

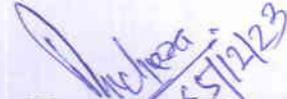
RELIABLE SECURITY & INTELLIGENCE SERVICES ORISSA (P) Ltd
BARABATI STADIUM, ROOM No 105, G No 4, PO: BUXI BAZAR, CUTTACK 1

Email ID: Samal.rel @ rediffmail.com Website: _____

ENGAGEMENT OF MANPOWER FOR "MO JUNGLE JAMI YOJANA" UNDER
D.W.O, CUTTACK THROUGH OUTSOURCING

ADVERTISEMENT NO 4680 DATE: 05.12.2023

Applications are invited with complete Bio-data in the relevant field from intending eligible persons for engagement of Coordinator and MIS Assistant for "Mo Jungle Jami Yojana" under D.W.O, Cuttack on "Outsourcing" basis in 05 (Five) Tahasils of Cuttack District (Athgarh, Badamba, Narsinghpur, Niali & Tangi-Choudwar) and DWO Office, Cuttack. Applicants can visit www.cuttack.nic.in for details of vacancy, eligibility criteria, age, remuneration, application forms and other terms & conditions. The applications will be received through speed post or courier or by mail in the above address up to **13.12.2023**. The engagement is co-terminus with the scheme.

A handwritten signature in blue ink, followed by the date "05/12/23" written in blue ink.

Managing Director
Reliable Security & Intelligence
Services Orissa (P) Ltd

RELIABLE SECURITY & INTELLIGENCE
SERVICES ORISSA (P) LTD.
BARABATI STADIUM, CUTTACK

QUALIFICATION AND EXPERIENCE OF PERSONNEL TO BE ENGAGED IN THE FR CELL:

Sl No	Position	Remuneration	No. Of Vacancy	Educational Qualification	Experience
1	Coordinator	Rs. 25, 000/- per Month (Inclusive of EPF & ESI as applicable)	06 (SIX)	Graduation (Candidates with Master degree will be preferred)	Minimum 2-3 years of experience in NGO / Social Sector Projects. Candidates worked / working with Govt. Projects will be preferred. Candidate from Cuttack District will be preferred.
2	MIS Assistant	Rs. 15, 000/- per Month (Inclusive of EPF & ESI as applicable)	06 (SIX)	Graduation and PGDCA (Candidates with Master Degree will be preferred)	02 years of experience in data entry and large-scale database management in any reputed Govt./Private agency. Proficiency in the use of MS Office specifically MS Word, MS Excel and conversant with Internet / use of online platforms is a mandatory requirement.

LANGUAGE AND COMPETENCY:

Fluency in oral and written communication in Odia and English is a mandatory requirement.

NATURE OF ENGAGEMENT:

Mode of engagement will be completely contractual and on temporary basis. The contract can be terminated by either of the party with one-month prior notice or remuneration in lieu. Initial agreement will be for 06 months. On satisfactory performance, the selected candidates will have the opportunity to get associated with the scheme for a total period of two years.

LAST DATE FOR SUBMISSION OF APPLICATION: 13.12.2023

Selection will be made on MERIT BASIS & COMPUTER TEST.

Sd/-
Managing Director
Reliable Security & Intelligence
Services Orissa (P) Ltd

Educational Qualification:

Degree (Starting from 10 th onwards)	Institution / Board & Location	Year of Passing	Full Marks	Marks Secured	% of Marks Secured	Full / Part Time / Distance Learning

Experience Details:

Sl No	Name of the Organization	From	To	Experience in Years

DECLARATION

I do hereby declare that, the information furnished above are true to the best of my knowledge and belief and that at any stage it is found that any of the above information is false/incorrect or suppressed by me, my candidature/ engagement under DWO, Cuttack shall be terminated.

Place:

Date:

Full signature of the Applicant