-09. .2021

Copy to the Notice Board of Collectorate, Malkangiri / Sub-Collector, Malkangiri/ Addl. District Magistrate, Malkangiri/ Project Director, DRDA, Malkangiri / PA, ITDA, Malkangiri / All the Block Development Officers in this district / Executive Officer, Malkangiri ,Municipality/ All Tahasildars in Malkangiri district for wide publicity.

Copy forwarded to the District Informatics Officer, NIC, Malkangiri with direction to host the above tender call notice in the district web site of Malkangiri.

Copy to the Editor, Sambad, Dharitri, Indian Express with a request to publish the above advertisement for one day only i.e. dt. 5.9 .2021 for wide publication as per approved I & P.R. rate.

COLLECTOR, MALKANGIRI