



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,  
(NTEP), MALKANGIRI

Letter No. 6399/2025

Date. 03/06/2025

To  
The District e-Governance Manager,  
Collectorate, Malkangiri.

Sub:- Regarding updating of tender call notice for supply of food Baskets to the TB patients of  
Malkangiri district web portal-<http://www.malkangiri.odisha.gov.in>

Sir,

With reference to the subject cited above, I am enclosing herewith the tender call notice,  
Notice No. .... 6398/2025 ... Dated. 03/06/2025 ... for supply of Food Baskets to the TB  
patients of the Malkangiri disitric.

Therefore, I am requesting you to update the same in the district web portal -  
[www.malkangiri.nic.in](http://www.malkangiri.nic.in) for wide publication with immediate effect.

Yours faithfully

*[Handwritten Signature]*  
3.6.25

Chief District Medical & Public Health Officer cum DMD,  
Malkangiri

Memo No. 6400/2025

Copy forwarded to the Section Officer, O/O CDM & PHO, Malkangiri for information & requested to receive  
the Bids & submit to NHM section through proper channel.

Date: 03/06/2025

*[Handwritten Signature]*  
3.6.25

Chief District Medical & Public Health Officer cum DMD,  
Malkangiri

## ZILLA SWASTHYA SAMITI, MALKANGIRI TENDER CALL NOTICE

No: 6398/2025

Date: 03/06/2025

Sealed tenders are invited from interested suppliers / firms for supply of the Food Baskets (Nutrition Kits) for TB Patients on annual rate contract basis to the C.D.M & P.H.O, Malkangiri. The details regarding specifications, terms and conditions may be downloaded from district website [www.malkangiri.odisha.gov.in](http://www.malkangiri.odisha.gov.in). The bids in sealed envelope should reach the office of the undersigned by 12.06.2025 within Office hours by 5.30 P.M along with all relevant documents. The tender will be opened on dtd: 13.06.2025 at 4.30 P.M in presence of bidders or their authorized representatives. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

Sd/-

C.D.M & P.H.O-cum-District Mission Director  
District Health Mission, Malkangiri



**TENDER DOCUMENT FOR PRINTING OF MATERIALS**  
**TENDER DOCUMENTS FOR FOOD BASKETS**

1. Sealed tenders are invited from interested agencies having experience in supplying of the different type of food materials.
2. Interested bidders may obtain details terms and conditions from "tenders" link of Malkangiri website [www.malkangiri.odisha.gov.in](http://www.malkangiri.odisha.gov.in) for taking up this assignment. The sealed tender will be received through Registered Post/Speed Post/Courier only on or before dtd. 12.06.2025 (Thursday) till 5:00 PM. The bids received through hand/Telex/Telegrams/Fax/Email shall not be acceptable. The bids will not be accepted after last date and time specified in the tender document. It will be opened on dtd. 13.06.2025 (Saturday) at 10:00 AM in the office chamber of CDM & PHO, Malkangiri.
3. The bidders shall ensure that each page of the tender document is to be signed with authorized signatory and organization seal.
4. The tender will be in two parts i.e. Technical Bid (Cover-A) & Price Bid (Cover – B). The bidders should give their Technical and financial Proposal separately in two envelopes and should be put into another cover super scribed as "**TENDER FOR SUPPLY OF FOOD BASKET IN REFERENCE TO ADVT.NO. 6398/2025**".
5. The technical Bid & Price Bid should be sealed in separate envelope otherwise bid will be rejected. The bid will be rejected for any shortfall of required documents as per terms and conditions. There is no further add-on of documents are allowed in the future. The tenders should be addressed to : CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, Near Old DHH, Malkangiri, At/Po – Malkangiri, Dist – Malkangiri, Pin – 764048
6. It is suggested that the perspective bidders may submit their tender after clarifying doubts at the above mentioned address between 11:00 AM to 4:00 PM on all official working days from the date of issue of notification till the receipt of tender.
7. Bidders who qualify the technical bid will only be eligible for financial evaluation.
8. Quantities may be increased / decreased by the tender inviting authority as per the requirement.
9. The quoted price shall remain valid for a period 1 (one) year from the date of approval.
10. The items should be supplied and installed maximum within 10 days from the date of purchase order/award of work. The CDM&PHO, Malkangiri reserves the right to cancel the order in the case of delay in delivery of the food Basket.
11. It would be the responsibility of the Bidder's representative (only one person per bidder) to be present at the venue of opening of Bids. In case absence of any bidder then bid document could be opened by the committee members.
12. The Food Baskets delivered should be as per the specification mentioned with clear visibility of contents. If found defective, the same has to be replaced immediately within **seven days** & total cost will be borne by the concerned awarded party.
13. The rate should be inclusive GST, Packing & transportation cost to the district office/Block office.
14. Delivery Schedule: Within 10 days from the date of purchase order received by the successful bidder, It may be change as per qty. Consignee: Chief District medical & Public Health Officer, Malkangiri
15. Successful L1 bidder could also be provided with other Food material items not mentioned in the below mentioned table with similar specifications and approved rate within contract period.



**SPECIFICATIONS**

Sl.No	Name of the Item	Specification	Qunity
01	Adults food packet with	Moong Dal	3 Kg
02		Millets (Powder)	1 Kg
03		Vegetable Cooking Oil	250 g
04		Soya bean chunks	250 g
05		Milk Powder	250 g
01	Child food packet	Moong Dal	2 Kg
02		Millets (Powder)	0.5 Kg
03		Vegetable Cooking Oil	150 g
04		Soya bean chunks	150 g
05		Milk Powder	150g



## TERMS AND CONDITIONS

Terms & Conditions		Documents to be Submitted
1	The organization should be registered under food safety Authority	Photocopy of Valid food lisenec
2	The organization should have registered with GST.	Photo copy of GSTIN with copy of updated return.
3	The organization should have valid PAN	Photo copy of PAN
4	Average annual turnover should not be less than Rs. 10 <del>lacs</del> for last 3 consecutive financial years. [I.e. -2021-22, 2022-23, & 2023-24].	Copy of turnover statement duly certified by C.A (Annexure – III)
5	The bidder should have last three year working experience in supply of food items [i.e. -2021-22, 2022-23, & 2023-24].	(Work order with end user certificate on successful completion in support of work to be attached).
6	<b>Tender paper cost of Rs.1, 000/-</b> by way of Demand Draft/Banker's Cheque, drawn on any Nationalized Bank in favour of "ZSS Non-NRHM, Malkangiri" payable at Malkangiri.	Demand Draft / Banker's Cheque on any nationalized bank.
7	Tender must be accompanied by E.M.D of Rs.5,000/- by way of Demand Draft/Banker's Cheque, drawn on any Nationalized Bank in favour of "ZSS Non-NRHM, Malkangiri" payable at Malkangiri. EMD is exempted for DIC/MSME	Demand Draft / Banker's Cheque on any nationalized bank
8	The organization will have to submit an <b>Affidavit (On original Stamp Paper of value Rs.20/-)</b> with the following clauses:- <ol style="list-style-type: none"> <li>1. It has not been blacklisted by any Government Organization.</li> <li>2. The organization does not have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law.</li> <li>3. The office will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization.</li> <li>4. That the organization agrees to abide by all terms &amp; conditions of tender.</li> </ol>	Original Affidavit in Non-Judicial stamp paper (Annexure-II)
9	Miniature of sample to be provided in the food Basket	For Quality Check
10	The organization will quote prices inclusive of all taxes. All the supporting documents must be self-attested by the authorized signatory.	
11	Conditional Tenders are liable to be rejected. In the event of acceptance, CDM&PHO decision will be final. The tender, which is not as per the required specifications, will not be considered.	
12	If the successful bidder/ bidders fail to supply within the stipulated period i.e. 10 days from date of receipt of final proof from CDM & PHO, Malkangiri, liquidated damage @ 0.5% of the order value, per week of delay shall be deducted from the final payment. Maximum delay time acceptable is 8 weeks. Hence, the maximum liquidated damage shall be up to 4% of purchase order. If the bidder fails to supply within the maximum delay time his order stands cancelled automatically.	

13	The CDM & PHO will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.
14	All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all time remain the property of the CDM & PHO, Malkangiri. The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise, directly or indirectly except as agreed to by the Office. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.
15	Bidder must have sound knowledge of latest intellectual and properly right. The authority who assigns the work is no way responsible for any deviation made by the supplier in this regard.
16	.
17	The suppliers shall also ensure that the quality and quantity has to be as per the supply order and approved rate contract in the tender. The supply of items shall be made immediately according to volume after placing the supply order by the Office of CDM & PHO, Malkangiri and supplier shall submit the bill for payment at the approved rate in respect to the quantity of items supplied. The transportation of items is sole responsibility of the supplier and must deliver the item on door delivery basis.
18	Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.
19	Rates quoted against this tender notice shall remain valid up to 12 months after award of first contract and may be extendable up to next tender with due consent from both parties. No request for increase in rates, if any, will be allowed or entertained during this period.
20	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory.
21	
22	The tender should reach in prescribed format to the " <b>Chief District Medical &amp; Public Health Officer, Malkangiri, AT/Po. - Malkangiri PIN-764048</b> " only through Speed Post/Regd. Post/courier on or before 12.06.2025 till (05.00 P.M). The tender shall be opened on 13.06.2025 at 05.00 P.M. in the office chamber of C.D.M & P.H.O, Malkangiri in the presence of bidders or their authorized representative who may wish to be present. The envelope must superscripted with " <b>TENDER FOR SUPPLY OF FOOD MATERIALS IN REFERENCE TO ADVT. NO- ...../Date.....</b> "
23	All legal disputes are subject to the jurisdiction of Court of District Judge Malkangiri only.
24	The CDM & PHO reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.

1. TECHNICAL BID: Documents with support to point no. 1 to 9 of tender condition must be attached with technical bid otherwise bid will be rejected. The bid will be liable for rejection for any deviation in format and bid procedure as mentioned in tender document.
2. PRICE BID: Hard Copy signed & sealed both in words and figures as per Annexure - IV. The Price bid of the technical qualified bidders will only be opened. The net quoted price (Cost of Printing along with all taxes & transportation) should both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.
3. EVALUATION : The rates of the item quoted by the technically qualified bidders will be evaluated after taking the following points into consideration: -  
Rate of items of each bidder will be taken after inclusion of all taxes as applicable.  
After Evaluation the lowest Eligible Bidder (Net Price) will be selected.



(To be submitted in **Cover A -Technical Bid**)  
To be furnished in the **letter head** of the Auditor/Chartered Accountant)

**ANNUAL TURN OVER STATEMENT**

The Annual Turnover for the last three financial years of M/s \_\_\_\_\_ who is a Manufacturer /Distributor/supplier (Pl. tick whichever is applicable) are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in (Rs.)
1.	2021-22 (FY)	-
2.	2022-23 (FY)	-
3.	2023-24 (FY)	-

**Average Annual Turnover** (for the above three years) in (Rs.) \_\_\_\_\_

Date:  
Place:

Signature of Auditor/  
Chartered Accountant  
(Name in Capital)

Seal

Membership No.-  
Registration No. of Firm

**Note:**

- a) To be issued in the **letter head** of the Auditor/Chartered Accountant mentioning the Membership no.

## ANNEXURE - I

**TECHNICAL BID FOR PRINTING MATERIALS**

1	Name of the Organization	
2	Address of the organization	
3	Name of authorized signatory	
4	Food safety certificate	
5	DIC / MSME certificate, if any	
6	Detail of tender paper fee non refundable Rs..1,000/- (Rupees two thousand) <b><u>(Non Submission will liable for Rejection)</u></b>	
7	Detail of EMD Rs.5,000/- (Rupees five thousand) <b><u>(Non Submission will liable for Rejection)</u></b> EMD is exempted for DIC/MSME firms / suppliers	
8	GST regd. Certificate <b><u>(Non Submission will liable for Rejection)</u></b>	
9	PAN <b><u>(Non Submission will liable for Rejection)</u></b>	
11	Self declaration that the organization agrees to abide by all terms & conditions of tender in Non Judicial Stamp paper (Annexure-II) <b><u>otherwise Rejected</u></b>	
12	Copy of last one year order of supply of food items <b><u>otherwise Rejected</u></b>	
13	Average annual turnover Rs 10, 00000 for last three F.Y 2021-22, 2022-23, & 2023-24 in certificate format with <b><u>valid UDIN number</u></b> attached annexure-III attached <b><u>otherwise Rejected.</u></b>	

**DECLARATION**

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with in future.

Place

(Signature and seal of the authorized signature) Date



## ANNEXURE - II

## SELF DECLARATION FORM

(To be submitted on Bidder's in non-judicial paper)  
[To be submitted in Technical Bid]

To  
CHIEF DISTRICT MEDICAL AND PUBLIC HEALTH OFFICER  
Malkangiri  
At/Po- Malkangiri - 764048Dist-  
Malkangiri

Dear Madam/Sir,

Sub: Your Tender Ref. No. \_\_\_\_\_, Dated \_\_\_\_\_.

I / We hereby declare that our organisation is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

That the organization does not have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law.

That the tendering authority will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document.

We have also noted that CDM&PHO Malkangiri reserves the right to consider/ reject any or all bids without assigning any reason thereof.

Date: \_\_\_\_\_ / \_\_\_\_\_ / 2025

Authorised Signatory:

Name:

Designation:

Place: Phone:

Email:



ANNEXURE – IV**PRICE BID OF SUPPLY OF FOOD ITEMS**

Sl.No	Name of the Item	Specification	Quantity	Price Inclusive of all Tax
01	Adults food packet with	Moong Dal	03 Kg	
02		Millets (Powder)	01 Kg	
03		Vegitable Cooking Oil	250 g	
04		Soya bean chunks	250 g	
05		Milk Powder	250 g	
01	Child food packet	Moong Dal	02 Kg	
02		Millets (Powder)	0.5 Kg	
03		Vegitable Cooking Oil	150 g	
04		Soya bean chunks	150 g	
05		Milk Powder	150g	

Rates should be quoted inclusive of packaging and Transportation and inclusive of all taxes as applicable. The order may be placed for other items not in the list having similar specifications as above.

Signature and seal of the authorized Person





Office Of the Chief District Medical and Public Health Officer, MALKANGIRI  
Department of Health & Family Welfare,  
Government of Odisha.  
Mail: cdmomkg@gmail.com

Letter No.. 6056/2025

Date:- 23/05/2025

To,  
The ADM, Malkangiri,

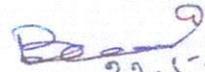
Sub-Requesting release of Funds for Screening of Anemia, sickle Cell Anemia & Tuberculosis control Programme under CSR activities

Ref:- Letter no 3214 dated 11-03-2025 address to Chairman-cum-Managing Director NALCO, BBSR  
Sir,

Proposal already has submitted for sanction of fund for Screening of Anemia, sickle Cell Anemia & Tuberculosis control Programme under CSR activities to the Chairman-cum-Managing Director NALCO, BBSR Vide letter no 3214 dated 11-03-2025 of Collector & DM, Malkangiri. Total Sum of Rupees 124.7 in Lakhs Copy of which enclosed with for your kind reference , There for it is request that the fund may be release in our Account no-30248919202, IFSC Code-SBIN0001325, Name - Zilla Swasthya Samiti Non-NRHM Fund, Branch Malkangiri, for early implementation of the project in the exigency of public system.

This is for your kind information & necessary action

Yours faithfully

  
22.5.25

Chief. District Medical & Public Health Officer,  
Malkangiri

Received  
22/5/25

AT: OFFICE OF THE CDMO MALKANGIRI PO: DNK, MALKANGIRI.  
DIST: MALKANGIRI, PIN: 764045 (ODISHA)