



OFFICE OF THE MUNICIPAL COUNCIL, MALKANGIRI
Odisha, Pin -764045 Ph: - 06861-230244 e-Mail: - malkangiri@ulborissa.gov.in

Lt. No. 1560/ NAC / 2025

Date: - 06/08/ 2025

**Expression of Interest (EOI) for Selection of Local Self-Help Group (SHG) for the Work
"Rejuvenation of water bodies at Stadium Bandha (Part-05), Ward No-02 NAC Balimela**

Sealed proposal are invited from the local WSHGs for the work "Rejuvenation of Water Bodies at Stadium Bandha (Part-5), Ward-02, NAC, Balimela". Interested SHG may submit their Expression of Interest with relevant documents in a sealed envelope to the office of the Executive Officer, Balimela NAC on or before 18.08.2025 by 2 PM during office hours through Speed post/Regd. post only and the same will be opened on the same date i.e. 18.08.2025 at 03:00 PM in the presence of WSHGs and their authorized agent if present. The envelope should be superscribed with "**EOI for Rejuvenation of Water Bodies at Stadium Bandha**". The WSHGs should submit the self-attested copy of valid registration certificate. This office shall not be held responsible for any delay in receipt of the EoI. The Undersigned reserve the right to reject any or all the application without assigning any reason thereof.

Nature of Work – Pavar Road

Eligibility Criteria

1. The Mission Shakti Group belong to the same ULB.
2. The Mission Shakti Group must adhering to **Pancha Sutra** for Group management.
3. The Mission Shakti Group must have been involved in Income Generation Activity (IGA) at least for 03 years.
4. The Mission Shakti Group must have an annual financial turnover of minimum 3 lakhs per annum for last 3 years consecutively.
5. The Mission Shakti Group must have not been involved in any financial irregularities such as loan declared as NPA, pre-settlement or one time settlement of loan etc.
6. The Mission Shakti Group members should not have record of involvement in any anti-social activity.
7. The Mission Shakti Group having experience in similar kind of activities may be given preference.
8. The SHG should not be blacklisted or involved in any litigation with any government agency.

Document Should be Submitted:

1. Application expressing interest.
2. SHG registration certificate
3. Copy of Aadhaar card of all members
4. Past Experience details (if any) with supporting documents.
5. Bank account details
6. Resolution copy for willingness to take up the work.
7. SHG should submit last 06 (Six) months resolution copy.
8. SHG should submit the last 06 (Six) month cash book copy.
9. SHG should submit last three years transaction details copy.
10. SHG PAN Card.
11. Filled copy of Annexure – I & III.

D. Dora
06/08/25
Executive Officer
Balimela, NAC

with a re

Memo. No.1561/ NAC

Copy to Office Notice Board, Balimela NAC.

Date: -06/08/ 2025

D. Dora
06/08/25

**Executive Officer
Balimela, NAC**

Date: -06/08/ 2025

Memo.No.1562/ NAC

Copy submitted to the Chairperson/Vice-Chairman/All Councilors Balimela NAC for favour of kind information.

D. Dora
06/08/25

**Executive Officer
Balimela, NAC**

Date: -06/08/ 2025

Memo.No.1563/ NAC

Copy Submitted to the Under Secretary to Govt., I & PR Deptt., Odisha, Bhubaneswar for favour of kind information with a request to publish the above content in Two Odia Daily News Paper and one English News Paper for one day only and submit the bill in duplicate for making necessary payment at this end.

D. Dora
06/08/25

**Executive Officer
Balimela, NAC**

Date: -06/08/ 2025

Memo.No.1564/ NAC

Copy submitted to the DeGM, Malkangiri for information and with a request to kindly publish the notice in the Dist. Portal for wide publication.

D. Dora
06/08/25

**Executive Officer
Balimela, NAC**

Date: -06/08/ 2025

Memo.No.1565/ NAC

Copy submitted to the SDM-cum-Sub-Collector, Malkangiri / P.A, ITDA, Malkangiri /Block Development Officer, Korukonda / Tahasildar, Chitrakonda / DPC, Mission Shakti, Malkangiri / CDPO, Korukonda for kind information and necessary action with a request to exhibit the same in their Office Notice Board for wide publicity.

D. Dora
06/08/25

**Executive Officer
Balimela, NAC**

Date: -06/08/ 2025

Memo.No.1566/NAC

Copy submitted to the Collector & District Magistrate, Malkangiri / Project Director, DUDA, Malkangiri for favour of kind information and necessary action.

D. Dora
06/08/25

**Executive Officer
Balimela, NAC**

Annexure-I

(Details documents required for Evaluation of Mission Shakti Group)

Sl. No	Subject	Page No
1	Mission Shakti Group (MSG) Name, Adress and Ph. No	
2	First Resolution Copy of MSG	
3	Name of the President, Adress and Ph. No	
4	Name of the Secretary, Adress and Ph. No	
5	MSG Pan No. (if yes)	
6	Bank Statement of MSG last 1 year	
7	Resolution of MSG of last Six month	
8	Annexure-III	

President

Stamp with Signature

Date: -

Secretary

Stamp with Signature

Date: -

Annexure-II
ASSESSMENT INDEX – Mission Shakti Group
(Rejuvenation of water bodies at Stadium Bandha (Part-05), Ward No-02 NAC Balimela)

Sl. No	Assessment Parameter	Marks	Means of Verification	Remarks
1	Adherence to Standard Practices of Group (Pancha Sutra)	20	Register & Bank Pass Book of Mission Shakti Group	<ul style="list-style-type: none"> • Regular Meeting-4 • Regular Saving-4 • Regular Internal Lending-4 • Regular Repayment-4 • Regular Record Keeping-4
2	No. of Active Members	10	Register & Bank Pass Book of Mission Shakti Group	<ul style="list-style-type: none"> • 10 Active Members =10 • 7 to 9 Active Members =6 • 4 to 7 Active Members=6 • Less than 4active members=0
3	Involvement in Income Generation Activity (IGA)	15	Field visit & documents verification	<ul style="list-style-type: none"> • 3 Activity=15 • 2 Activity=10 • 1 Activity=5
4	Turnover of Group	25	Register & Bank Pass Book of Mission Shakti Group	<ul style="list-style-type: none"> • More than 5 Lakh=25 • 3 Lakhs to 5 Lakh=15
5	Investment Capacity	20	Register & Bank Pass Book of Mission Shakti Group	<ul style="list-style-type: none"> • 3 Lakhs=20 • 2 Lakhs=15 • 1 Lakhs=10
6	Experience in handing kitchen or similar kind of Business	10	Field Visit	<ul style="list-style-type: none"> • 1 year or more=10 • Less than 1 year=5
		100		

Note: - 1. Mission Shakti Group having score below 40% shall not be consider for engagement.

2. One to more MSG got Same Mark then there is a Common Test will be held on having 15 Marks.

Annexure – III

We _____ Mission Shakti Group _____

Area _____ Ward No. _____, We have declared that our group not involved any anti-social activity. We have also declared we agree all the criteria of running the Aahar Kendra. Any deviation in this regard then strong action will be against us.

President

Stamp with Signature

Date: -

Secretary

Stamp with Signature

Date: -