

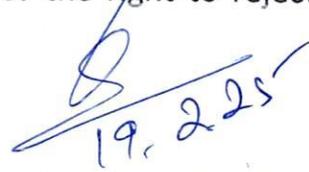
## ZILLA SWASTHYA SAMITI, MALKANGIRI

### TENDER CALL NOTICE

Bid Reference No: 1947

Date: 19.02.2025

Sealed Tenders are invited from registered Firms/ Suppliers/ Dealers & Agencies under GST Act. For supply of **Foldable Wheel chair & Portable Commode**, under the administrative control of CDM & PHO, Malkangiri. The details regarding terms, conditions & product specifications may be downloaded from district website <https://malkangiri.odisha.gov.in>. The bids in sealed envelope should reach the office of the undersigned by **01.03.2025** till 4 .00 PM along with all relevant documents. The tender will be opened at 5.00 PM on **01.03.2025** in presence of bidders or their authorized representatives. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

A handwritten signature in blue ink, followed by the date '19.2.25' written below it.

C.D.M & P.H.O-cum- District Mission Director  
District Health Mission, Malkangiri

**TERMS, CONDITIONS & SPECIFICATIONS FOR SUPPLY OF FOLDABLE WHEEL CHAIR & PORTABLE  
COMMUNE UNDER CDM&PHO, MALKANGIRI, FOR A PERIOD OF ONE YEAR.**

1. The bidders will download the tender from the District Web Site: <https://malkangiri.odisha.gov.in> and **EMD Cost. Rs.15,000/-**(Rupees fifteen thousand One) only in shape of Demand Draft in favor of "**ZSS MISCELLANOUS MALKANGIRI**"
2. The cost of **tender document is Rs. 1,000/-** (rupees one thousand) only. ( Non-refundable) in the form of a demand draft in favor of "**ZSS MISCELLANOUS MALKANGIRI**"
3. The tender paper will be rejected if the bidder changes any clause or Annexure of the bid documents downloaded from the website.
4. Sealed tenders must be received on or before 01.03.2025 till 04:00 PM. Any tender document received after the due date and time will be rejected/returned to the sender unopened. The tender paper must be received through Speed Post/ Regd. Post only. The Sealed tenders will be open on dated 01.03.2025 at 5:00 PM in the presence of Purchase Committee Members and bidders/their authorized representative.
5. The CDM&PHO, Malkangiri shall have no responsibility for any delay / Omission on part of the bidder and reserves the right to reject any or all the tenders without assigning any reason thereof.
6. The bidder(s) are to submit their tenders in separate sealed covered envelopes for Technical Bid and Financial Bid by superscripting Cover 'A' (Technical Bid) and Cover 'B' (Financial Bid) & both the sealed covers should be put into a third outer cover which should be superscripted as "**Tender for Supply of Foldable Wheel chair & Portable Commode, for the year 2024-25**" and Tender Reference No. ----- / Malkangiri.
7. The sealed tenders will be opened by the CDM&PHO, Malkangiri in the Office Chamber of , O/o- CDM&PHO, Malkangiri on dated 01.03.2025 at 5:00 PM. The bidder or their duly authorized representatives are allowed to be present during the opening of the tenders if they desire.
8. The rate quoted by the bidder should be inclusive of all taxes (GST/ET/Freight/insurance etc.).
9. Conditional tenders are liable to be rejected. All Disputes are subjected to District Court, Malkangiri, Odisha.
10. Bidders will have to submit Valid ISO Certificate (ISO 9001:2015 & ISO14001:2015).
11. If the successful bidder/ bidders fail to supply within the stipulated period i.e. 15 (fifteen) days from date of receipt of order from CDM&PHO, Malkangiri, liquidated damage @0.5% the tender value per week of delay shall be deducted from the final payment. The maximum delay time acceptable is 4 weeks. Hence, the maximum liquidated damage shall be up to 4% of purchase order. If the bidder fails to supply within the maximum delay time his order stands cancelled automatically.



12. The Authority will not make any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regards.
13. The items should be delivered by the approved bidder within 15 days of placing the order by the CDM & PHO, Malkangiri and the bidder shall submit the bill for payment as per the approved rate in respect to quantity of items supplied. The transportation of items is sole responsibility of the approved bidder and must deliver the items on destination delivery basis.
14. In case of failure on the part of the approved bidder to supply of the required items as per supply order within stipulated period, the CDM&PHO, Malkangiri shall be at liberty to purchase the required items from open sources and the approved bidder shall be liable to pay the excess amount which this office have to incur being the difference of actual amount of purchase minus the amount as per approved rates and difference aforesaid shall be recoverable and adjustable against the security deposit amount.
15. Under no circumstances shall the organization appoint any subcontractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.
16. Rates quoted against this tender notice shall remain valid up to 12 months after the award of contract. No request for an increase in rates, if any, will be allowed or entertained during this period.
17. Bidders should submit the photocopy of valid GST Registration Certificate & PAN Card.
18. Receiving & Opening of Tender may be changed if required by the under Signed, it will be intimated.
19. The bidder should have experience in the supply of the same & similar items to Govt. / Pvt. Organizations during the last three years. The bidder has to furnish the work order/ contract copies in support of that.
20. The bidder has to submit the Performance / Experience Certificate of at least Two Years regarding Supply to the Govt. or Non-Govt. Health Facilities.
21. The bidder has to submit affidavit in Non-Judicial Stamp Paper with appropriate value (i.e Rs.20/-) that his or her agency has not been blacklisted by any Govt./PSU organization.
22. The bidder has to submit the last 3 Years IT return
23. The bidder has to submit the copy of GST Return for the 1<sup>st</sup> quarter of F.Y 2024-25
24. The bidder has to submit Performance Security of RS.15,000/- in shape of DD in favour of "ZSS MISCELLANEOUS MALKANGIRI" after selected as L1 the EMD submitted will be refunded to the L1 bidder after submission of Performance Security. The Performance Security will be refunded after one year from the date of 1<sup>st</sup> order without any interest.
25. Bidders should not change the product list as per the tender SI. No.
26. Bidders has to submit the Audit Report duly certified by a Chartered Accountant for last three Financial Years (2020-21, 2021-22 and 2022-23) along with Average Annual Turn Over Certificate Report duly



certified by a Chartered Accountant with UAN Number. The average annual turnover during the last three financial year (2020-21, 2021-22 and 2022-23) should not be less than 20 Lakhs as per the format in Annexure - I.

27. Format for List of item(s) Quoted for Price Bid (Cover – B) (Annexure-II).
28. The Declaration form Annexure – III duly signed by the tenderer before the Notary public / Executive Magistrate.
29. The selection procedure is based on the total value of three items. If the L1 bid is the same for two or more participant, the tender will be finalized based on total turnover.



**Item List for CDM&PHO, Malkangiri for the Year 2024-25**

<b>ITEM LIST</b>		
<b>SI No.</b>	<b>Name of the Items</b>	<b>Quantity</b>
1	<b>FOLDABLE WHEEL CHAIR AND POTABLE COMMODE</b>	143 nos
2	<b>POTABLE COMMODE</b>	143 nos

Items specification below

<b>Quantity</b>	<b>Item Name</b>	<b>Specification</b>	<b>Quantity</b>
1	Foldable Wheel Chair	Total weight of Wheel Chair (Kg) 26.5 or more Back rest with Cushion Yes Cushion on Seat With Leg guard type Fixed Slope of Seat (Degree) 5 Type of Back rest Fixed Overall Length (mm) 1120 Foldable Yes Types of Wheel Chairs Attendant Controlled Non Powered Frame tube thickness (mm) 1.2 Clearance of frame from floor (mm) 110 Overall Height (mm) 920 Loading Capacity (Kg) 130 Arm rest Type Fixed Cushion Material Thickness (mm) 65 Seat Depth (mm) 430 Distance between seat and foot rest (mm) 440 Clearance of footrest from floor (mm) 110 Finish of Aluminium casts Buffing Hand Rim With Handle for push/pull action of Wheel Chair Yes Thickness of Seat (mm) 1.2 Slope of the backrest with respect to floor (Degree) 95 Rear wheel tyre type Solid Arm rest height from seat (mm) 95 Cushion on Arm rest With Types of foot rest Swinging without Height Adjustment Warranty (Years) 1 Frame tube Dia (mm) 25.4 Width of wheel chair Fixed Seat Height Fixed Seat hight from floor at the front (mm) 500 Thickness of back rest (mm) 1.2 Painting of mild steel components Powder Coated	143 nos
2	Portable Commode	Frame Material - MS Powder Coating Seat Width - 15 Inches Seat Height - 18 Inches Height Adjustable - No Model Weight - 4 KG Frame Style - Foldable	143 nos

## CHECK LIST

(To be submitted in Cover "A" Technical Bid)

**Note: The documents has to be arranged serially as per the order mentioned in the Check List**

Please put  in the respective box

### COVER – A (TECHNICAL BID) DOCUMENTS: SUBMITTED OR NOT

Sl. No	Particulars	Page No	Yes	No
1	List of Item (s)			
2	EMD of Rs.15,000/-			
3	affidavit in Non-Judicial Stamp Paper with appropriate value (i.e Rs.20/-) that his or her agency has not been blacklisted by any Govt./PSU organization			
4	Experience during the last Two years (From Govt. organization or PSU if any, Order to be attached for related items)			
5	Copy of Valid ISO			
6	Photocopy of valid PAN			
7	Photocopy of GST Registration certificate			
8	Photocopy of GST Return for the 1 <sup>st</sup> quarter of F.Y 2024-25			
9	Average Annual Turn Over Certificate (20 Lakh or above) of last three Financial Years (2020-21, 2021-22 and 2022-23)			
10	Audit Report duly certified by a Chartered Accountant for last three Financial Years (2020-21, 2021-22 and 2022-23)			
12	Copy of original Tender and schedules, duly signed by the bidder along with seal of the organization.			
13	The cost of tender document is Rs. 1,000/- (rupees one thousand) only. ( Non-refundable) in the form of a demand draft in favor of "ZSS MISCELLANOUS MALKANGIRI"			
14				

**Signature of the Bidders**



**ANNEXURE – I**

(To be furnished in the **letter head** of the auditor / Chartered Accountant)

**ANNUAL TURN OVER STATEMENT**

The Average Annual Turnover of M/s ..... Who is a manufacturing unit / Authorized unit for the last three years are given below and certified that the statement is true and correct to the best of our knowledge and belief.

Sl No	Year	Turnover in crores (Rs.)
1	2020-21	
2	2021-22	
3	2022-23	
<b>Average Annual turnover</b> (for the above three years) in Lakh (Rs.).....		

Date:

Place:

Signature of the Auditor/ Chartered Accountant (Name in Capital)

UAN ID.....

Membership No.-

Registration No. of Firm

**Note:** To be issued on the **letterhead** of the auditor / Chartered Accountant.



**ANNEXURE - II**

**LIST OF LIST OF ITEM(S) QUOTED FOR PRICE BID (COVER – B)**

Sl. No	Name of the item (s)	Unit Price per Items	GST	Total	Remarks
1	Foldable Wheel chair				
2	Potable Commode				
Total Value					

**Signature of the Bidders**

*S.S.P.      C.M.      J.S.      A.S.      S.*

**ANNEXURE – III**

**DECLARATION FORM**

I / We..... having My /  
Our.....office  
at..... do hereby declare that I/We have  
carefully read all the terms & conditions of tender of the..... Odisha for  
the supply of Geriatric items. The approved rate will remain valid for a period of one year from the date of  
approval. I will abide with **all the terms & conditions** set forth in the **Tender Reference no.**

I/We do hereby declare I/We have not been de-recognized/black listed by any State Govt./ Union  
Territory/ Govt. of India / Govt. Organization/Govt. Health Institutions for supply of Not of Standard Quality (NSQ)  
items/non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Security  
Deposit and blacklist me/us for a period of 5 years if, any information furnished by us proved to be false at the  
time of inspection/verification and not complying with the Tender terms & conditions.

I/We further declare that I/We possess valid manufacturing license (s) bearing No. (s).....  
Valid upto..... I/We..... do hereby declare that I/ we will supply  
the..... as per the terms, conditions & specifications of the tender document.

Signature of the bidder

Seal

Date

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.