



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha



BID DOCUMENT

FOR

Supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioral Modification Training, Equipment & Furniture for CRC) to 9 numbers of PM SHRI Schools (Phase-I) of Malkangiri District

**Notice Inviting Tender
No. 901 /Date: 17.02.2025**



ସମଗ୍ର ଶିକ୍ଷା
ଅମରା ଶିକ୍ଷା
Samagra Shiksha



**OFFICE OF THE DISTRICT PROJECT COORDINATOR
SAMAGRA SHIKSHA, MALKANGIRI.**

E-mail: dpcmalkanssa.opepa@nic.in

Letter No- 901 Dated- 17.02.25

NOTICE INVITING TENDER (NIT)

Sealed tenders are invited from the reputed firms/ agencies for supply of TLM & Equipments (Physiotherapy, Auditory training & Speech Therapy, Mobility & Braille Training, ADL & Behavioural Modification training & Equipment & Furnitures) for 09 nos of PMSHRI Schools (1st Phase) of Malkangiri District through two Bid systems (Technical & Financial) as detailed below:

Name of the Tender	Bid processing fees	Amount of EMD	Last Date & time for receipt of Bid	Date & time of opening of Technical Bid
Supply of TLM & Equipments (Physiotherapy, Auditory training & Speech Therapy, Mobility & Braille Training, ADL & Behavioural Modification training & Equipment & Furnitures) for 09 nos of PN SHRI Schools (1 st Phase)	Rs 5000.00	Rs 45,500.00	Dt. 06/03/2025 upto 05.00 P.M	Dt. 07/03/2025 at 11.00 A.M

The detailed BID documents are available in the website <http://malkangiri.odisha.gov.in> & www.osepa.odisha.gov.in. Interested and eligible firm/agency may download **BID DOCUMENT** from the above website and apply within the stipulated time period. Corrigendum/addendum, if required shall be uploaded in the above website.

The Tender Inviting Authority (TIA) reserves the right to accept/reject any full or part/all BID/cancel the entire selection process at any stage without assigning any reason thereof.

(Signature)
Collector-cum-Chairman
Samagra Shiksha, Malkangiri

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IMPORTANT INFORMATION TO THE BIDDER

Sl. No	Particular	Details
1.	Tender Inviting Authority (TIA)	O/o the DPC, SS,MALKANGIRI
2.	Availability of the Bid document	http://malkangiri.odisha.gov.in/ / www.osepa.odisha.gov.in
3.	Date of Issue of the Bid	Dt. 19/02/2025
4	Last date and time of receipt of the Bid only through speed post / registered post / courier.	Dt.06/03/2025 Up to 05.00 PM
5	Date & time for opening of Technical BID.	Dt. 07/03/2025 at 11.00 AM
6	Date of opening of Financial BID	Will be declared on the date of opening of the technical bid after assessing nos. of participating bidders.
7	Bid Processing Fee (Non-Refundable)	Rs. 5,000/- (Rupees Five thousand Only) in shape of DD /Banker's Cheque drawn in any nationalized/scheduled bank favoring DISTRICT PROJECT COORDINATOR SS,MALKANGIRI , payable at MALKANGIRI which will be annexed with the Technical Bid.
8	Earnest Money Deposit (EMD) (Refundable without interest)	Rs. 45,500/- (Rupees Forty-five Thousand Five Hundred Only) in shape of Banker Cheque / Demand Draft / Bank Guarantee (Format-A)
9	Address & mode of submission of proposal	O/o the District Project Coordinator, Samagra Shiksha,Malkangiri, Mode of Submission: Speed Post / Registered Post / Courier only to the address as specified above during the office hour only). Submission of proposal through other mode and late bid will be rejected.
10	Place of Opening of Proposal	Collectorate, Malkangiri,

11	Point of Delivery & Completion of supply	At 9 numbers of PM SHRI SCHOOL (Phase-I) points 1. MV-79,GIRLS SSD HS, 2.MV-68 UGHS, 3.GOV.T. HS,BALIMELA,4.GOV.T. GIRL SSD HS,KALIMELA, 5.UDULIBEDA UGHS, 6.KGUMMA GOV.T.HS, 7.GOV.T. SSD HS,GOVINDAPALLY,8. SINDHIRIMAL UGHS, 9.GOV.T. HS TARLKOTA within 15 (Fifteen) days from the date of issue of work order
12	Submission of Performance security & Signing of agreement.	within 02(two)days of issue of letter to Selected bidder
13	Rate quotation for all items	Interested and eligible bidder must quote rate for all items for better competition and rate comparison.

BID DOCUMENT

For Supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioral Modification Training, Equipment & Furniture for CRC) to 9 nos of PM SHRI School (Phase-I) of Malkangiri District.

The District Project Coordinator, Samagra Shiksha, Malkangiri, invites bids from reputed and credible firms/agencies for the supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioral Modification Training, Equipment & Furniture for CRC) to 9 nos of PM SHRI School (Phase-I) of Malkangiri district. The terms and conditions are detailed below:

SCOPE OF WORK AND GENERAL INSTRUCTIONS

1. Eligibility Criteria:

Firms/agencies must meet the following criteria:

- (a) Valid PAN.
- (b) Valid GST Registration under Odisha GST(OGST)Act.

2. Application Procedure:

(a) Bid Submission:

- The tender follows a two-bid system (Technical and Financial).
- Submit two separate sealed envelopes labeled “**Technical Bid** for supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioral Modification Training, Equipment & Furniture for CRC) to 9 nos of PM SHRI School (Phase-I)” and “ **Financial Bid** for Supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioral Modification Training, Equipment & Furniture for CRC) to 9 nos of PM SHRI School (Phase-I)”.
- Place both envelopes in another sealed envelope labeled “Tender for Supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioral Modification Training, Equipment & Furniture for CRC) for 09 nos PM SHRI School (Phase-I) of Malkangiri District” and address it to:

**District Project Coordinator, Samagra Shiksha,
Malkangiri – 764048**

(b) **Bid Document Availability:**

- Bid documents can be downloaded from <http://malkangiri.odisha.gov.in> & www.osepa.odisha.gov.in Submit a crossed Demand Draft/Banker's Cheque for Rs.5000/- as bid processing fee in favor of **“DISTRICT PROJECT COORDINATOR, SS, MALKANGIRI,” payable at Malkangiri.**

(c) **Earnest Money Deposit (EMD):**

- An EMD of Rs.45,500/- (refundable without interest) must be submitted via Demand Draft/Banker's Cheque / Bank Guarantee in format-A (valid for 90 days beyond the financial bid opening date) drawn in favor of **“DISTRICT PROJECT COORDINATOR, SS, MALKANGIRI,” payable at Malkangiri.**
- The EMD will be refunded to unsuccessful bidders within 30 days of contract award. It may be forfeited if the bidder withdraws or fails to execute the agreement/ performance security.

(d) **Mandatory Documents for Technical Bid:**

Self-attested copies of the following documents must be submitted in the Technical Bid envelope:

- (i) Valid PAN and IT return acknowledgment for the Financial Year 2023–24.
- (ii) Valid GST Registration Certificate and proof of up-to-date GST returns.
- (iii) Bid processing fee (Rs.5,000/-) in DD/ Banker's Cheque.
- (iv) EMD as specified.
- (v) Duly filled and signed Tech-1, Tech-2, Tech-3, and Tech-4 forms.
- (vi) Samples of all items (excluding Smart TV, Wooden Table, Plastic Chair). Brochures/Photographs with specifications must be provided for these three items.

(e) **Financial Bid:**

- The Financial Bid (Fin-1 & Fin-2) should quote itemized rates inclusive of all Tax/charges, levies, and delivery costs.

3. Financial Bid Eligibility

Only bidders who meet the requirements outlined in the Technical Bid will qualify for participation in the Financial Bid. The Financial Bids of bidders who do not qualify technically will not be considered or opened.

4. Submission and Opening of Tender

(a) Submission of Tender

Interested bidders must submit the complete tender document, including the EMD, bid processing fee, and all required documents, **on or before 06.03.2025 at 5 PM** during working days. Submissions should be addressed to:

**The District Project Coordinator, SS, Malkangiri,
Pin-764048.**

Submission is only allowed via **Registered Post, Speed Post, or Courier**. The authority will not be responsible for postal delays, and no other mode of submission will be accepted.

(b) Late Bids

Bids received after the prescribed dead line will not be accepted or opened and will be deemed rejected.

(c) Opening of Technical Bids

The Technical Bids will be opened on the scheduled date and time at **Collectorate, Malkangiri**, in the presence of the bidders or their authorized representatives. Bidders/representatives must attend the process with all required samples or brochures. The samples of the items as specified above in clause no. 2 (d) (vi) shall be verified. If the tender committee is not satisfied with the sample provided, in case of the sample being of substandard quality, then the bid of the tenderer shall be rejected and financial bid in respect of these bidders shall not be opened.

(d) Opening of Financial Bids

The Financial Bids of only those bidders whose Technical Bids are found satisfactory will be opened. The date, time, and place for the opening of Financial Bids will be communicated after the Technical Bid evaluation.

5. Items Specifications & Requirements:

(A) PHYSIOTHERAPY

SL No	Name of the Items	Specification	Total Required Quantity
1	 Physiotherapy Bed	30 in wide by 72-73 in long/height-22-38 in	09
2	 Electrical Stimulation Machine	Therapy Mode: G, IG, F & SF Pulse Duration: 0.01, 0.03 to 100 Frequency: 50 Hz to 0.7 m sec Surge Duration: 1-6 Sec	09

3	 Steel Mobile Stool	Height Adjustable Stool (Steel) Length: 10' Width: 28" Height: 28-41"	09
4	 Steeper for Therapy Bed	Two Step for Therapy Bed	09
5	 Grass Mat	10 ft X 10 ft	09
6	 Prone Standing Frame	Material: Mild Steel	09
7	 Ball Pool	Material: Foam Shape: Rectangular, Round	09
8	 Pea-nut ball	Anti-Burst Peanut Ball with Foot Pump, Multicolor Shaped Swiss Stability Yoga Exercise Balance Ball for Kids, Labor Birthing, Physical Therapy Fitness, Gym Workout Exercise Ball 40x80 cm (FBA)	03 sets X09 =27 sets
9	 Stair Case with Slide	Material: Wooden Step Height: 175mm	09
10	 Parallel Bar with Mirror	Length: 3 meters (about 10 feet). * Height: Adjustable from 55cm to 80cm. Made with steel	09
11	 Trampoline with net	Material: Iron & Powder Coated Shape: Circular Size: 40", Height: 18"	09
12	 Balance Beam	Gradual Incline: Offers varying levels of challenge for balance training. Sturdy Build: Made from durable materials for long-lasting use. Non-Slip Surface: Provides secure footing during exercises.	09

13	 Balance Board	Material: Wooden Shape: Rectangular	09
14	 Physio-mat	Large Exercise Mat 6'x2' 6'x4' Workout Mat for Home Gym Mats Exercise Gym Flooring Fitness Mat Large Yoga Mat Cardio Mat for Weightlifting, Jump Rope, MMA, Stretch, Plyo, HIIT, Shoe-Friendly	09
15	 Sensory Stimulation Kit	Materials for development of Fine Motor Skills <ul style="list-style-type: none"> • Hand-eye coordination. • Self-care skills. • Perceptual skills. •Pincer grip skills. •Midline crossing. •Left to right reinforcement 	09
(B) AUDITORY TRAINING & SPEECH THERAPY			
SL No	Name of the Items	Specification	Total Required Quantity
1	 Speech Trainer	Output: Through stereo headphones, Operating Power: 230V, 50Hz., Channel Selection: Selectable combinations of headphone channels: L only, R only, both L+R. Tone Controls: individual tone controls	09
2	 Speech Mirror	Size : 4'X3' with High light reflection of up to 94% in 4 mm thickness, Completely lead-free top coat and < 0,15% lead in the wet basecoat <input type="checkbox"/> Excellent resistance to natural atmospheric corrosion	09
3	 Speech Therapy Table	(Semi Circle) Classic, easy-care tables that look great year after year...and easily adjust to the exact height you need! The horseshoe-shaped tables allow teachers easy access to small groups. 1 1/4"-thick tabletops have rounded vinyl edges to protect tables and walls...and easy-mount leg brackets for simple assembly. Chrome legs have rubber-cushioned glides, and plastic-laminate surfaces wipe clean and resist scratches and stains. Easy assembly.	09

4	 Chair for Speech Therapy	Baby Plastic Kids Chair Set - L33 X B31 X H51 Cm (10 Chairs) - Ten- Colour Of The Chairs May Vary, Multicolor with durable good quality of plastics	02 X 09=18
5	 Auditory Training Kit	2 Kids Drum with 1 x Bass drum, 1 x Cymbal, 2 x Drumsticks and 1 Stool. The drum kit's height after installation is about 21.3 inch at least 10 sound making instruments in the kit	09 sets
6	 Language Training Kit	Kit includes: • Daily Language Practice Journal - Gr. 2, • Writing Prompts Journal - Gr. 1-2, • 48 Word Building Tiles, • Reusable Write & Wipe Pocket, • 4 Write & Wipe Markers, • Splash! Two-Syllable Words Game	09 sets

(C) MOBILITY & BRAILLE TRAINING

SL No	Name of the Items	Specification	Total Required Quantity
1	Braille Kit	Abacus with box, Hindi and English Alphabet Trainer, Braille Cube and 20 paper, Braille Slate and Stylus, Five Letter block, Geometry kit, Tracing Wheel, Type set and User manual	05 nos
2	Tactile Recreational Equipment	Designed for a wide range of exercises to enhance strength, flexibility, and coordination within the muscles of the wrist and forearms (Different sizes of equipment's like Ball, Triangular shape equipment, Quarterial shape equipment, etc).	09
3	Smart Cane for Training Purpose	Walking Stick Features a Unique Pivoting Quad Base that allows for Free 360-degree Rotation, Offering Unparalleled Stability and Support for VI Individuals.	09
4	LED Digital Page Magnifier	Made of high quality ABS plastic, the surface is smooth, without sharp edges, durable, elegant and lightweight. SIZE & DIMENSIONS: 3.15 inch scratch-resistant magnifying glass with 30X magnification, making the image superb quality without distortions.	09
5	Embossed Maps & Globe	Globe & MAP data are updated with each production cycle, ensuring you receive the updated product. It is a World globe for educational and toy use both for boys and girls. SIZE & DIMENSIONS : Height 13 INCH (34 cm), Globe Ball Diameter 10 inch (25 cms)	09 nos each
6	Blind Folds	Meet the godsend eye mask for calming sleep every night! Made from 100% mulberry silk (19 momme), our luxury sleep mask is soothing and cool against the eyes. FLEXIBLE & ADJUSTABLE TO FIT ALL	10 nos x 09 =90

		HEAD SIZES: The eye mask for sleeping is adjustable with a soft elastic strap to fit small and large head sizes. Toss & turn as much as you want, our silk eye mask won't slide off and will not tangle your hair. Perfect gift for everyone including girls & boys.	
7	Different Magnifiers	<ul style="list-style-type: none"> Premium Quality Eye Loupe Magnifier Lens that folds and fits in your pocket. Metal case swivels closed to protect the lens whenever the loupe is not in use. Comes with a pouch for easy storage and upkeep High Glass Quality reduces strain on eyes during continuous use The 14x triplet lens provides good depth of field with minimal glare. Lens diameter is 20.5mm. Focal distance is 1" 	03 Bid, Small, Medium size X 09=27

(D) ADL & BEHAVIOURAL MODIFICATION TRAINING

SL No	Name of the Items	Specification	Total Required Quantity
1	 <p>TLM Kit Primary</p>	Picture puzzle, Slate & Abacus, Picture & word cards, Assembling kit, Number cards, Adapted daily leaving Items, Pound toys, Jigsaw puzzle, Telling Time Kit, Count and Match, Puzzle –Body parts, Alphabet worm, functional literacy work book, Functional Numerical workbook, UKG level books, Class-I books, Magic Slate, Coloring Book and crayon, Beads, Bag and User Manual	09 sets
2	 <p>TLM Kit Secondary</p>	Community helpers, Wooden block of alphabets, Needle work kit, Duplicate Currency, Knowledge flash cards, Alphabets-words wooden cubes(8), Fitting & Assembling kits(170 pc), Number Tiles(25 pc), On India puzzle, Measuring sets(Tapes & cupes-8 no), Story books, {India general (Picture cards-10), word cards-10, Jai Hind games)}, Mobile phone, Calculator, Digital watches, Number cubes, Multiplication Tactile board, Pocket Multiplier, Worksheet, Pen & Duster, Class-2 books, Class-3 books, Kit Bags and User Manual	09 sets
3	 <p>TLM Kit Pre-Vocational</p>	Community helpers, Wooden block of alphabets, Needle work kit, Duplicate Currency, Knowledge flash cards, Alphabets-words wooden cubes(8), Fitting & Assembling kits(170 pc), Number Tiles(25 pc), On India	09 sets

		puzzle, Measuring sets(Tapes & cupes-8 no), Story books, {India general (Picture cards-10), word cards-10, Jai Hind games}}, Mobile phone, Calculator, Digital watches, Number cubes, Multiplication Tactile board, Pocket Multiplier, Worksheet, Pen & Duster, Class-2 books, Class-3 books, Kit Bags and User Manual	
4	 <p>Material for Teaching ADL</p>	Tooth brush, Tooth Paste, Tong cleaner, Comb, Soap, Hand wash, Small Basin, Small glass & plate, Small Balti & mug, Dress(boys & Girls, Shoes, cream, power, perfume and Towel.	09 sets
5	 <p>ADL Board</p>	20 practical life skills From shoe laces, to door lock and zippers, water tap, electric switch, ADL board promotes development like cognitive growth, language development, fine and gross motor skills, social interactions, and problem-solving skills.	09 sets
6	 <p>Illuminating Sensory Table</p>	Sensory Mood Lights have A+ energy rating and are water resistant rated IP65. They include a universal power adaptor (UK/ EU/ US/ AU compatible) with low voltage mains power supply.	09 sets
7	 <p>Sensory light</p>	Starry Night Light Galaxy Projector for Star Sky Ceiling Remote Control, Bluetooth Speaker Light, Multicolor LED Lamp Lights	09 sets
8	 <p>Occupational Therapy Equipment</p>	Different size, shapes & Colors plastic equipment's	09 sets
9	 <p>Occupational Therapy Equipment Sensory Kit</p>	Different size, shapes & Colors plastic equipment's having sensation	09 sets
10	 <p>Massager</p>	Different Body Massager	09 nos

(E) EQUIPMENT & FURNITURES FOR CRC			
SL No	Name of the Items	Specification	Total Required Quantity
1	Smart TV	Full HD / 4K Resolution Features: Android OS, Wi-Fi, Bluetooth) HDMI X 3, USB X 2 ports Sound: Dolby Digital sound, 20W speakers	09
2	 Cupboard	Wooden or Plastic(4 ft X 3ft)	09
3	Table & Chair	Table-4 ft X 3 ft, chair-CHR-2060	09 Tables & 18 Chairs
4	Wall mounted shelf	The wall mounted self should be 66 inch tall, 34 inch wide and 19 inches deep made a high quality Mild steel with a corrosion resistant power coated finish.	09
5	Dari	15 ft X10 ft	09
6	One Computer with NVDA software	Display: Resolution (1920X1080), Full UHD Features: Windows 12 or onwards, Brand: Dell / H.P including CPU	09

6. Evaluation of Bids

- (a) The Purchase Committee will conduct a thorough evaluation of both the Technical and Financial Bids. Only bidders who meet the criteria set out in the Technical Bid and submit the required supporting materials such as samples, brochures, or leaflet soft he specified items will be eligible for consideration of the Financial Bid subject to satisfactory sample verification. Bidders who fail to meet the Technical Bid requirements or fail to provide the necessary documentation will be disqualified, and their Financial Bids will not be opened.
- (b) Only those bidders who are deemed technically qualified and have quoted prices for all the items listed in the Financial Bid will be considered for price comparison. Any bidder who submits a partial quote for only some of the items will be disqualified; as incomplete pricing would undermine the fairness of the evaluation process.
- (c) The bidder who submits the lowest price in the Financial Bid, while meeting all other requirements, will be considered for the award of the contract, provided that the total contract price falls within the approved budget or the allocated funds for the project.

7. Acceptance or Rejection of Bids

- (a) The Tender Inviting Authority (TIA) holds the exclusive right to accept or reject any or all bids at any stage of the selection process, or to cancel the process altogether. The TIA is not obliged to provide reasons for such rejections or cancellations. As a result, no claims for damages, compensation, or any losses arising from the rejection or cancellation of bids will be entertained.
- (b) Bids that contain in complete, incorrect, or missing information will automatically be rejected. It is essential for bidders to ensure that all required information is provided accurately and in the prescribed format to avoid disqualification.

8. Award of Contract

The contract will be awarded to the bidder whose proposal is deemed substantially responsive to the requirements outlined in the Bid Document and who has submitted the lowest evaluated cost. However, the contract will only be awarded if the total contract price is within the approved budget or fund allocation. The TIA will ensure that the selected bidder's offering meets both the technical and financial requirements necessary for the successful execution of the project.

9. Rate Negotiation

(a) The TIA reserves the right to enter into negotiations with the lowest bidder if the total contract price exceeds the approved budget or fund allocation. These negotiations will aim to bring the total cost within the allocated budget while maintaining the quality of the items and services required.

(b) In cases where a bidder has quoted the lowest price for the majority of items, the TIA may request the bidder to agree to supply the remaining items at the lowest rates quoted by other bidders. This negotiation will seek to achieve economies of scale, ensuring that the final contract price is competitive and aligns with the budget, while also ensuring fairness to all bidders.

10. **Signing of Contract**

(a) The successful bidder will be required to sign a formal agreement with the Tender Inviting Authority (TIA) within two day so receiving the acceptance letter. This agreement will formalize the terms and conditions of the contract, including the delivery schedule, payment terms, and other essential obligations.

(b) Failure to sign the agreement within the specified time frame will result in the rejection of the offer, and the TIA will not entertain any claims for damages or compensation. The TIA reserves the right to proceed with a awarding the contract to another bidder in such cases.

11. **Performance Security Deposit**

The selected bidder will be required to submit a Performance Security Deposit equal to 5% of the total contract value. This deposit must be submitted within two days of receiving the acceptance letter. The Performance Security Deposit serves as a guarantee for the bidder's fulfillment of the contract and ensures that the bidder will perform all obligations as per the contract terms.

The Performance Security Deposit must be provided in the form of a Bank Draft or a Bank Guarantee (BG) drawn on any nationalized or scheduled bank. The Bank Draft or BG must be made payable to "**District Project Coordinator, SS, Malkangiri**" and it must be payable at Malkangiri. In the case of a Bank Guarantee, the bidder must ensure that the guarantee is submitted in the prescribed format (Format-B). Additionally, the Bank Guarantee must remain valid for a period of at least 30 days beyond the defect liability period specified in the contract, ensuring that the bidder's performance is secured for the full duration of the contract's implementation and the defect liability period.

12. **Pre-Delivery Inspection (PDI):**

The Tender Inviting Authority (TIA) will conduct a comprehensive Pre-Delivery Inspection (PDI) to assess the quality of the sports and music items before they are dispatched. The inspection will be carried out by specialized personnel from the committee, ensuring that the items meet the required specifications and standards. This step ensures that the items delivered to the PM SHRI Schools are of the expected quality, reducing the chances of faulty or substandard goods being supplied.

13. Requirement & Delivery Schedule:

The selected firm will be responsible for supplying the required quantity of all items to the designated 9 PM SHRI Schools (Phase-I). The firm must complete the delivery process within 15days from the date of the issuance of the work order. This time line is critical to ensure the timely availability of items for the smooth functioning of CRCs at PM SHRI Schools. If the delivery is delayed beyond the stipulated period, penalties may apply, as outlined below.

14. Payment Terms:

(i) Once the delivery is completed at the respective PM SHRI Schools (Phase-I), the bidder must submit an acknowledgment receipt from each PM SHRI Schools, confirming the receipt of the items. This receipt should be attached to the duplicate copy of the delivery challan along with an invoice detailing the goods delivered. These documents will serve as proof of delivery and will be used to initiate the payment process.

(ii) No advance payment will be made to the bidder. Payments will be processed only after the delivery is completed and documented properly. Additionally, payments through bank negotiations will not be entertained.

(iii) The TIA will deduct tax at source from the total payment at the prevailing rates as per the current tax laws. The bidder is expected to comply with all tax-related obligations under the applicable laws.

15. Penalty for Delay in Delivery:

In case the selected firm fails to deliver the items in time, a penalty will be imposed. The penalty will be 0.5% of the total contract value per week or part thereof for each week of delay. This penalty will continue to accumulate until the work is completed, with a maximum penalty limit set at 10% of the total contract value. This penalty mechanism ensures that the bidder remains motivated to complete the delivery on time and adheres to the specified schedule. Additionally, the TIA reserves the right to forfeit the Performance Security if the bidder fails to meet the delivery schedule and may also debar the firm from participating in future tenders. In extreme cases, the TIA may request the Government to black list the firm, which could have long-term repercussions for the bidder.

16. Amendments to Bid Terms, Conditions, and Issuance of Corrigendum/Addendum:

(a) The TIA may, up to seven(07) days before the final date for submission of bids, amend or modify the bidding documents. This may occur at the TIA' initiative or in response to a clarification request for many bidder. Any amendments will be issued in the form of a corrigendum or addendum.

(b) The TIA will notify any such amendments through official channels, including the websites <http://malkangiri.odisha.gov.in> & www.osepa.odisha.gov.in Bidders are advised to check these websites regularly and consider any amendments in their bid preparation.

(c) To allow bidders adequate time to incorporate the amendments into their proposals, the TIA may extend the submission deadline, providing fair opportunity to adjust bids accordingly.

17. Submission of Tender:

Each bidder is permitted to submit only one tender in response to the invitation. Submitting more than one tender will lead to the automatic rejection of all proposals from that bidder. This ensures transparency and fairness in the bidding process and prevents any potential for manipulation of the system.

18. Submission of Additional Information:

If the space provided in the tender document is insufficient to include all necessary information, bidders are allowed to use separate sheets. These additional sheets must follow the prescribed format and be numbered consecutively. Every additional page must be authenticated with the bidder's signature to verify the authenticity of the information provided.

19. Accuracy of Information Submitted:

It is expected that all information provided by the bidder in the tender documents is true and accurate to the best of their knowledge. Any false or misleading information may lead to disqualification from the tender process and could result in penalties or legal consequences.

20. Document Submission:

Bidders must ensure that they submit all required documents as specified in the tender document. These documents must be part of the Technical Bid or Financial Bid as applicable. Failure to submit the necessary documents will lead to rejection. The documents should be properly numbered and clearly marked with page numbers for easy reference. The submission process should be in line with the instructions laid out in the tender document.

21. Right to Modify Bid Terms:

The TIA reserves the right to make modifications to the terms and conditions outlined in the bid document at any point during the execution of the contract, should it be deemed necessary. These changes will be communicated to the bidder, and adjustments will be made as required.

22. Bid Validity Period:

The validity period of the submitted bid will be 90 days from the opening date of the Financial Bid. Bidders must ensure that their bid remains valid for this period to avoid any complications or delays in contract awarding.

23. Right to Reject Bids:

The TIA holds the discretion to reject any or all bids received in response to the tender, without providing reasons. The TIA also reserves the right to modify any terms of the bid documents during the contract execution if necessary. This provision allows flexibility to ensure the procurement process meets its objectives effectively.

24. Resolution of Disputes:

(a) Any dispute arising between the TIA and the successful bidder should be addressed in writing by both parties, signed by the designated authorities as per the contract agreement. Both parties should strive to resolve the issue amicably through consultations and negotiations.

(b) If mutual consultations fail within 21 days of the dispute, the matter will be referred to a conciliation panel. Each party will nominate one member to form the panel. If the conciliation process fails, the dispute will be escalated to arbitration. The Arbitrator will be nominated by the Collector-cum-Chairman, SS, Malkangiri, and the arbitration will follow the provisions of the Arbitration and Conciliation Act, 1996 of India.

25. Applicable Law and Jurisdiction of Courts:

- (a) The contract will be governed by Indian laws that are in force at the time of contract execution, and any disputes will be interpreted based on these laws.
- (b) Any legal disputes that arise concerning the contract will fall under the jurisdiction of the courts in Malkangiri. This ensures that legal matters are handled within the local judicial frame work, reducing delays and ensuring quicker resolutions.

COVERING LETTER

(ON BIDDER'S LETTER HEAD)

[Location, Date]

To:

**The District Project Coordinator
Samagra Shiksha, Malkangiri.**

Subject: Supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioral Modification Training, Equipment & Furniture for CRC) to 9 nos of PM SHRI School (Phase-I)

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioral Modification Training, Equipment & Furniture for CRC) to 9 nos of PM SHRI Schools (Phase-I) in accordance with your Tender Call Notice No _____ dated _____. I/We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **90 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document are found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

BIDDER/S'S OFFICIAL

SIGNATORY

Date:

Name & Designation with Rubber Stamp

Bidder/s's Organisation (General Details)

SI No.	Description	Full Details
1	Name of the Bidder/s	
2	Address for Communication Tel :Fax: Email id :	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No. : Email id :	
4	Disability License Details No: Date & Year. :	
5	Local office in Odisha/India If Yes, Please furnish contact details	
6	Bid processing fee Details Amount :Rs._____/-	
7	EMD details	
8	GSTIN under Odisha GST (OGST) Act	
9	PAN	
10	Confirm to carry out assignments as per the scope of work of the Bid Document	
11	Confirm to accept all the terms and conditions as specified in the Bid Document	

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber

Stamp

Check list of documents & Items to be enclosed with Technical Bid

Sl. No	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		Yes / No	Page no.
1	Valid Disability License		
2	Proof of Office as well as printing setup in the State of Odisha/India		
3	Valid PAN		
4	Acknowledgement receipt of Income Tax Return for the Financial Year 2023-24.		
5	Valid GST Registration Certificate under Odisha GST (OGST) Act and proof of Up-to-date GST Return		
6	DD/Banker's cheque amounting to Rs._____/ - as bid processing fee		
7	EMD in shape of Demand Draft / Banker's cheque / Bank Guarantee		
8	Duly filled in signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.		
9	Sample of list of items (excluding Smart TV, Wooden Table, Plastic Chairs) to be shown		
10	Color Brochures/Photographs with specifications of Smart TV, Wooden Table, Plastic Chair		
11	Duly filled in FIN-1 & FIN-2 Form		

Place:

BIDDER'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp/
Official Seal of the Firm

(In Bidder's letter Head)

[Location, Date]

To:

**The District Project Coordinator,
SS,Malkangiri****Undertaking / Declaration**

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor / Director/ Authorized Signatory of the bidder, mentioned above a competent to sign this declaration and execute this bid document;
2. I/we certified that I have not committed any offense –
 - (a) Under the Prevention of Corruption Act, 1988; or
 - (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
 - (c) I have not been debarred by any Central / State Government Organization/Bodies for the last 03 years.”
3. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
4. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
5. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
6. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

Authorized Signatory [In full and initials]**Name and Designation of Signatory with Date and Seal:****Address of the Bidder**

COVERING LETTER
(In Bidder's Letter Head)

[Location, Date]

To

**The District Project Coordinator,
SS, Malkangiri**

Subject: Supply of TLM & Equipment and Bedding Items to 9 nos of PM SHRI School (Phase-I) – **FINANCIAL PROPOSAL**
Madam/Sir

I, the undersigned, offer to Supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioural Modification Training, Equipment & Furniture for CRC) to 9 nos of PM SHRI School (Phase-I) in accordance with your Tender Call Notice No. _____, Dated: _____. Our attached Financial Proposal is for the sum of Rs. _____ **[Insert amount(s) in words and figures*]**.

The quoted rate is inclusive of all taxes/other charges/levies/duties, transportation cost & delivery of the complete material at concerned PM SHRI School (Phase-I) point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of <90.> days from the date of opening of the Financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

Authorized Signatory [In full and initials]

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

- Amount must match with the one indicated in FIN-2.

(In Bidder's Letter Head)

Sl. No.	Items	Rate per unit (in Rs.) as per required Specification(Including all duties ,taxes and transportation cost up to points of delivery)	Total Required Quantity (Units)	Total Amount in Rs
1	2	3	4	5=(3 x 4)
(A) PHYSIOTHERAPY				
1	Physiotherapy Bed		9 nos	
2	Electrical Stimulation Machine		9 nos	
3	Steel Mobile Stool		9 nos	
4	Steeper for Therapy Bed		9 nos	
5	Grass Mat		9 nos	
6	Prone Standing Frame		9 nos	
7	Ball Pool		9 nos	
8	Pea-nut ball		03 sets X09 =27 sets	
9	Stair Case with Slide		9 nos	
10	Parallel Bar with Mirror		9 nos	
11	Trampoline with net		9 nos	
12	Balance Beam		9 nos	
13	Balance Board		9 nos	
14	Physio-mat		9 nos	
15	Sensory Stimulation Kit		9 nos	
(B) AUDITORY TRAINING & SPEECH THERAPY				
1	Speech Trainer		9 nos	
2	Speech Mirror		9 nos	

3	Speech Therapy Table		9 nos	
4	Chair for Speech Therapy		02 X 09=18	
5	Auditory Training Kit		09 sets	
6	Language Training Kit		09 sets	
(C) MOBILITY & BRAILLE TRAINING				
1	Braille Kit		05 nos X 9 sets= 45 nos	
2	Tactile Recreational Equipment		9 nos	
3	Smart Cane for Training Purpose		9 nos	
4	LED Digital Page Magnifier		9 nos	
5	Embossed Maps & Globe		09 nos each	
6	Blind Folds		10 nos x 9 sets =90 nos	
7	Different Magnifiers		03 Bid, Small, Medium size X 09=27 nos	
(D) ADL & BEHAVIOURAL MODIFICATION TRAINING				
1	TLM Kit Primary		09 sets	
2	TLM Kit Secondary		09 sets	
3	TLM Kit Pre-Vocational		09 sets	
4	Material for Teaching ADL		09 sets	
5	ADL Board		09 sets	
6	Illuminating Sensory Table		09 sets	
7	Sensory light		09 sets	
8	Occupational Therapy Equipment		09 sets	
9	Occupational Therapy Equipment Sensory Kit		09 sets	
10	Massager		09 nos	

(E) EQUIPMENT & FURNITURES FOR CRC			
1	Smart TV		09 nos
2	Cupboard		09 nos
3	Table & Chair		09 nos Tables & 18 nos Chairs
4	Wall mounted shelf		09 nos
5	Dari		09 nos
6	One Computer with NVDA software		09 nos
Grand Total Amount			
In words(Rupees			

**NB: The rate per item may be quoted up to two decimal points.
The quantity may increase/decrease on the basis of budgetary provision.**

Place:
Date:
Stamp/

BIDDER'S OFFICIAL SIGNATORY
Name & Designation with Rubber

Official Seal of the Firm.

Bank Guarantee Format for Furnishing EMD

To,
**The District Project Coordinator,
SS ,Malkangiri**

WHEREAS _____ (Name and address of the tenderer) (hereinafter called "the Tenderer") has submitted their offer dated _____ for Supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioral Modification Training, Equipment & Furniture for CRC) to 9 nos of PM SHRI School (Phase-I) against the purchaser's Notice inviting tender No _____ dated _____.

KNOW ALL MEAN by these presents that We..... of..... having our registered office at.....(hereinafter called the "Bank") are bound unto the District Project Coordinator Samagra Shiksha, Malkangiri (hereinafter called "purchaser") in the sum of **Rs.**_____/ - for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this..... day of.....2025

THE CONDITIONS OF THIS OBLIGATION ARE:

1. If the Tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this Tender.
2. If the tenderer having been notified of the acceptance of its tender by the Purchaser during the period of its validity :-
 - a) If the tenderer fails to furnish the performance security for the due performance of the contract
 - b) Fails or refuses to accept / execute the Contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser have to substantiate its demand, provided that, in it's demand the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to _____ and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

Our _____*branch at _____ (name and address of the _____*branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this bank guarantee only and only if you serve upon us at our _____*branch. A written claim or demand and received by us at our _____* branch on or before dated _____ otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

(Signature of the authorized officer of the Bank)

(Name & designation of the officer)

Seal, name, date & address of the bank and address of the branch

***Preferably at district head quarter.**

PERFORMANCE BANK GUARANTEE FORMAT

To,
**The District Project Coordinator,
SS, Malkangiri**

WHEREAS _____ (Name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of contract No _____ dated _____ for Supply of TLM & Equipment (Physiotherapy, Auditory Training & Speech Therapy, Mobility & Braille Training, ADL & Behavioral Modification Training, Equipment & Furniture for CRC) to 9 nos of PM SHRI School (Phase-I) (herein after called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that _the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of _____ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified there in.

We hereby waive the necessity of your demanding the said debt from the consultant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the _____ day of, 2025

Our branch at * _____ (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our _____*branch a written claim or demand and received by us at our _____*branch on or before Dt. _____ Otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....
(Signature of the authorized officer of the Bank)

Name and designation of the officer
.....

Seal, name & address of the Bank &Branch

***Preferably at district head quarter.**