

EXPRESSION OF INTEREST (EOI)

CDAO CUM PD ATMA, Malkangiri inviting Expression of Interest (EOI) for engagement of WSHGs federation/ FPOs as Cluster Level Implementing Agency under the "Special Programme for Promotion of Integrated Farming in Tribal Areas (SPPIF)" in Swabhiman Anchal, Chitrakonda, Malkangiri under SETU Scheme. Interested eligible WSHGs Federation/ FPOs are required to submit application in sealed envelope super scribed as **"Application for engagement of block level Implementing Agency for Special Programme for "Promotion of Integrated Farming in Tribal Areas (SPPIF) under SETU Scheme", Block- Chitrakonda, District- Malkangiri** as per the enclosed application format by registered/ Speed post. Proposal through e-mail will not be entertained in this regard. The EoI should be addressed to the Office of the Chief District Agriculture Officer cum project Director ATMA, Malkangiri. The last date for receipt of the proposal is **22nd November up to 5:00 PM** and the same shall be opened on the **23rd November at 11:00 AM** in the presence of authorized signatory and representatives. The Application form and details terms & condition are available in the Official websites of **www.malkangiri.nic.in**.


CDAO cum Project Director,
ATMA, Malkangiri.

**Expression of Interest (EOI) for Engagement of Cluster Level
Implementing Agency under the "Special Programme for
Promotion of Integrated Farming in Tribal Areas (SPPIF)" in
Swabhiman Anchal, Chitrakonda, Malkangiri under SETU
Scheme**

Expression of Interest (EOI) is invited by the Chief District Agriculture Officer, Malkangiri, Odisha from the experienced and interested WSHGs Federation/ FPOs for an engagement at block level/ Cluster level agency for the Chitrakonda block of Malkangiri district under the Special Programme for Promotion of Integrated Farming in tribal areas (SPPIF) under the SETU Scheme, in collaboration with the Department of Planning and Convergence, Government of Odisha. Interested eligible WSHGs Federation/ FPOs are required to submit application in sealed envelope superscribed as **"Application for engagement of block level Implementing Agency for Special Programme for "Promotion of Integrated Farming in Tribal Areas (SPPIF) under SETU Scheme", Block- Chitrakonda, District- Malkangiri** as per the enclosed application format by registered/ Speed post. Proposal through e-mail will not be entertained in this regard. The EoI should be addressed to the Office of the Chief District Agriculture Officer cum project Director ATMA, Malkangiri . The last date for receipt of the proposal is **22nd November up to 5:00 PM** and the same shall be opened on the **23rd November at 11:00 AM** in the presence of authorized signatory and representatives. The Application form and details terms & condition are available in the Official websites of www.malkangiri.nic.in.

The Authority shall not be responsible for any sort of postal delay and proposal received beyond scheduled date and time shall not entertained & out rightly be rejected. The authority reserves the right to cancel / reject any or all the EOI without assigning any reason thereof.

Expression of Interest (EOI) for Engagement of Cluster Level Implementing Agency under the "Special Programme for Promotion of Integrated Farming in Tribal Areas (SPPIF)" in Swabhiman Anchal, Chittrakonda, Malkangiri under SETU Scheme

Department of Agriculture & Farmers' Empowerment, Government of Odisha is implementing a **Special Programme for Promotion of Integrated Farming in tribal areas in Chittrakonda Block of Malkangiri District under SETU Scheme for the last 3 years** with focus on comprehensive development of agriculture, animal husbandry and fishery sectors in the district through technology diffusion, establishment of community level institutions, integrated management of natural resources and use of organic inputs.

Objectives of SPPIF

1. Optimum utilisation of available natural resource through Reduce, Recycle, Reuse & Recovery mechanism.
2. Promotion of site specific and landscape-based farming system through diversification, intensification, and integration in cluster approach.
3. To improve livelihoods and income of farmers through enterprises, marketing, and value chain interventions by WSHGs/FPOs.

Cluster Approach

SPPIF shall be implemented in a cluster approach with clusters being contiguous patches of 100 Ha. 250 Ha shall be covered in 2-3 patches in a GP where at least 600 HHs shall be covered. Scale of the programme is mentioned below. Within the clusters, the integration of different production systems such as Agriculture, Horticulture, Livestock, Fisheries, Agro forestry shall be done through integration of different schemes. For components not available under any schemes or wherever gap filling budgets are required, budgets shall be allocated from the state budget.

Scale of the SPPIF

The Department of Agriculture & Farmers Empowerment has been implementing the Special program for the promotion of integrated farming in tribal areas under the SETU Scheme as a flagship program for the past 3 years for enrichment of farmers' income through multi-diversified activities.

Name of the Districts	Name of the Clusters	No of Gram Panchayats	Target Areas (Ha)	Target FF (Nos.)	Project Duration
Malkangiri	Swabhiman Anchal (SETU)	9	2500	6000	2021-24

This Expression of Interest is being floated for the selection of the Block level Implementing Agency for Swabhiman Anchal SPPIF Cluster (consists of 9 nos. of Gram Panchayats namely; Badapada, Papermetla, Ralegada, Dhuliput, Jodambo, Gajalmamudi, Andrapali, Panansput and Jantri GPs) of Chitrakonda Block, Malkangiri. In accordance with the approval from the competent authority, Chief District Agriculture Officer cum Project Director, ATMA, Malkangiri is inviting applications from WSHGs Federation/ FPOs for selection of block level implementing agency. The Selection will be done by the district-level committee under the chairmanship of Collector and District Magistrate.

The Eligibility Criteria of the FPOs are mentioned below:

1. WSHGs Federation/ FPOs Should be legally registered or recognised by any govt agency.
2. For FPOs, FPC registered under Cooperative Act or Company Act. WSHGs federations should receive a recommendation letter from Mission Shakti Department
3. Should provide a self-attested copy of registration, PAN number and self-attested copy of PAN card.
4. WSHGs Federation/ FPOs should be operational for at least one year.
5. WSHGs Federation/ FPOs should have annual financial reports submitted to the concerned regulatory authorities. If FPO/FPC is registered under company act must have filed compliances as per company act, 2013.
6. WSHGs Federation/ FPOs must not have defaulted loans from any governmental or non-governmental resources such as OLM, OTEPLP, NABARD, Micro finance etc.
7. WSHGs Federation/ FPOs should have BODs/ CEOs/ President/Chairman Others who must have minimum literacy skills. Signatories of the WSHGs Federation/ FPOs must possess reading and writing in Odia. Reading and Writing skills in Hindi and English will be considered added advantages. They should be able to sign on the bank Passbook.
8. WSHGs Federation/ FPOs must have history of conducting regular meetings with preparation of documented minutes. WSHGs Federation/ FPOs meetings should have happened at least once in every quarter.
9. Should not have more than one-third of the Governing body members related to each other and no staff members related to each other should be supervising each other.
10. WSHGs Federation/ FPOs with experience of working with government program in the proposed block.
11. Should not have been blacklisted by Government of India, state government of Odisha, other government agencies and any Indian or international donor and provide a self-declaration by the authorized representative to this effect.
12. Should have a minimum of one year of work experience in the proposed blocks.
13. The chief functionary of the institution should not be a formal member of any political party and furnish an undertaking to this effect.

The format of EoI is in **Annexure-A** and WSHGs Federation/ FPOs need to apply in the specified format only. Copies of the following documents need to be submitted along with the EoI form:

- Registration certificate
- Previous 3 years Audited statement of accounts for 2019-20/ 2020-21/ 2021-22 and 2022-23 if available.
- Previous 3 years Annual Report 2019-20/ 2020-21/ 2021-22 and 2022-23 if available.
- Fixed asset position including its present value and location.
- Profile of professional staff of the organization.
- MoU/ agreement/ any documentary evidence of working for Govt. or special projects or Govt. undertakings of implementing the programme of the Last Five years Only.
- PAN and Aadhar of Chief Executive Officer/ President and Board Members including address of head and field offices.

The Application should be submitted in a sealed envelope superscribed as **"APPLICATION FOR ENGAGEMENT OF BLOCK LEVEL IMPLEMENTING AGENCY FOR SPECIAL PROGRAMME FOR PROMOTION OF INTEGRATED FARMING IN TRIBAL AREAS OF ODISHA" UNDER SPPIF SETU SCHME, CHITRAKONDA, MALKANGIRI** as per the enclosed application format by registered/ speed post to the below mentioned address.

**Office of the chief district Agriculture Officer, Malkangiri,
MV-02 , At/Po- Lathiaguda,
Malkangiri, Pincode- 764048**

PROCESS OF SELECTION:

- **Stage 1:** Shortlisting of applications from the received applications after desk assessment by District level committee. The scrutiny committee shall consist of representatives from offices of CDAO, CDVO, DDH, DFO and SPA (WASSAN). Any other representatives nominated by the office of CDAO cum PD ATMA.
- **Stage 2:** Presentations by shortlisted organizations before "Selection committee under the chairpersonship of Collector & District Magistrate or "appointed representative". Members of selection committee shall consist of representatives from office of DRDA, DSWO, ITDA, CDAO cum PD ATMA, CDVO, DDH, DFO and SPA (WASSAN). Any other representatives nominated by the Collector cum District Administration. This will be followed by a field visit by a selection committee. The selection committee will be divided into task teams for field visit for different Block.
- **Stage 3:** WSHGs Federation/ FPOs for the block will be selected as Implementing Agency for the Block by the committee through presentation and field visit. Selected WSHGs Federation/ FPOs will be approved by the Collector & District Magistrate.

- **Stage 4:** WSHGs Federation/ FPOs selected as implementing agencies will submit all relevant documents for verification.
- **Stage 5:** After completion of the selection of WSHGs Federation/ FPOs, MoA will be signed between CDAO cum ATMA, Facilitating Agency and selected FPOs for the Project.

Annexure-A: Expression of Interest to Partner with Directorate of Agriculture and Food Production, Odisha on Special Programme for Promotion of Integrated Farming in Tribal Areas under SETU Scheme, Chitragonda, Malkangiri :(Furnish the details in English without exceeding 15 pages).

Details of the Organisation:

1. Introduction

- a. Name of the WSHGs Federation/ FPOs -
- b. Acronym, if any -
- c. Address -
 - i) Mailing / Correspondence office
 - ii) Visiting office
- d. Contact Person
 - i) Name -
 - ii) Designation / -
 - iii) Telephone No - Landline -
Mobile -
Email -
 - iv) Address, if different from (c) -

2. Identity/Legal Status

- i) Is organization registered - Yes No
- ii) If yes, Under Society Act Under Tru
Under Company Act (Section-25) Any other
If any other, specify -
- iii) Year of registration -
- iv) Since how long it is operational (No. of years) -
- v) Operational area of the organization - State /s-
(Only indicate the number) District/s -
Block/s -
Village/s -
- vi) Whether it is registered under Income Tax - No

3. Governance

- i) Does organization has a governing board Yes No
- ii) Give details of Board Members (current status) -
Name & Address Gender Occupation Position / Designation
(Incl Chief Executive)

SL	Name	Address	Gender	Occupation	Position/Designation

4. Financial Management

i) What financial statements are prepared at the organization -

Balance sheet Receipt & payment Income & expenditure

Cash flow statement Fund flow statement

Others Specify

Financial Particulars of the Agency

Financial Year*	Turnover from	Income tax applicable	Income tax return filed (yes/ no)**
2019-20			
2020-21			
2021-22			
2022-23			

*Attach copies of Receipt & Payments, Income & Expenditure and Balance Sheet for these years

**Please attach last three assessment years Income Tax Return receipt

(Kindly attach xerox copy of PIN & TIN certificate if available)

Audited Balance Sheet

Financial Year	Audit of Balance sheet (Yes/ no)	Remarks
2019-20		
2020-21		
2021-22		
2022-23 if available		

Asset Position of the WSHG/FPOs

Type of Asset	Nos	Expected Value (In Lakhs)	Remarks if Any

5. Work Experience

i. Credit availed from different banks/agencies? (Please mentioned categories wise)

SL No	Name of the Credit Agency	Credit in Rs Lakh	Year	Status of repayment

ii. Experience of Business/service/Aggregation undertaken by the Institution within the Block Proposed? (Please Mentioned Categories wise)

SL No	Name of the Commodity/service	Type of Engagement	Nos of GP	Nos of HH	Quantity	Turnover

iii. Nos of members/Shared holders from the proposed block

SL No	Activities	Nos of GP	Nos of HH	Amount (In Lakhs)
	Existence of Institution			
	Registered Member			
	Share Holder			

iv. Experience of Institution working with different project/Scheme etc in proposed Block in Agriculture

SL No	Name of the Programme /Project	Core Area of Implementation	From-To	Agency	Nos of Farmes/HH Covered

v. Experience of Institution working with different project/Scheme etc in proposed Block in Horticulture

SL No	Name of the Programme	Core Area of Implementation	From-To	Agency	Nos of Farmes/HH

	/Project				Covered

vi. Experience of Institution working with different project/Scheme etc in proposed Block in Livestock

SL No	Name of the Programme /Project	Core Area of Implementation	From-To	Agency	Nos of Farmes/HH Covered

vii. Experience of Institution working with different project/Scheme etc in proposed Block in Fishery

SL No	Name of the Programme /Project	Core Area of Implementation	From-To	Agency	Nos of Farmes/HH Covered

Viii. Has the institution been recipient of any awards at Block/ District/ State of National Level ?

6. Declaration

All the Information are mentioned on the Application is true to the best of my knowledge. If, anything found incorrect or false, the authority may have the rights to take necessary action.

Signature of the authorised person of the Institution with Seal

Annexure-2 Scoring sheet of the selection committee.

District Level Scoring Sheet for selection of FPO/ WSHGs Federation
Special Program for Promotion of Integrated farming in Tribal Areas (SPPIF) under SETU Scheme

SL NO	Criteria	Sub Criteria		Weightage	Max Weightage	Jury Score
1	Annual Turn Over	Average Annual turnover in the 3 years excluded grant, Aid and Project	> 5 Lakhs	15	15	
			>3<=5 Lakhs	7		
			>1<=3 Lakhs	5		
			>50 thousands <= 1 Lakhs	3		
2	Working with Functional Community Based Organisations	No of Functional Community Based Organisations Promoted	Above 10	10	10	
			5 to 10	5		
			1 to 5	3		
3	Membership	No of Members	>300	10	10	
			>200<=300	5		
			>100<=200	3		
4	Infrastructure	CBO Office with proper office arrangement (desktop, table chair etc)	functional Office at Block level	5	5	
			functional Office at District level	3		
5	Credit	Loans availed from the Bank	> 5 Lakh	10	10	
			<5 >= 2 Lakh	5		
			< 2 Lakh	3		
6	Agriculture Experience in the Proposed Block	Experience on working on Agriculture	> 200 Acres	10	10	
			<200>= 100	5		
			>50<=100	3		
7	Horticulture Experience in the Proposed Block	Experience on Working on Horticulture	> 100 Acre	10	10	
			>50<=100	5		
			>20<=50	3		
8	Livestock Experience in the proposed Block	Experience on vaccination, Goats sheds and Poultry Units	> 500 Nos	10	10	
			>300<=500	5		
			>200<=300	3		
9	Fisheries Experience in the Proposed Block	Experience on Fisheries especially fingerling/ yearling promotion, Bio floc etc	> 50 Nos	10	10	
			>30<=50	5		
			>30<=20	3		
10	Award	Any Award, or certificate in the name of the	National	10	10	
			State Level	5		

	institution by any Agency	District Level	3		
			Grand Total	100	

P. Anwar
9/11/23

CDAO-CUM-PROJECT DIRECTOR
ATMA, Malkangiri