

MALKANGIRI MUNICIPALITY



GOVERNMENT OF ODISHA
(HOUSING & URBAN DEVELOPMENT DEPARTMENT)

DETAILED TENDER CALL NOTICE (DTCN)
FOR
SANITATION WORK OF MALKANGIRI MUNICIPALITY

ZONE-II FROM WARD NO 10 TO 19

Certified that this DTCN Contains 12 pages only


02/8/2024
Executive Officer
Malkangiri Municipality

1. **INTRODUCTION:-**

Malkangiri district head quarter town predominantly tribal in character. Service being the main activity, agricultural activities are also growing at a faster rate with trade & commerce hold a promising scope of development. The town falls under a part of Dandakaranya Belt which was very much familiar in epic Ramayana. The nomenclature of Malkangiri might have been derived from Malyabantagiri (Presently Ghoi Parbat) which is located in close proximity to the town. The place is famous for primitive Koya & Bonda Tribes. Many Foreigners use to come this place to study the cultural activities of the tribes and to reflect their day to day livings in international level.

The Vijayawada- Ranchi National Highway(NH-326) pass through the heart of the town, Hydro electric project at Balimela and Dandkaranya development project for reclamation & rehabilitation of 2nd phase Bengali refugees in and around Malkangiri have contributed in expanding the growth of Malkangiri town. The present town has developed from village Malkangiri and spread into two surrounding Mouzas namely; Charkiguda and Gandiaguda with effect from 01.12.1974 vide notification no. 27368/UD dt. 04.11.1974. Malkangiri was constituted as one of the Districts with its head quarters at Malkangiri in the District Re-Organization with effect from 02.10.1992 vide notification no. 49137/R dtd.01.10.1992.

2. **PROFILE OF THE MALKANGIRI MUNICIPALITY:-**

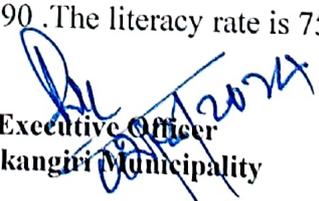
Established as NAC	Dt.01.12.1974
Established as Municipality	Dt. 24.02.2014
Distance from state capital	620 K.M.
Area	18.06 Sq.K.M.
Number of wards	19
Population	30,000 (2011 Census)
Present population	45,000 (Approx.)
Slum Population	5470
Number of households	9004
Number of slum	19
Parks	03
Status of roads:	80 K.M.
Total length:	BT-30KM,CC-25 KM,WBM-10 KM,Earthen-15
Drains	40 KM

3. **LOCATION AND LINKAGES:-**

Malkangiri is located at 18-22 North Latitude and 81-54 East Longitude with an altitude of 641 feet above M.S.L. The town, through roads like; National Highway NH.326 and Other district roads like; Malkangiri-Balimela-Chitrakonda and Malkangiri-Tondiki road. The National Highway No. 326 functions as main traffic corridor from Viziyawada-Ranchi passing through the heart of the town connecting with the National Highway No.43 connecting Vizianagaram to Jagdalpur at Jeypore. The town is connected by road with Sukma district of Chhatishgarh State (25 kms), Vizianagaram of Andhra Pradesh State (247 kms), Jeypore (105 kms), Bhubaneswar (625 kms).The town have no railway linkage, the nearest railway station is at Jeypore (109 kms).

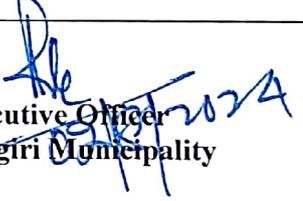
4. **DEMOGRAPHIC PROFILE:-**

The town spreads over an area of 18.06 sq.kms.comprising six revenue villages namely; Malkangiri, Charkiguda, Gandiaguda, M.V-2(Madhupur), M.V-42(Jayanagar), M.V-43(Basantapur), divided into 19 wards for Convenience. During the year1971 the population of town was 7494, which goes to 15575 in the year 1981, then 18351 in the year 1991, then 23110 in the year 2001 and in the year 2011 the population is 30000 and the ratio of Male and Female 100: 90 .The literacy rate is 75%.


Executive Officer
Malkangiri Municipality

Malkangiri Municipality Location Details

Sl No.	Ward No.	Location/Street
10	10	Satyasai Nagar, Vambey Colony, Kumtiguda, 119 Colony, PHD Office to DRDA Chowk, DRDA chowk to Modern school Chowk, Totaguda,
11	11	Balisagar Colony, Sweeper Colony, Veterinary Colony
12	12	Bhatisalguda, Teakguda, Netajinagar, ITDA Colony, Sisu Mandir line, Collectorate back side line,
13	13	DNK Chowk to COVID Medical Chowk, DNK Colony, Administrative Colony, ZA Colony ,
14	14	Jhatimati Colony, Irrigation Colony, Parajaguda, Medical colony, Canal Colony, Sastri Nagar
15	15	Reclamation Colony, Tamil Camp, Tinagarage, Backside of Women's College Colony, Kali Mandir chowk down area, Tamil camp chowk to College chowk
16	16	Lathiaguda, MV-02, Gundriguda, Block Cluster Colony, Smart Colony, RWSS Colony
17	17	Medrisahi, BB Guda, Block Colony, Kalahandisahi, Linemansahi, Linemansahi to Shisumandir School, Lineman sahi to Gundriguda Chowk
18	18	Nuaguda, Gandiaguda, Nuaguda chowk to MV-2 (Kalahandiasahi), Nursery Office Line
19	19	Jabardasti Colony, MV-42, MV-43, New Colony(In front of FCI Go down), Gandiaguda to BSF Camp(near RTO office), BSF Camp to MV-43, New DIC Office to MV-43 road, New Medical Colony, Durga Petrol Pump Side Colony,


Executive Officer
Malkangiri Municipality

Annexure-I
Eligibility criteria and General Instructions to Tenderers (Documents to be submitted by the Bidder with Technical Bid)

The technical bid shall be accompanied with Self attested photo copy of the following requisite documents and financial instruments failing which the bid shall be rejected out rightly.

Sl No.	Details	Enclosed (Yes/No)
a)	The Bidder should be registered with the appropriate registration authority i.e., Company Act 2013, LLP Under Limited Liability Partnership act 2008/ Partnership Under Partnership Act/ Proprietorship Firm as on the Tender submission date.	
b)	The bidder should have minimum 3 years of experience regarding execution of the similar nature of work i.e. Road sweeping, Night sweeping, drain cleaning, Bush Uprooting, Dead animal shifting, and transportation of the same duly signed by the competent authority (employer) from any Government Departments/ Public sector under taking / ULB.	
c)	Work Completion Certificate: - The bidder should have at least one Satisfactory Completed Work, completion certificate of similar nature as mentioned above in point “b” which should not be less than Rs. 1,00,00,000.00 (One Crores only) failing which bidder will be rejected. (Bidder Needs to attach Work Order/Contract Copies with Satisfactory Work Completion Certificate from Officer Not Bellow an Executive Officer)	
d)	The bidder should have registered with GST Department having GST number in the name of Firm.(form 6)	
e)	The bidder should have registered with appropriate authorities under Employees Provident Fund and Employees State Insurance Acts.	
f)	The bidder should have a minimum annual average turnover of 20 crore during the last 3 financial years. Financial statement duly certificated by Chartered Accountant of last three year must be submitted. i.e, Fy 2020-21, 2021-22, 2022-23. Audited Financial Statement must enclosed in support to this along with annual average turnover certificate.	
g)	All category of manpower supply Firms applying in the tender Can Download it from the Website.	
h)	Valid PAN Card.	
i)	Affidavit regarding not being blacklisted and debarred in any Govt. Organization as an the date of published of RFP.	
J)	The bidder shall seal two envelopes(both technical and financial bids in two separate envelope) and put it in one outer cover. The bids of the technically qualified bidders will be opened for evaluation of the financial bid.	


 Executive Officer
 Malkangiri Municipality

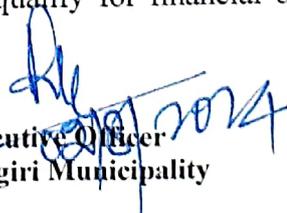
Signature of the Tenderer

CRITERIA FOR EVALUATION

Evaluation Technical Proposal: Evaluation of proposals shall be made by the concerned authority in the first stage. the technical proposal will be evaluated on the or bidder's fulfillment or eligibility criteria Only those bidders whose Technical Proposals become responsive based on the edibility criteria Shall qualify for further detail technical evaluation of marks based on the following Criteria.

Sl. No.	Evaluation / Parameters	Total Mark	Marks to be Awarded
1	Experience of managing Manpower Services in any Municipality/NAC/ Corporation/ or State Govt./ Govt. of India Institution/Govt. undertaking to be determinate from Work order issued.	10	Below 3 Years- 0 Marks Between 3 to 6 Years- 5 Marks More than 6 Years- 10 Marks
2	Total no of Project Experience in handing Municipal/NAC/ULB Sanitation Work. To be determined from Workorder only.	10	Below -0 Marks Between 2 to 5- 5 Marks More than 5- 10 Marks
3	Total Manpower Deployed in Similar Nature in Municipal/NAC/ULB Sanitation Work. To be determined from Workorder only.	15	Min 100- 5 Marks Between 101 to 200- 10 Marks More than 350- 15 Marks
4	Total Average Annual Turnover (in last 3 financial year 2020-21, 2021-22,2022-23)	30	From 10 Cr to 20 Cr-5 Marks Between 20 to 30 Crores- 10 Marks Between 30 to 40 Crores- 20 Marks More Than 40 Crores. – 30 Marks
5	Current strength of the organization Can be determined from EPF ECR or ESIC Contribution Sheet only.	10	each 1000 manpower = 5 marks each additional 500 manpower = 1 mark maximum up to 10 marks.
6	No of Projects with Annual Contract Value more than 1 Crores. (Work Experience Certificate Must Enclosed in Support to This.)	10	Projects Bellow 1- 0 Marks Projects Between 1 to 3 Marks- 05 Marks Projects more than 3 – 10 Marks
7	Professional Training Certifications. (Certified from an Authorized Institutions)	5	Municipal Solid Waste (MSW) Training Certificates- 2.5 Marks E-waste Training Certificates- 2.5 Marks If Both 5 Marks.
8	ISO Certifications.	10	ISO 9001:2015= 2 Marks ISO 14001:2015 = 2 Marks ISO 37500:2014 = 2 Marks ISO 45001:2018 = 2 Marks SA 8000:2014 = 2 Marks
	Total Marks	100	

N.B- financial Proposal shall be opened after the technical Evaluation completed and only those bidders score at least 60 marks or more in technical evaluation shall qualify for financial bid opening in the financial bld.


Executive Officer
Malkangiri Municipality

Signature of the Tenderer

SCOPE OF WORK

1. **Sweeping**:- Sweeping of all roads, lanes of entire wards , Market places, Bus stands and other public places are to be made daily. The solid waste/garbage generated by sweeping should be collected and transported to the MCC/MRF/Dumping Yard of the Malkangiri Municipality in a segregated manner
 - a. All Major roads, Markets, Bus Stands and Public places etc. sweeping time from 4 A.M to 8 AM & 8PM to 12 AM
 - b. All Minor roads, lanes, streets etc. sweeping time from 4AM to 9AM.
2. **Drain Cleaning**:- The removal of drainage garbage i.e. di-siltation, polyethylene, paper, foreign material and other floating materials to avoid chocking of drain. The removed garbage should be transported in a segregated manner to the MCC/MRF/Dumping Yard of the Malkangiri Municipality.
 - a. All the road side drains should be cleaned on every 10 days intervals.
 - b. All the major drains should be cleaned on every 20 days internals.
 - c. All the natural drains should be di-silted from the month of March to May of every year.
3. **Cutting of Bushes**:- The cutting of bushes and shrubs from road side berms and conservancy lanes . The removed garbage should be transported in a segregated manner to the MCC/MRF/Dumping Yard of the Malkangiri Municipality.
 - a. All the road side berms and conservancy lanes should be cleaned on every 30days intervals.
4. **Disinfectant**:- The bleaching powder/phenyl should be spread to the drains and road sides on every 7days intervals.
5. The agencies should be collected Construction and Demolition(C&D) materials of the buildings/civil works and dumped in low laying area/dumping yard identified by the municipality.
6. The agencies should be lifted and disposed all the dead animals, unknown dead body of human, etc. in the municipality area.
7. The agencies should be lifted moving cows/other domestic animals on the municipality roads by using Municipality Cowcatcher vehicle on daily basis.
8. The agencies should be cleaned the every Public Toilet/ Public Urinals every day.
9. The municipal solid waste generated from the various sources are to be transferred to the MCC/MRF/Dumping Yard directly, no secondary dump yard is to be created.
10. The agency should be given an early action for the program like VIP visit, flood situation, Government programs and other district level programs.


Executive Officer
Malkangiri Municipality

Terms & Conditions

1. The successful bidder shall have to establish a registered office in the jurisdiction of the Malkangiri Municipality for monitoring of day to day sanitation activities.
2. The successful bidder shall submit Security deposit of Rs.10,00,000/-(Rupees Ten Lakhs Only) in shape of Bank Guarantee in favour of the Executive Officer, Malkangiri Municipality before execution of agreement.
3. The tenderer should be verified all the jurisdiction of Malkangiri Municipality such as total no. of Residential Area, Commercial Area, Roads, Drains, Markets, Bus-stands, Public Places, Transport Hub etc. before putting the Tender.
4. The tenderer should be engaged the labours and own vehicles/hired vehicles as per the of scope of work.
5. The vehicle engaged for the transportation of garbage should be in good running condition and should have all documents relating to vehicle act. All vehicle should be installed with announcement music system, GPS tracking system and also have separate compartment for dry waste and wet waste.
6. The driver for the vehicles must have a valid driving license.
7. The tenderer should be paid the salary and other expanses of all the aspects engaged for sanitation works.
8. The successful bidder should submit a detailed route wise plan for management of sanitation works.
9. The work shall be awarded for **36 months** and further extendable for another **12 Months**.
10. The successful bidder shall submit documents relating to Ownership of the Tractor with Trolley Vehicle/Agreement with the owners in case of hired Tractor with Trolley Vehicles before execution of agreement with Malkangiri Municipality.
11. The agencies should dispose off the unclaimed human dead body in the Municipality area on request of CDMO/Police and for the purpose an amount of Rs.3000/-(Rupees Three Thousand Only) for each dead body will be paid to him extra out of Harischandra Yojana. Similarly the unclaimed animal dead bodies also be dispose off by the agencies without cost.
12. The agencies should be lifted moving cows on the municipality roads by Municipality Cowcatcher vehicle.
13. Bidder with lowest service charge Percentage will win the bid, however if more than one bidder quoted same lowest service charge Percentage then bidder with highest technical score will win the tender, however if more than one bidder quoted same lowest service charge Percentage and more than one bidder score same highest technical score, then bidder with highest annual average turnover will win the bid.
14. The tenderer should be provided all the safety kit (PPE) to the sanitation worker including uniform and safety jacket.
15. The vehicle deployed for collection of garbage will be with Logo of Malkangiri Municipality.
16. The tenderer should have the mobile biometric attendance system for monitoring of workers engaged for sanitation work and submit the biometric attendance sheet along with the monthly bill .
17. The tenderer & all the labours engaged should be obeying the instructions of the officer-in-charge. If any misbehavior is found over municipality officials disciplinary action shall taken.

Executive Officer
Malkangiri Municipality

18. The successful bidders shall execute an agreement in the Malkangiri Municipality within 10 days from the date of received of letter of acceptance from Malkangiri Municipality. In case of failure to execute the agreement in time the EMD will be forfeited to the account of Malkangiri Municipality.
19. The authority shall have the right to add or delete any condition (s) from the agreement as and when necessary for smooth management of sanitation work.
20. The agency should be maintain a public complaint and suggestion register showing duly record of cleaning with remark of inhabitants which may be checked by the officer in-charge of Malkangiri Municipality to assess the performance of the agency.
21. If the agency will not performed the sanitation work to the satisfaction of the authorities in any particular day or will not respond to any complaint received from the general public regarding sanitation work within four hours receiving complaint at the Municipality Office, then the Malkangiri Municipality is at liberty to engaged substitute man power for sweeping, Bush Cutting, Drain Cleaning and other sanitation related works by using own vehicle/hired vehicle. The expenditure incurred for this work by the Municipality shall be deducted from the monthly bill including up to 1% penalty.
22. The tenderer should be engaged labours for public functions organized by the Municipality or District Administration at his/her own cost.
23. The tenderer should be maintained the sanitation works as per the scope of work.
24. The tenderer will be paid on monthly basis after getting certificate from the Concerned Health Officer / Supervising Officer of Malkangiri Municipality. The copy of the certificate shall be obtained by the tenderer from the Supervising Officer and shall be produced along with the bill
25. The agency shall pay not less than the minimum wages to the labours/workers engaged for the sanitation work as notified by the current labour rate of Government of Odisha from time to time.
26. In case labour rate is hiked by Government of Odisha time to time, the payment will be made accordingly considering the labour engaged in the sanitation work duly certified by the officer in-charge of the sanitation work.
27. The agency shall be liable for making the contribution of EPF for each labours/workers engaged in sanitation work, as per the provision of EPF Act, 1952.
28. The agency will be personally responsible for compliance of all relevant Act, Rules and Regulation as applicable from time to time under labour Act.
29. The agency has to be ensure all requirements/formalities/submission of returns required under contract labour (R &A) Act, 1970, EPF Act, 1952, minimum wage Act, 1948 and etc.
30. In case of non compliance, the contract will be terminated without assigning any reason thereof by giving 30 days notice.
31. For providing smooth sanitation services, the tender committee has decided that each bidder must quote his service charges rate which must be 3.85% to 7% (Department of finance notification No 19595/F Dated:11.07.2023) of the total estimated cost, unless his bid shall be rejected and the bidder must quote his rate up to two digit after decimal also wrong computation in financial bid will be liable for rejection.
32. **The Sanitation Expert of Malkangiri Municipality will supervise the Sanitation work.**


Executive Officer
Malkangiri Municipality

Special Conditions

1. **Site Inspection by Tenderer:-** Before tendering for the works, the tenderer must acquaint and satisfy himself fully on the site conditions, all information included herein, all limitations and official regulations at the site of work etc. Failure to comply with the above requirements will not relieve a tenderer of his obligations and no claim what-so-ever shall be entertained on the ground of ignorance of site or other conditions prevailing in the area. Any further data required during the execution of the scheme shall be ascertained by the contractor at his own cost. The offer should cover all costs required to suit to the site conditions etc.
2. **Tender Language:-** The tenders shall be made in English language only. All other information such as documents and drawings supplied by the tenderer will also be in English language.
3. **No Claim for Cancellation of Tenders:-** No claim shall be entertained towards any expenses made by any tenderer for submission of the tender in case of cancellation, deferment, rejection or withdrawal of the tender.
4. **Corrections in Tenders:-** Tenders containing alterations and overwriting are liable to be rejected. Any corrections made by the tenderer must be authenticated duly by dated initials of the authorized signatory of the tenderer.
5. **Time of completion:-** The time of completion of the work shall be **36 months** only after satisfactory of work for 12 months; the next 12 months will be renewed for Sanitation works from the date of issue of work order.
6. **Discrepancies:-** In case of any discrepancy in the description of the items in this Detailed Tender Call Notice, the decision of the Executive Officer, Malkangiri Municipality shall be final, binding and conclusive for the purpose of this contract.
7. **Validity of Tender:-** The tender submitted shall remain valid for 90 days from the date of opening of the price-bid and may be extended at the discretion of the tenderer, if so needed by the Executive Officer, Malkangiri Municipality.
8. **Execution of Agreement:-** The successful tenderer shall execute an agreement with the Executive Officer, Malkangiri Municipality within 10 days of issue of letter of intent (LOI). In case this is not complied with the LOI shall be cancelled with forfeiture of EMD, Security Deposit.
9. **Jurisdiction of the court of Odisha:-** Suits if any, rising out of the contract shall be filled by either parties in any court of Law to which the jurisdiction of the High Court of Odisha extend. The Bidder who does not adhere to this clause will be rejected.
10. **Payment of wages** -(1) Wages due to every worker shall be paid to him direct. (2) All wages shall be paid in current coin or currency or in both.
11. **Powers of Labour Welfare Officers to make investigation or enquiry:** - The Labour Welfare Officers or any other persons authorized by the Government of Orissa on their behalf shall have power to make enquiries with a view to ascertaining and enforcing due and proper observance of the fair wage clauses and the provisions of these regulations. He shall investigate into any complaint regarding default made by the executant or agencies in regard to such provisions.
12. **Report of Labour Welfare Officers :-** The Labour Welfare Officer or others authorized as aforesaid shall such a report of the results of his investigation or enquiry to the Executive Officer concerned, indicating the extent, if any, to which the default has been committed with a note that necessary deductions from the executant or agencies bill be made and the wages and other dues be paid to the labourers concerned.

Executive Officer
Malkangiri Municipality

- 13. Appeal against the decision of Labour Welfare Officer :-** Any persons aggrieved by the decision and recommendation of the Labour Welfare Officer or other person so authorized may appeal against such decision to the Labour Commissioner within 30 days from the date of decision forwarding simultaneously a copy of his appeal to the Executive Officer concerned but subject to such appeal, the decision of the officer shall be final and binding upon the executant or agencies.
- 14. Amendments :-** The Government of Odisha may from time to time, add to or amend these regulations and on any question as to the application, interpretation of effect of these regulations, the decision of the Labour Commissioner or any other person authorized by the Government of Odisha in that behalf shall be final.
- 15.** The terms and conditions of the agreement have been read by me/us and I/ we certify that I/We clearly understand them and agree to abide by them.
- 16.** The agency should be trained their sweeper and staffs for well behaviour to the public.
- 17.** The agency should be done night sweeping regularly in the identified areas by the authority.
- 18.** The agency should be responsible for repair and maintenance of all vehicles engaged in the sanitation work.
- 19.** The agency should be responsible for lifting of all the garbage daily without any interruption due to labours and maintenance of vehicles. If found the negligence on this regard necessary action will be taken.


Executive Officer
Malkangiri Municipality

FINANCIAL BID

**Details Estimate for Sanitation Work of Malkangiri Municipality
Zone-II (ward no 10 to 19)**

Sl .No	Description	Quantity	Unit	Rate(Rs.)	Day	Estimated Amount (Rs.)
1	Road Sweeping and collecting Garbage					
	a. Medium Density Road, 6 Km @0.5 Km/ 1 Person/Day	12	Nos.	450	30	1,62,000.00
	b. Low Density road, 25Km @1Km/1Person/Day	25	Nos.	450	30	3,37,500.00
2	High Footfall Area/Bulk Generated Area					
	c. Bulk Garbage Generate Area (Bus Stand/ Daily Market) @ 1Person/Day	2	Nos.	450	30	27,000.00
3	Drain Cleaning/De-silting					
	a. Total length of Drain=36 Km, one team will engage with 5 worker for revmoving of cover plate and silt/ solid waste from Drains	5	Nos.	450	30	67,500.00
4	Cuting of Bushes and Shrubs					
	a. Total length of Road=15 Km@ 3Km/Person/Day	5	Nos.	450	30	67,500.00
5	Lifting of Garbage (Drain/Household/Market/Bus Stand)					
	a. Total 3 nos Tractors per Day					
	ii. Labour	9	Nos.	450	30	1,21,500.00
	Total	58	Nos.			7,83,000.00
6	EPF @ 13%					1,01,790.00
7	T&P @ 2%					15,660.00
8	Vechile and Machinery Hire Charges					
	a. Hire Charges of Tractor with Trolly @357.55/ per hour/6 hrs per day including Fuel & Driver	18	Hrs	358	30	1,93,077.00
	Total					10,93,527.00
9	Service Charge to Be Quoted by the Bidder both in Percentage & Amount.	@ _____				
	Grand Total					

Amount in Words:
Signature of the Tenderer/Agency

[Handwritten Signature]
22/8/2024

Annexure-II

DECLARATION BY THE TENDERER:

1. I have visited the site and have fully been acquainted myself with the local situation regarding materials, labour and the factors pertaining to the work before submitting the tender.
2. I have carefully studied the conditions of the contract specification and other documents of this work and I agree to execute the same accordingly.
3. I solemnly pledge that I shall be sincere in discharging my duties as responsible executant and complete the work within the prescribed time limit. I shall submit detailed sanitation programme with target dates for various items of work keeping in view the time limit and shall accordingly arrange for necessary sweeper, labours, materials, and equipments etc., punctually. In case there are deviations from the sanitation programme, I shall abide by the decision of the Officer-in-charge for revision of the programme and shall arrange for labour, materials, equipments etc
4. I shall follow all rules and regulations of the state in force with regard to engagement of labour for the sanitation work.
5. No one my relative (above the rank of Assistant Engineer) working in this office.
6. The documents furnished with the tender are correct to the best of my knowledge and belief and if any information found to be incorrect in future, the Department has the liberty to take any action as deemed fit.

Seal and Signature of the Tenderer

Date:-

He
02/8/2024