

COLLECTORATE: MALKANGIRI  
(ST & SC DEV. SECTION)

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**TENDER CALL NOTICE**

No. 2716...../ 2021 (ANWESHA)

Date:- 16.12.2021

Sealed tenders are invited from the intending Registered Authorized Dealers, Renowned Firms/Distributors/Shops/Dealers for supply of the items of the supply of Shoes & Socks, General materials and Reading-writing materials to the students under Urban Education Programme- "ANWESHA" at District Headquarter under ST & SC Dev. Department of Malkangiri district for the academic session 2021-22. The last date of submission of tender paper is on or before 23.12.2021 by 02.00 P.M. in the office by registered post/ speed post/ Courier/ drop in the tender box address to the **District Welfare Office, Malkangiri, At/Po/Dist- Malkangiri, PIN- 764045**. The tender will be open before the District Purchase Committee in presence of the tenderers or their authorized agents on the same day at 4:00 PM in the conference hall of ITDA, Malkangiri.

The under signed reserves the right to accept, reject or modify the tender wholly or partially without assigning any reason thereof. **The tender paper cost of Rs.5000/- each to be submitted in shape of the Demand Draft in favour of the District Welfare Officer, Malkangiri payable at any nationalized bank at Malkangiri.** For any query please contact **06861-230408**. The details are also available at the website:

Tender paper can be downloaded from the District Website ([www.malkangiri.nic.in](http://www.malkangiri.nic.in)) and submitted the tender papers along with the Demand Draft of ₹ 5000/- in favour of the **District Welfare Officer, Malkangiri** in any nationalized bank payable at Malkangiri.

**TENDER DOCUMENTS**

**IMPORTANT INFORMATIONS TO THE BIDDERS**

01	Availability of Tenders	<a href="http://www.malkangiri.nic.in">www.malkangiri.nic.in</a>
02	Date & Time for submission of the Tender documents by Speed Post/Regd.Post/ Courier/ by dropping in tender Box.	Last date- <u>23.12.2021</u> by 02.00 P.M.
03	(i) Technical Bid (ii) Financial Bid of eligible Bidder  (iii) Venue	(i) 4.00 P.M of same day. (ii) Financial bids of the technically successful Bidders will be opened after acceptance of the samples. The bidders are to provide the samples of the QUOTED ITEMS before the District procurement committee. (iii) Conference Hall of ITDA, Malkangiri
04	Supply of all intended materials	The materials are to be supplied within 30days from the date of placement of order failing which indent order shall be cancelled and Security Deposit will be forfeited.

### Procedure

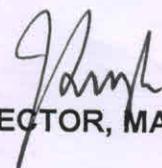
- a. The Bid has been invited under two bid systems, i.e, "Technical Bid" and "Financial Bid". The interested Bidders are advised to submit two separate sealed envelopes super scribing Technical Bid and Financial Bid.
- b. Technical Bid and Financial Bid- the Bidders have to fill up the Technical Bid Form (Format-A) (copy enclosed) and submit it with a separate envelope with all self attested documents. Similarly, the Financial Bid Form has to be filled up as per prescribed form (Format-B) (copy enclosed) and to be submitted in separate envelope.
- c. The Tender should be addressed to the District Welfare Office, Malkangiri At/Po-Malkangiri, PIN-764045 and subscribed as "**Tender for supplying Shoes & Socks, General materials and Reading-writing materials to the students under Urban Education Programme – "ANWESHA" for 2021-22.**

### The bidder shall submit the following documents along with the tender papers:-

- Registration Certificate of GST.
- Copy of PAN card.
- Up to date GST Clearance Certificate
- Last Three years IT returns/ acknowledgement (2018-19, 2019-20, 2020-21)
- Declaration as per Format-C(copy enclosed)

### The terms and conditions of the tender shall be as follows:-

- i) The rates inclusive of all taxes for each item should be quoted with specific Brand or the company. The bidders must bring the sample at the time of opening of tenders.
- ii) Last date of receipt of sealed tenders is on dated 23.12.2021 by 2:00 PM during office through **Registered Post/ Speed Post/ Courier and by dropping in tender box in the Office of the DWO, Malkangiri.** The rate should be clearly mentioned on the tender paper both in figure & words and duly signed by the tenderer concerned; otherwise the tender is liable to be rejected. The authority will not be responsible for any postal delay.
- iii) The tender paper will be opened on **same day at 4:00 PM** in the conference hall of ITDA, Malkangiri by the District Level Purchase Committee. **The tender without sample is liable to be rejected.**
- iv) One bidder has to produce one sample only for verification during opening of tender. Production of multiple samples during the opening of tenders if any by bidder liable for rejection.
- v) The District Level Purchase Committee shall not be bound to accept the lowest rate, but the acceptance of the tender shall be based on the best quality of the materials/ Samples submitted. The finally accepted bidders shall strictly confirm to the approved rates and sample while supplying.
- vi) After finalization of the Tender the successful/selected Bidders/Firm is required to **deposit 5% of the order value for Security Deposit in shape of Demand Draft to be pledged in favour of the District Welfare Officer, Malkangiri before supply order.**
- vii) In case the supply of articles is found to be of poor/sub-standard quality contrary to the approved sample, the supply order will be cancelled. The Security deposit will be forfeited if the supplier fails to supply the materials.
- viii) The finally accepted tenderers shall supply articles within 30 (thirty) days from the date of receipt of the supply order at their own cost to the store-in-charge of **District Welfare Office, Malkangiri** in full and good condition, failing which penalty will be charged as decided by the District Level Purchase Committee, Malkangiri.
- ix) Order will be placed by the D.W.O, Malkangiri and quantity of articles for supply may increase or decrease subject to availability of funds.
- x) The District Level Purchase Committee reserves the right to accept or to reject any or all the tenders without assigning any reason thereof.

  
COLLECTOR, MALKANGIRI

**FORMAT-"A"**  
**APPLICATION-TECHNICAL BID**

01	Name of the Bidder			
02	Name of the Proprietor			
03	Full address of the Registered Office			
04	Full address of Operating/Branch Office			
05	Name & Telephone No. of authorize Officer			
06	Registration Certificate of GST	Yes/No		
07	Copy of PAN card attached	Yes/No		
08	Up to date GST Clearance Certificate	Yes/No		
09	I.T. Returns / acknowledgement of last three years (2018-19, 2019-20, 2020-21)	2018-19	2019-20	2020-21
10	Declaration as per Format-C	Yes/No		
11	Non-Refundable paper cost of Rs.5,000/-(three Thousand)only in shape of Demand Draft.	Yes/No		

Place  
Date

Bidders Official Signature  
Name & Designation with Rubber  
Stamp/Official seal of the firm.

**FORMAT - "B"**  
**APPLICATION FOR FINANCIAL BID**  
**ANNEXURE-I**

**1. Sweater, Shoes & Socks for students of Urban Education Programme  
"ANWESHA" at District Headquarter, Malkangiri**

Sl. No.	For Boys/ Girls	Items	Class	Tentative Requirement	Quantity (Pairs/ Nos.)	Maximum Bid Price (in Rs.)	Rate to be quoted
<b>SWEATER</b>							
1	Deepti Convent & Sisu Mandir	Red Colour Sweater (Boys & Girls)	I-V	389	01 No.	250.00	
2		Red Colour Sweater (Boys & Girls)	VI-X	253	01 No.	300.00	
3	IMST	Maroon Colour Sweater (Boys & Girls)	I-V	103	01 No.	250.00	
4		Maroon Colour Sweater (Boys & Girls)	VI-X	95	01 No.	300.00	
5	Kendriya Vidyalaya	Grey Colour Jacket (Boys & Girls)	I-V	10	01 No.	250.00	
6		Grey Colour Jacket (Boys & Girls)	VI-X	43	01 No.	300.00	
<b>SHOES &amp; SOCK</b>							
7	Deepti Convent	Black shoes, White Socks with upper head red band & White Socks with upper head blue band for both Boys & Girls	I-V	161	01 Pair	300.00	
8		Black shoes, White Socks with upper head red band & & White Socks with upper head blue band for both Boys & Girls	VI-X	77	01 Pair	350.00	
9	IMST	Black shoes & Maroon Socks for both Boys & Girls	I-V	103	01 Pair	250.00	
10		White shoes & White Socks for both Boys & Girls	I-V	103	01 Pair	250.00	
11		Black shoes & Maroon Socks for both Boys & Girls	VI-X	95	01 Pair	300.00	
12		White shoes & White Socks for both Boys & Girls	VI-X	95	01 Pair	300.00	
13	Sisu Mandir	Black shoes & Red Socks for both Boys & Girls	I-V	228	01 Pair	250.00	
14		White shoes & White Socks for both Boys & Girls	I-V	228	01 Pair	250.00	
15		Black shoes & Red Socks for both Boys & Girls	VI-X	176	01 Pair	300.00	
16		White shoes & White Socks for both Boys & Girls	VI-X	176	01 Pair	300.00	
17	Kendriya Vidyalaya	Black Shoes & Blue sock with upper head Red Band for Boys & Girls	I-V	10	01 Pair	250.00	
18		Black Shoes & Blue sock with upper head Red Band for Boys & Girls	VI-X	43	01 Pair	300.00	

**FORMAT - "B"**

**APPLICATION FOR FINANCIAL BID**

**ANNEXURE-II**

**1. General Materials for students of Urban Education Programme "ANWESHA" at District Headquarter, Malkangiri**

Sl. No.	For Boys/ Girls	ITEMS	Class	Tentative Requirement	Quantity (Pairs/ Nos.)	Maximum Bid Price (in Rs.)	Rate to be quoted
1	All Schools	General House Dress for boys and Girls (Track Pant & T-Shirt)	I-V	502	01 Pair	300.00	
2		General House Dress for boys and Girls (Track Pant & T-Shirt)	VI-X	391	01 Pair	400.00	
3		School Bag with Boys & Girls (LOGO) Water Proof	I-V	502	01 No.	300.00	
4		School Bag with Boys & Girls (LOGO) Water Proof	VI-X	391	01 No.	400.00	
5		Tiffin Box (Hot Case) (Milton/Cello)	I-X	893	01 No.	200.00	
6		Water Bottle (Milton/Cello/Nayasa)	I-X	893	01 No.	90.00	
7		Towel	I-X	893	01 No.	100.00	
8		Chapal	I-V	502	01 No.	100.00	
8		Chapal	VI-X	391	01 No.	150.00	
9	Handkerchief	I-X	893	01 No.	30.00		

## FORMAT - "B"

### APPLICATION FOR FINANCIAL BID

#### ANNEXURE-III

#### 1. Reading & Writing Materials for students of Urban Education Programme "ANWESHA" at District Headquarter, Malkangiri

Sl. No.	For Boys/ Girls	ITEMS	Class	Tentative Requirement	Quantity (Pairs/ Nos.)	Specificati on / Size (in mm)	Maximum Bid Price (in Rs.)	Rate to be quoted
1	All Schools	Long Exercise Note Book (Rolling)	VI-X	1173	01 No.	172 pages (297 x 210)	60.00	
2		Small Exercise Note Book (Rolling)	I-X	2679	01 No.	172 pages (240 x 180)	45.00	
3		Long Exercise Note Book (Plain)	VI-X	782	01 No.	172 pages (297 x 210)	60.00	
4		Small Exercise Note Book (Plain)	I-X	1786	01 No.	172 pages (240 x 180)	45.00	
5		Science Note Book	I-X	893	01 No.	172 pages (240 x 180)	45.00	
6		Graph Note Book	VI-X	391	01 No.	32 pages (210 x 170)	12.00	
7		Geometry Box	VI-X	391	01 No.	-	100.00	
		Pencil Box	I-V	502	01 No.	-	60.00	
8		Pencil	I-X	893	1 Pocket (10 Nos.)	-	50.00	
9		Ball Pen	I-X	1786	1 Pocket (05 Nos.)	-	25.00	
10		Pencil Cutter (Sharpner)	I-X	1786	01 No.	-	3.00	
11		Eraser	I-X	1786	01 No.	-	3.00	
12		Drawing Note Book	I-X	893	01 No.	40 pages (210 x 297)	30.00	
13		Colour Pencil	I-V	502	01 No.	12 Shades	50.00	
14	Sketch Pen	VI-X	391	01 No.	12 Shades	35.00		

FORMAT-"C"  
DECLARATION

1. I \_\_\_\_\_ Son/Daughter/ Wife  
of \_\_\_\_\_ Proprietor /Authorized Signatory of the Bidders  
mentioned above are competent to sign this declaration and execute this Tender  
Document.
  
2. I have carefully read and understood all the items and conditions of the Tender and  
undertake to abide by them.
  
3. The information/Documents furnished along with the above application are true  
and authentic to the best of my knowledge and belief. I/We am/are well aware of  
the fact that furnishing of any false information/fabricated document would lead  
to rejection of my Tender at any stage besides liabilities towards procession  
under appropriate law.
  
4. I also Certify that our firm has not been black listed by the Central/State  
Govt./Board/Corporation/Autonomous body under administrative control of  
Central/State Govt. etc.
  
5. This is also certified that neither I nor organization will indulge in any corrupt  
practices so far as this bidding is concerned.

Place  
Date

Bidders Official Signature  
Name & Designation with Rubber  
Stamp/Official seal of the firm.