



## OFFICE OF THE TAHASILDAR, MATHILI

[tahasildarmathili@gmail.com](mailto:tahasildarmathili@gmail.com)

### ଓଡ଼ିଶା କାର୍ଯ୍ୟାଳୟ, ମାଥୁଲି

No. 4488/Tahsil-2024

XIX.2/2024

Dated: 7.12.2024.

#### **Quotation/Tender Call Notice**

Sealed quotations in plain paper are invited from the intending Vehicle owners for hiring of four wheeler Petrol/Diesel vehicle as given below to engage in Tahasil, Malthili. The intending vehicle owners should submit their quotations along with the relevant documents in support of his/her ownership of the vehicle & Xerox copy of Vehicle registration to the undersigned on or before **23.12.2024 by 5.00 P.M.**

#### **Photographs of vehicle must be attached.**

S.L NO	Type of vehicle	Maximum Rate of Hire charges fixed as per Govt Norms vehicle with Driver	Rate to be quoted for vehicle with driver per month by the bidder	Minimum Milage to be fixed as per Govt Norms	Mileage to be quoted by the Bidder-----Kms per ltr of HSD/Petrol	Remarks
1	2	3	4	5	6	7
01	Bolero	Rs.31000/- Per Month		10		

#### **TERMS & CONDITIONS.**

1. The quotation paper complete in all respect along with necessary documents may be sent in sealed cover through Registered Post/Speed post addressing to the Tahasildar, Mathili by super scribing on the envelope 'Sealed Quotation Papers and not to be opened' at dak stage.
2. The vehicle shall be in good condition.
3. The first preference will be given to the lowest quotation of the Vehicle with Driver.
4. The vehicle should be commercial in nature approved by the RTA concerned.
5. The rate of the hiring vehicle excluding fuel will be as per above table per month.
6. The P.O.L will be supplied by this office.
7. The vehicle shall not be used for any private/commercial purpose.
8. The quotation received beyond the prescribed period will be rejected.
9. The date of opening of sealed quotations will be **24.12.2024 at 11.00AM** in the presence of the quotationer or his/her agents.
10. The undersigned is the sole authority either to accept or reject the quotations without assigning any reason thereof.
11. Before issue of engagement order for hire vehicle, the applicant/quotationer should make an agreement with the undersigned.
12. The vehicle will be engaged initially for 12 months and it will be extended for renewal time to time subject to the satisfaction of the undersigned and subject to condition of Govt. /Deptt.

13. Any type of repair & servicing to be borne by the owner of the vehicle as & when required.
14. The vehicle will be at the disposal of the Tahasildar, Mathili.
15. The hire charges will be paid on monthly basis in the succeeding month subject to available of funds.
16. The driver of the vehicle will maintain record of vehicle must be up-to-date by the owner.
17. Road tax, insurance, fitness & other documents of the vehicle must be up-to-date by the owner.
18. That, the 2<sup>nd</sup> party can relieve the vehicle at any time without any prior notice/intimation to the 1<sup>st</sup> party.
19. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the Tahasildar, Mathili and submitted along with the tender as security deposit, after completion of tender process, the amount will be refunded to un successful bidders.
20. The service provider shall have a valid OGST Registration to participate in the tendering.

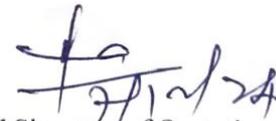
  
Seal and Signature of Quotation  
Tender Calling Authority

Memo No. 4489/2024

Date: 7.12.2024

Copy to the Notice Board of these offices

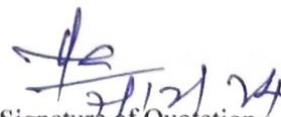
Copy to the PD, DRDA, Malkangiri/PA ITDA, MALKANGIRI/Sub-Collector, Malkangiri /RTO, Malkangiri/Deputy Collector, Nizarat Section Collectorate, Malkangiri /DIO, NIC, Malkangiri/All Tahasildar and All Block Development Officer of this District/E.E.R.D-I & II/E.E.R.&B, Malkangiri for information and requested to display the copy of the notice board for wide publicity.

  
Seal and Signature of Quotation  
Tender Calling Authority

Memo No. 4490/2024

Date: 7.12.2024

Copy to the DeGM, Collectorate, Malkangiri for information with a request to please place this advertisement in District portal [malkangiri.odisha.gov.in](http://malkangiri.odisha.gov.in)

  
Seal and Signature of Quotation  
Tender Calling Authority

**ANNEXURE-II**

**GENERAL INFORMATION FOR HIRING OF VEHICLE.**

1. Registration No of the vehicle.
2. Type of vehicle.
3. Year of Manufacture.
4. Model.
5. Date of Registration.
6. Name and complete address of the owner of the vehicle.
7. Fitness certificate validity.
8. Permit validity.
9. Insurance validity.
10. Name and address of the Driver.
11. Driving License No. and validity of Driving license of the Driver.
12. Proposed hire charges of the vehicle per month excluding fuel cost@ **Rs.**
13. Rate of fuel consumption/Mileage per liter.
14. Mention the GST No.
15. Contact Number of the service provider (Tender/Quotation).  
Certified that the information submitted above is true to the best of my knowledge and belief.

**Seal and Signature of the  
(Tenderer/Quotationer).**