



**DISTRICT PROJECT OFFICE**  
**SAMAGRA SHIKSHA, MALKANGIRI**  
"Near DNK Ground, Malkangiri, ODISHA -764048"



Letter No 2874 /GE/25

Date 18 /07/2025

**Expression of interest (Eoi) for selection of MSE Manufacturing units/ WSHGS units for Supply of School Uniform for students of Class IX & X.**

Interested MSE Manufacturing units/WSHG units having willingness and aptitude for providing school uniforms to schools are invited to submit their proposal before the concerned Block Education Officers of Malkangiri district in the format mentioned below within **07 (Seven) days** of this advertisement i.e by Date **26.7.2025** Up to **05.30 PM** and collected the acknowledgement by the due date and time. Proposal must be submitted in a sealed envelope super scribing as "Supply of School Uniform for students of Class IX & X for Block \_\_\_\_\_". MSE Manufacturing units/ WSHGs units should preferably be from the same Block/ any of the adjoining Block of Malkangiri District as per the location of the schools where they propose to take up the activity through the given terms and conditions mentioned below.

**Terms and Conditions for Procurement and Supply of School Uniforms**

1. The MSE manufacturing units/WSHG units should supply the materials within the timeline given by the school from the date of issue of supply order failing which the supply order will be cancelled.
2. They may provide more than one sample uniform both for boys and girls, as per the photocopy of the specification & design enclosed. The best sample should be selected and kept in the school for checking and awaiting purpose.
3. **The design and color of said Secondary Boys & Girls Uniform (finalized by S&ME deptt. vide letter No.24815/SME, dtd.01/10/2024) is attached herewith as "Annexure-A" for reference. (Color codes: 4C1E0F, 87391A, E3C89D).**
4. **For Boys 2 pair Uniform: Full Pant and Shirt, For Girls 2 pair of Uniform: Salwar, Kameez & Jacket. Rs. 550/- will be the rate for Two pairs of uniforms (inclusive of taxes, packing and transportation to school points).**
5. In no case advance payment will be made for the materials so indented Payment to the supplier will be made through e-payment and no payment will be made in case.
6. Any damage found in the supply of school uniforms is not liable to the intending authority. The MSE Manufacturing units/WSHG units will supply good quality school uniforms as per prescribed specification.
7. School authorities will check quality of the uniforms while receiving it from the MSE units/WSHG units.
8. The details of different qualities and brands should be mentioned in the Expression of interest.
9. Quantity of materials to the processed may change as per actual requirement.
10. Expression of interest received without fulfilling terms and conditions is liable for rejection.
11. The Collector & DM, Malkangiri reserve every right to cancel the EOI without assigning any reason thereof.

SI No	Name of the Block	Name and Address of MSE Manufacturing units/ WSHG units	Per Day Capacity of providing school uniforms in numbers including Boys & Girls	Cost of Boys' School Uniform (Two pairs) (inclusive of taxes, packing and transportation to school points).	Cost of Girls' School Uniform (Two pairs) (inclusive of taxes, packing and transportation to school points).	Remarks



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**NB: The applicant MSE manufacturing units/ WSHG Tailoring units can get detailed information on the scheme from the concerned Block Education Offices of Malkangiri District.**

Memo No. 2875 Dt. 18/07/2025

- ❖ Copy submitted to DeGM Malkangiri for hoisting of the EoI along with other annexure in the district website for wide publicity.
- ❖ Copy to all Block Education Officer, Malkangiri for information with a request to ensure the displaying of this EoI in all the notice board of Block Level Govt. Offices, all Govt & Govt Aided Schools, Gram Panchayat Offices of their blocks. They have to acknowledge the EoI from different MSE Manufacturing units/WSHGs units. Further, they are requested to evaluate and shortlist the MSE Manufacturing units/WSHGs units by abiding the guidelines (vide no 15437/27.06.2023 at procedure for procurement point no 6) through Block level committee under the Chairmanship of concerned Block Development Officer. The proceedings and recommendation of the list of MSE Manufacturing units/WSHGs units including tagging schools indicating student strength in the specified format (annexure-5 in the said guidelines) should be submitted by 31<sup>st</sup> July 2025 to the undersigned for approval of District level committee.
- ❖ Copy to DSWO, Malkangiri for information with a request to circulate the EoI with the WSHGs through their CDPOs, DPC & BPM Mission Sakti and other field level functionaries.
- ❖ Copy to the GM, DIC, Malkangiri for information with a request to circulate the EoI with the MSE manufacturing units through their field level functionaries.
- ❖ Copy to all Block Development Officers for information and necessary action.
- ❖ Copy submitted to Chief Development Officer-cum-Executive Officer, ZillaParisad, Malkangiri for kind information with a request to percolate the EoI through DPM, OLM/ Dy CEO, ORMAS to the field level functionaries.
- ❖ Copy submitted to Collector & DM Malkangiri/ SPD, OSEPA for favour of kind information.



**District Education Officer-cum-DPC**  
**SamagraShiksha, Malkangiri**

Memo No. 2876 Dt. 18/07/2025

Copy to notice board of the office of Collector & DM, Chief Development Officer-cum-Executive Officer, ZillaParisad, all Sub-Collectors, District Education Officers, District Project Coordinator, SamagraShiksha, GM DIC, DSWO, DWO, All BDOs, All BEOs, All CDPOs, DPC Mission Sakti, DPM OLM, Dy CEO, ORMAS, Industrial Promotion Officers, BPC & Block Project Manager, Mission Sakti, BPM OLM, CRCCs, Gram Panchayat Offices & all HMs/ Principals of Elementar & Secondary Schools for wide circulation of the EoI.



**District Education Officer-cum-DPC**  
**SamagraShiksha, Malkangiri**



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**APPLICATION FORMAT FOR EXPRESSION OF INTEREST (EOI)**

1. Name of the MSE Manufacturing units/WSHG units.  
\_\_\_\_\_
2. MSE Manufacturing units/WSHG units.  
Address \_\_\_\_\_ Village \_\_\_\_\_ Post \_\_\_\_\_  
Office \_\_\_\_\_  
GP \_\_\_\_\_ Block \_\_\_\_\_  
District \_\_\_\_\_ Pin \_\_\_\_\_ ICDC \_\_\_\_\_  
Project(if) \_\_\_\_\_
3. Year \_\_\_\_\_ of \_\_\_\_\_ Formation \_\_\_\_\_ /Establishment \_\_\_\_\_
4. Present \_\_\_\_\_ activities \_\_\_\_\_ undertaking \_\_\_\_\_
5. Saving Bank Account Number with IFSC Code \_\_\_\_\_
6. Bank \_\_\_\_\_ and \_\_\_\_\_ Branch \_\_\_\_\_ Name \_\_\_\_\_

**Documents required for MSE Manufacturing units/WSHG units:**

1. Self-declaration of maintenance of meeting register (for SHGs) (Yes/No).
2. Resolution of the WSHGs units to take up the activity is enclosed (Yes/No)
3. For MSE Manufacturing units, following documents are required:
  - a. Udyam Registration No.....
  - b. PAN No.....
  - GST in (if available) .....
4. Contact No (MSE/WSHG): .....

Name & signature of the Authorized Person of the MSE manufacturing unit/SGH unit

Date:.....

Annexure 5

Recommendation of Block Level Committee to District Level Committee on MSE Manufacturing units/ WSHG units for Procurement and Supply of School Uniform in Govt. and Govt. Aided Schools.

Name of Block	Name of the MSE Manufacturing units/ WSHG units	Date of formation	Bank Name	Branch Name	Bank Account Number	IFSC Code	Maintaining meeting Register for SHG (Yes/No)	Udyam Registration No. (for MSE)	PAN No. (For MSE)	GSTIN (if available) (For MSE)	Tagged School Name with UDISE Code	No. of Boys	No. of Girls	Total	Remark	
1	2	3	4	5	6	7	8	10	11	12	13	14	15	16	17	

Block Project Manager

Block Project Coordinator

Child Development Project Officer

Industrial Promotion Officer

Block Education Officer

Block Development Officer



Class 9-10



4C1E0F



87391A

