



SHORT QUOTATION CALL NOTICE

Sealed tenders are invited from reputed and experienced agencies for the supply of Signages and Information Boards for use in Eco-park, Satiguda and Eco-park, Chitrakonda under Malkangiri Forest Division.

Scope of Work for Supply of Signages and Information Boards:

1. Supply and Delivery of Signages and Information Boards:

o Specifications:

- High-quality, weather-resistant materials for outdoor use.
- Signages should be clear, legible, and durable under various weather conditions (rain, sun, wind).
- Information boards should be designed to educate visitors on eco-tourism, park guidelines, and local flora and fauna.
- Material must be corrosion-resistant, UV-resistant, and suitable for long-term exposure.
- The design of the boards should complement the natural aesthetics of the park environment and be easy to maintain.
- Signages should include reflective elements for night visibility.

2. Delivery and Installation:

- o Signages and information boards must be delivered to the specified locations at Eco-park, Satiguda and Eco-park, Chitrakonda under Malkangiri Forest Division.
- o Delivery should be completed within 10 days from the award of the contract.
- o Installation of the signages and boards at the designated locations should be included in the scope of work, ensuring proper anchoring and visibility.
- o The vendor should ensure that all installations are secure and stable, with proper fittings and structures for outdoor use.
- o Prior design approval is necessary before execute of the work.

3. Quality Assurance and Inspection:

- o The vendor must ensure that all items meet the required standards and specifications outlined in the tender.
- o A thorough inspection will be conducted upon delivery to confirm the quality and quantity of the items.
- o Any defective or damaged items must be replaced or repaired at no extra cost to the purchaser.
- o The tender evaluation will be based on 60% weightage for the technical bid and 40% for the financial bid.

4. Warranty and Support:

- o Provide a warranty period for the signages and information boards against manufacturing defects.
- o Outline any support or maintenance services available after delivery and installation.
- o A performance security deposit of 5% of the contract value shall be deposited in the name of Divisional Forest Officer, Malkangiri through Demand Draft.

Documents Required for Tender Submission:

1. **Company Profile:** Legal name, address, experience, and registration details (Certificate of Incorporation, GST Registration, PAN Card, Trade License).
2. **Experience and Past Performance:** A list of similar projects, client testimonials, and details of previous work related to outdoor signage or eco-tourism parks.

3. **Technical Specifications:** Brochures, catalogs, or product specifications for the signages and information boards, including materials, dimensions, and features.
4. **Price Bid:** Clear and itemized cost breakdown, including unit price, total cost, applicable taxes, delivery charges, etc.
5. **Warranty and Maintenance Agreement:** Warranty period and after-sales support details.
6. **Manufacturer's Authorization (if applicable):** Confirmation from the manufacturer regarding the dealer or distributor status.
7. **Quality Assurance Certificates:** Any relevant certifications confirming the quality of the signages and boards.
8. **Compliance Certificates:** Certifications ensuring compliance with local regulations and eco-tourism standards.
9. **Bank Details and Financial Documents:** Bank details for payment and recent financial statements for assessing financial stability.
10. **Legal Compliance Documents:** Copies of licenses, tax registration certificates, and a self-declaration of compliance with local laws.
11. **Declaration of Non-Blacklisting:** A self-declaration stating the vendor has not been blacklisted by any government or public sector organization.

Submission of Bids Details:

- The last date for submission of sealed tenders is 19.03.2025.
- Tenders should be addressed to the Divisional Forest Officer, Malkangiri.
- Bids should be submitted in sealed envelopes clearly marked "Tender for Supply of Signages and Information Boards for Eco Parks".

Terms & Conditions:

- The lowest or any tender may not necessarily be accepted.
- The decision of the Divisional Forest Officer, Malkangiri will be final.
- Any disputes arising shall be subject to the jurisdiction of Malkangiri courts.


 Divisional Forest Officer,
 Malkangiri Forest Division.

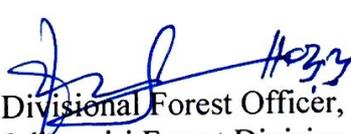
Memo No. 1450 /IF-(Acct) Dt: 12/03/2025

Copy forwarded to the e-Governance Manager, Collectorate, Malkangiri for favour of information and necessary action. He is requested to publish the same in District website i.e., malkangiri.odisha.gov.in.


 Divisional Forest Officer,
 Malkangiri Forest Division.

Memo No. 1451 /IF-(Acct) Dt: 12/03/2025

Copy forwarded to all Range Officers, Malkangiri Forest Division for information and necessary action. They are instructed to display the above Notice in their Office Notice Board.


 Divisional Forest Officer,
 Malkangiri Forest Division.