



OFFICE OF THE PRINCIPAL
EKALAVYA MODEL RESIDENTIAL SCHOOL, MALKANGIRI

(Supported by ST & SC Dev. Deptt., Govt of Odisha)

AT-Champanagar, PO-Challanguda, PS/Dist-Malkangiri, PIN-764 045

Email Id- emrsmalkangiri@gmail.com, Contact No-9937995055

No: 18/EMRS/2022

Date: 07-01-2022

SHORT TENDER CALL NOTICE

Sealed tenders are invited from the intending reputed registered firms / Authorised Distributors/ Authorised dealers / Rate contract holders / Agencies to quote their rates for supply of Uniform & Bedding items for Ekalavya Model Residential School, Malkangiri in the district of Malkangiri to reach to the office of the Principal, EMRS, Malkangiri on or before 15-01-2022 by 5:00 PM through Registered Post/ Speed Post/ Courier/ dropping in Tender Box of office addressing to the Principal, EMRS, Malkangiri, AT-Champanagar, PO-Challanguda, PS/Dist-Malkangiri, PIN-764 045, which will be opened on on 17-01-2022 at 11.00 am in the Conference hall of ITDA, Malkangiri with sample of supply in presence of the Purchase Committee. The above tender is subject to the terms and conditions attached with the Tender Call Notice.

TECHNICAL SPECIFICATION

PRODUCTS	Uniform & Bedding items
Specification	Annexed in Annexure-1

Bids submitted beyond the manner prescribed (Technical Bid format / Financial Bid format each in a separate cover commissioning all 2 in a big cover including the tender documents shall be rejected.

The Paper Cost as indicated in the following table is to be deposited in shape of Demand Draft only drawn in favour of the Principal, EMRS, Malkangiri, payable at any nationalized bank of Malkangiri along with Tender documents.

The undersigned will not be responsible for any delay in postal /service.

ITEMS	PAPER COST
Uniform & Bedding items for Ekalavya Model Residential School, Malkangiri	Rs. 4,000/- (Rupees Four thousand) only

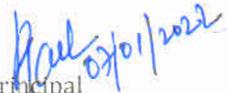

 Principal
 EMRS, Malkangiri

TERMS AND CONDITION

1. The quoted rate should be inclusive of warranty period for one calendar year, all taxes and transportation and installation charges at School/hostel point.
2. The rate must be quoted both in figure and words in clear and visible hand writing without any correction.
3. The Tenderers should submit their tenders with valid GST Registration.
4. A declaration in Format 'C' for having not been disqualified / black listed / suspended from empanelment or from participation in any tender from Government or Quasi Government agency in the union of India.
5. The paper cost should be submitted for the items for which tender is submitted. The cost of tender paper is not refundable.
6. Bidders intending to participate in the tender are required to submit GST Registration Certificate. However, before awarding of the contract, the said supplier from outside the state shall furnish an undertaking in form of an affidavit stating that, they have no business in Odisha and have no liabilities under the Odisha GST. The original documents should be produced before the Purchase Committee for verification at the time of opening of tender papers.
7. This tender document has prescribed a two bid format for submitting the offers. It contains the "Technical" and "Financial" bid formats. Both the "Technical" and "Financial" bids are to be submitted in separate sealed covers identified as "Technical" or "Financial" bid after detaching the formats from this tender document. Both the sealed covers should be put inside a bigger sealed cover and shall be delivered as per conditions published in the tender call notice. All the sealed covers shall have boldly written with by the supplier/ bidder, "**The tender call notice number and the last date of submission**".
8. The Tender paper is to be addressed to the District Welfare Officer, Malkangiri and on the top of the cover should be super scribed "**Tender paper for supply of Uniform & Bedding items for Ekalavya Model Residential School, Malkangiri in Malkangiri district.**"
9. If the last date for receipt of the tender/ bid turns out to be a holiday, it will automatically be extended to next working days.
10. A bid submitted, cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders. They will not participate in the discussions. Clarifications sought, if any, may be provided by them.
11. All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without the use of abbreviations. It shall be submitted in English.
12. All the crucial figures, like, rates and amount should be written in figures followed by words.
13. There shall be no over-writing in the tender document and other papers submitted. All the additions, alteration, deletions and cuttings should be initialed with rubber stamp (or seal) by the same person, who signs the tender documents failing so, the tender document will be rejected.
14. All the rates and amounts has been quoted in Indian Rupees (IR) and shall be presumed to be in Indian Rupees unless specifically permitted to be quoted otherwise in this tender document.
15. The rates quoted shall be valid for a period of one year counted from the last date of receipt of the bids or submission of tenders.
16. Each page of this tender documents should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract.
17. All the procured items should be supplied within 1(one) month from the date of placement of order. All materials should be delivered in full and good conditions and in no case part supply will be accepted. The Successful Unit/Firm should submit GST Registration certificate during time of submission of Invoice Bill with Delivery Challan.
18. The authority shall not hold responsible for any damage or loss of materials during transportation.
19. The Supplier should supply the products having specific company logo in each and every item as specified.
20. After finalization of the Tender, the successful/selected Bidders/Firm is required to **deposit 5% of the order value for Security Deposit in shape of Demand Draft to be pledged in favour of the Principal, EMRS, Malkangiri before supply order.**
21. If the supplier fails to supply the articles within stipulated period, the order will stand automatically cancelled and the Security Deposit will be forfeited to Government.



22. The successful bidders should replace any damage materials if arose any incorrect size/ Specification/brand of supplied items immediately.
- 23 The Purchase Committee shall not be bound to accept the lowest rate, but the acceptance of the tender shall be based on the best quality of the materials/ brand/technical specification. The finally accepted bidders shall strictly confirm to the approved rates and sample during supply
- 24 Order will be placed by the Principal, EMRS, Malkangiri and quantity of articles for supply may increase or decrease subject to reuirement.
25. The authority reserves the right to reject any or all Tender without assigning any reasons thereof.


Principal
EMRS, Malkangiri

Memo No 19 / 2022

Date: 07-01-2022

Copy to the School Notice Board for information & wide publication.


Principal
EMRS, Malkangiri

Memo No 20 / 2022

Date: 07-01-2022

Copy to the District Informatics Officer, NIC, Malkangiri for information with a request to publish the quotation in the District portal www.malkangiri.nic.in

Copy to all the members of the Purchase Committee for information.


Principal
EMRS, Malkangiri

Memo No 21 / 2022

Date: 07-01-2022

Copy to the Advertisement Manager, Odia Daily News Paper, The "PRAMEYA" and "ODIA BHASKAR" (through local correspondents) for information with a request to publish the Tender Call Notice for one day as per the rate prescribed by I & PR Deptt. and the copies of the News Paper containing the Tender Call Notice may be sent to this office for reference and record.


Principal
EMRS, Malkangiri

Memo No 22 / 2022

Date: 07-01-2022

Copy submitted to the Secretary, OMTES & Director (ST) to Govt. St & SC Development Department, Odisha, Bhubaneswar for favour of kind information.


Principal
EMRS, Malkangiri

FORMAT-"A"
APPLICATION-TECHNICAL BID

01	Name of the Bidder	
02	Name of the Proprietor	
03	Full address of the Registered Office	
04	Full address of Operating/Branch Office	
05	Name & Telephone No. of authorize Officer	
06	Registration Certificate of GST	Yes/No
07	Copy of PAN card attached	Yes/No
08	Up to date GST Clearance Certificate	Yes/No
09	I.T. Returns/ Acknowledgement of last three years(2018-19, 2019-20, 2020-21)	Yes/No
10	Declaration as per Format-C	Yes/No
11	Non-Refundable paper cost of Rs.5,000/- (Four Thousand)only in shape of Demand Draft.	Yes/No

Place
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm.

FORMAT-"B"
APPLICATION-FINANCIAL BID

SI No	Name of the Article	Description	Rate
1	Attached separately in Annexure-1		

Note:- Bid documents and samples of all the quoted items quoted by the bidders/ firms should be submitted before opening of the tender

Bidders Official Signature

Place

Date

Name & Designation with Rubber

Stamp/Official seal of the firm

FORMAT-"B"
APPLICATION-FINANCIAL BID

SI No	Name of the Article	Description	Rate
1	Attached separately in Annexure-1		

Note:- Bid documents and samples of all the quoted items quoted by the bidders/ firms should be submitted before opening of the tender

Bidders Official Signature

Place

Date

Name & Designation with Rubber

Stamp/Official seal of the firm

FORMAT-C
DECLARATION

01. I _____ Son/Daughter/Wife of
Sri _____ Proprietor/Authorised Signatory
of the Bidders, mentioned above, are competent to sign this declaration and
execute this Tender documents.
02. I have carefully read and understood all the items and conditions of the
Tender and undertake to abide by them.
03. The information/documents furnished along with the above applications are
true and authentic to the best of my knowledge and belief. I/We am/are well
aware of the facts that furnishing of any false information/fabricated
documents would lead to rejection of my Tender at any stage besides
liabilities towards procession under appropriate law.
04. I also certify that our firm has not been black listed by Central/State
Govt./Board/Corporation/Autonomous Body under Administrative control of
Central or State Govt. etc.
05. This is also certified that neither myself nor organization will enroll in any
corrupt practices so far as this Bidding is concerned.

Place
Date :-

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official Seal of the Firm.

EKALAVYA MODEL RESIDENTIAL SCHOOL, MALKANGIRI
 Supported by the SC & ST DEV. DEPT., Govt. of Odisha
Tender call for Supply of Bedding & Uniform Items for the Boarders

1. Name of the party/firm:.....
2. Registration No. of the Firm:..... Valid up to.....

BEDDING ITEMS

SI No	Items	Specification	Unit	Quality/ life span	Our Price (in Rs.)	Bid Price (in Rs.)
01	Blanket	Single Size 60''X90'' Good Quality	Per Pc	7 yrs	600	
02	Bed Sheet Cotton	(48''X84'') Good Quality	Per Pc	1 yr	100	
03	Pillow	Size- Lenth 18,X Width 12' with 2 Kg Good Quality Cotton	Per Pc	3.5 yrs	100	
04	Pillow cover	20''X14'' Good Quality	Per Pc	1 yr	50	

UNIFORM MATERIALS FOR BOYS

SI No	Items	Class	Quality/Brand	Our Price (in Rs.)	Bid Price (in Rs.)
1	Socks (Black)	VI-XII	Good	20.00	
2	Socks (White)	VI-XII	Good	20.00	
3	Leather Shoe (Black)	VI-XII	Bata/Liberty/Paragon	300.00	
4	Sports Shoe (White Canvas)	VI-XII	Bata/Liberty/ Paragon	300.00	
5	Slipper	VI-XII	Paragon/Liberty	120.00	
6	School Belt with monogramed buckle	VI-XII	As per the school	50.00	
7	Tie	VI-XII	As per the school	30.00	
8	Towel	VI -XII	Good	80.00	
9	Sports T Shirt with Jersy pant	VI -XII	Good	400.00	
10	Blazer with Logo on chest	VI -XII	Good	1200.00	
11	Track Suit (1 Pair)	VI-XII	Good	450.00	
12	Sweater with Logo on chest	VI-XII	Good	400.00	

Uniform Materials for Girls-

Sl No	Items	Class	Quality/Brand	Our Price (in Rs.)	Bid Price (in Rs.)
1	Socks (Black)	VI -XII	Good	20.00	
2	Socks (White)	VI -XII	Good	20.00	
3	Leather Shoe (Black)	VI -XII	Bata/Liberty/ Paragon	300.00	
4	Sports Shoe (White Canvas)	VI -XII	Bata/Liberty/ Paragon	300.00	
5	Slipper	VI -XII	Paragon/Liberty	130.00	
6	School Belt with monogramed buckle	VI -XII	As per the school	50.00	
7	Tie	VI -XII	As per the school	30.00	
8	Sports T Shirt with Jersy pant	VI -XII	Good	400.00	
9	Blazer with Logo on chest	VI -XII	Good	1200.00	
10	Track Suit (1 Pair)	VI -XII	Good	450.00	
11	Sweater with Logo on chest	VI -XII	Good	400.00	
12	Towel	VI -XII	Good	80.00	

Bidders Official Signature

Place :

Date

Name & Designation with Rubber

Stamp/Official seal of the firm