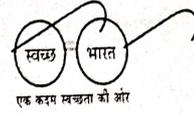




ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, ବାଲିମେଳା



OFFICE OF THE NOTIFIED AREA COUNCIL, BALIMELA
Odisha, Pin -764051, e-Mail: - eonacbalimela@gmail.com

Letter No. 596 /25/NAC

Date. 04/03/2025

Expression of Interest for selection of Mission Shakti Group for operational and Maintenance of Community Toilet (CT) / Public Toilet (PT)

The Expression of Interest (EOI) in sealed cover with Prescribed Format (Annexure-I, & III) are invited from local MSG for operational and maintenance of Community Toilets and Public Toilets at the following areas under NAC, Balimela. The proposal should reach the office of the Executive Officer, Balimela NAC on or before 18/03/2025 by 01:00 PM through speed post/registered post only and the same will be opened on the same day i.e. 18.03.2025 at 03:00 PM in presence of MSG and their authorised agent if any.

1. Community Toilet at Nuasahi at ward No. 01.
2. Community Toilet at Jhatimati line ward No. 02.
3. Community Toilet at NAC office at ward No. 03.
4. Community Toilet near Anganwadi school at ward No.05.
5. Community Toilet near bus stand at ward No. 05.
6. Community Toilet at kali chowk at ward No.05.
7. Community Toilet at Durga podia at ward No. 06.
8. Community Toilet near Sadabenia house at ward No.07.
9. Community Toilet near Anganwadi School at ward No.08.
10. Public Toilet at Daily market at ward No. 08.
11. Community Toilet at Dhanpuria sahi at ward No. 09.
12. Community Toilet at Mandi sahi at ward No.10.
13. Community Toilet at ward No. 12.
14. Public Toilet at New Bus Stand.

01	Available of EOI documents in website	https://malkangiri.odisha.gov.in/
02	Last date and time of submission of EOI	18/03/2025, 1.00 PM
03	Date and time of Opening of EOI	18/03/2025,03.00 PM
04	For downloading the EOI documents and term and Condition of assignment, please visit: https://malkangiri.odisha.gov.in/	https://malkangiri.odisha.gov.in/

The authority reserves right to reject any or all the EOI without assigning any reason thereof. Any Change/ Correction/ Corrigendum in respect the above shall be placed in <https://malkangiri.odisha.gov.in/> portal.


Executive Officer,
Balimela NAC



Memo. No. 597 /2025

Copy submitted to Deputy Secretary to Government, Housing and Urban Development Department, Bhubaneswar for favour of kind information.

Date: -04/03/2025

[Signature]
**Executive Officer
Balimela NAC**

Date: -04/03/2025

Memo. No. 598 /2025

Copy submitted PA to Collector & DM, Malkangiri / PD, DUDA, Malkangiri for favour of kind information and necessary action.

[Signature]
**Executive Officer
Balimela NAC**

Date: -04/03/2025

Memo. No. 599 /2025

Copy forwarded to the Sub-Collector, Malkangiri / Tahasildar, Chitrakonda / B.D.O, Korukonda / District Treasure Officer, Malkangiri / CDPO, ICDS, Korukonda for favour of kind information and necessary action.

[Signature]
**Executive Officer
Balimela NAC**

Date: -04/03/2025

Memo. No. 600 /2025

Copy to the Office Notice Board for public information

[Signature]
**Executive Officer
Balimela NAC**

Date: -04/03/2025

Memo. No. 601 /2025

Copy forwarded to the Chairman/Vice-Chairperson / All Councilors Balimela NAC for favour of kind information.

[Signature]
**Executive Officer
Balimela NAC**

Date: -04/03/2025

Memo. No. 602 /2025

Copy forwarded to the DIO, NIC, Malkangiri for information & with a request to upload the same in the district portal for wide publication.

[Signature]
**Executive Officer
Balimela NAC**

Date: -04/03/2025

Memo. No. 603 /2025

Copy Submitted to the Under Secretary to Govt., I & PR Deptt., Odisha, Bhubaneswar for favour of kind information with a request to publish the above content in Two Odia Daily News Paper ~~and one English News Paper~~ for one day only and submit the bill in duplicate for making necessary payment at this end.

[Signature]
**Executive Officer,
Balimela NAC**

Date: -04/03/2025

Memo. No. 604 /2025

Copy to Jr-Sanitation Expert, NAC, Balimela for information and follow up action.

[Signature]
**Executive Officer
Balimela NAC**



BALIMELA NAC

Scope of Work: -

Mission Shakti Group (MSG) shall take the following responsibilities and Provide required Manpower & Machinery equipment and executing the same for operational and maintenance of CTs / PTs.

1. The terms of proposal are valid for One year from the date of execution of agreement.
2. The MSG shall provide required personal protective equipment's to the engaged Workers at CTs / PTs.
3. The MSG will be held responsible for any loss, damage or theft of equipment.
4. If the maintenance work is found unsatisfactory, then the MSG will be terminated from the work one-month prior notice.
5. The selected WSHG will be completely responsible for any kind of damage/loss of property/machinery related issue.

Payment to MSG

1. The base price for operational and Maintenance of each Toilet is Rs.5000/- per month.

Role of Municipality

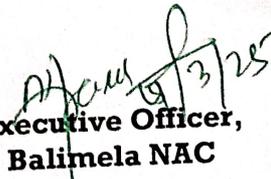
1. Balimela NAC shall engage designated person for overall supervision and monitoring of project work.
2. The selected WSHG will be completely responsible for any kind of damage/loss of property/machinery related issue the question of violation or breach of any of the conditions by any Party or any dispute arising between the parties it would be decided in the Balimela NAC.

Criteria for Evaluation: -

1. The MSG must be adhering to **Pancha Sutra** management.
2. The MSG must be of one year by 31.12.2024 from the date of formation.
3. The MSG must have been involved in Income Generation Activity (IGA).
4. The MSG must have PAN Card.
5. The MSG must have not been involved in any financial irregularities such as loan declared as NPA, Pre-settlement or one time settlement of loan etc.
6. The MSG should not have record of involvement in any anti-social activity.
7. The MSG having experience in similar kind of activities may be given preference.

Submission of Expression of Interests.

The MSG shall submit their EOI as per the formats in Annexure-I & II along with photocopies of all the supporting document and should be covered with Seal and details of SHG with Phone No. And clearly prescribed as "EOI for Selection of Mission Shakti Groups for operational and maintenance of Community Toilets and Public Toilets". EOI on its complete form in all respect as specified must be submitted on or before 18.03.2025 at 1:00 PM at Balimela NAC addressed to the Executive Officer, Balimela NAC. Through speed post/ registered post. The EOI will be opened on 18.03.2025 at 3:00P.M. in the presence of the bidder, who wish to attend.


Executive Officer,
Balimela NAC

Annexure- I
(Details document required for Evaluation of Mission Shakti Group)

Sl.no	Subject	Page. no
1	Mission Shakti Group (MSG) Name, Address and Phone No.	
2	First resolution Copy of MSG	
3	Name of the President, Address and Phone No.	
4	Name of the Secretary, Address and Phone No.	
5	MSG PAN No.	
6	Bank statement of MSG for last 1 year	
7	Resolution of MSG for last Six months	
8	Specify the Name of the Community Toilet / Public Toilet with Ward No	
9	Quoted amount in Rs/-	
10	Annexure-III	

President
Stamp with Signature
Date:-

Secretary
Stamp with Signature
Date:-

Annexure- II**ASSESSMENT INDEX – Mission Shakti Group**

for operational and maintenance of CTs / PTs

Sl. No	Assessment Parameter	Marks	Means of verification	Remarks
1	Adherence to standard Practices of Group (Pancha Sutra)	20	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none">• Regular Meeting-4• Regular Saving-4• Regular Internal lending -4• Regular Repayment -4• Regular Record keeping -4
2	No. of Active members	10	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none">• 10 Active members = 10• 7 to 9 Active members = 8• 4 to 7 Active members = 6• Less than 4 active members = 0
3	Involvement in Income Generation Activity (IGA)	15	Field visit & document verification	<ul style="list-style-type: none">• 3 Activity = 15• 2 Activity = 10• 1 Activity = 5
4	Turnover of Group	25	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none">• More than 5 lakhs = 25• 3 lakhs to 5 lakhs = 15• 1.5 lakhs to 3 lakhs = 10
5	Investment Capacity	20	Register & Bank Pass book of Mission Shakti Group	<ul style="list-style-type: none">• 3 lakhs = 20• 2 lakhs = 15• 1 lakh = 10
6	Experience in handling kitchen or similar kind of Business	10	Field visit	<ul style="list-style-type: none">• 1 year or more = 10• Less than 1 year = 5
	Total	100		

Note: -

1. Mission Shakti Group having score below 40% shall not be considered for engagement.
2. If more than one MSG found secured the same Mark then a Common Test having 15 marks will be conducted for selection of MSG.

Annexure-III

We, _____, Mission Shakti Group from _____ Area and Ward No. _____ declare that our group has not been involved in any anti-social activity. We also declare that we are agree in to abide by all the criteria defined for operational and maintenance of Aspiration Toilets under Balimela NAC. We understand that if any deviation found in this regard, then strong action will be initiated against us as per the law.

President
Stamp with Signature
Date:-

Secretary
Stamp with Signature
Date:-

