

OFFICE OF THE TAHASILDAR, KALIMELA

No. 2860 /-XIX-34/2025

Date: 26.09.2025

EXPRESSION OF INTEREST

Tahasildar, Kalimela invites Expression of Interest (EOI) from authorized vendors/suppliers towards procurement of Furniture and Fixture. The EOI document with all information, instructions, terms and conditions etc. are available in the district portal malkangiri.odisha.gov.in. The interested vendors/suppliers may refer the above website, read the EOI document carefully & furnish the EOI proposal to O/o the Tahasildar, Kalimela by 15.10.2025 (5.00 PM). The EOI proposal may be submitted in **sealed envelope superscribed as "Expression of Interest for Supply of Furniture and Fixture"**.

Corrigendum / addendum, if required, will be uploaded in the above website. Hence vendors/suppliers are requested to be in continuous touch with the above website. The EOI Inviting Authority i.e. Tahasildar, Kalimela reserves the right to accept or reject any/ all Bids, also can cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the applicants on account of such rejections.

Sl. No.	Name of the item	Preferable of Brands	Quantity	Specifications / Model No.	Unit Rate (In Rs.) including GST	The price per unit (In Rs. Including GST offered by the vender
1	2	4	5	6	7	8
1	Office Almira (With 4 shelves & 5 Compartments)	Godrej, Nilkamal, Zenith	01 Nos	Size : 6ft. x 3ft. x 1.5ft., Body: 1.25 Gauge, Selves : 1.60 Gauge	Rs. 24,000/-	
2	Office Table	Godrej, Nilkamal	01 Nos	Office Table might be 6 ft. x 3ft.x 2.5ft. with an MS frame and a pre- laminated Top and Both side integrated pedestal	Rs.22,000/-	
3	Office Table	Godrej, Nilkamal	01 Nos	Office Table might be 4ft. x 2.5ft. x 2.5ft. with an MS frame and a pre- laminated Top and One side integrated pedestal	Rs.12,000/-	
4	Long metal Bench	Godrej, Nilkamal & Local Made	01 Nos	Long metal bench might be 6ft. x 1 ft.x 2ft. with an MS frame and pre laminated Top	Rs.7,000/-	
5	Metal Rack	Godrej, Nilkamal & Local Made	01 Nos	Metal rack might be 6ft. X 4ft. X 1.5ft. (heavy duty) 5 plates, plate tickness:- light (22G) rack weight (Aprox-24 KG)	Rs.5,000/-	
6	Revolving High Back chair	Godrej, Nilkamal	01 Nos	Width: 68 cm · Depth: 65 cm · Adjustable height: 1070 - 1170 mm · Seat height: 450 - 545 mm · Armrest height: 650 - 730 mm · Armrest shift height: 80 mm	Rs.11,215/-	
7	Revolving Mid Back chair	Godrej, Nilkamal	01 Nos	Overall Height: 1020 mm (min.) with lift. Seat Height: 420mm to 460mm (min.) Lift adjustment	Rs.6000/-	

Signature of Vendor/Supplier

[Signature]
Tahasildar, Kalimela
Dist. Malkangiri

8	Celling Fan	Havells, Cromptom, Orient, Khaltan and Usha	01 Nos	Fan type: Ceiling Fan 1 Fan size : 1200 mm (approx.) 2 BEE star rating – 3 star Min. 4 Power ratings – Not more than 35 Watts 5 Air Delivery (Declared) – Approx. 225 m3/min 6 Power Supply – Single phase, 230 V, 50Hz 7 No. of blades – 3 no. 8 No. of ball bearing – 2 no.	Rs. 3800/-																
9	RO water Filter	KENT, Aquaguard	01 Nos	The system should have sand filter and Activated carbon filter of vertical floor mount with Min and max Operating Pressure of 2.0 kg/cm2 to 3.5 kg/cm2. Max Treatment Flow of 2.5 m3/hr and Min. Treatment Flow of 01 m3/hr Filter Media: Multigrade Media and crushed gravels	Rs.18000/-																
10	Notice Board (White)	Kores, Goshu, Yajnas, Eduway	01 Nos	<table border="1"> <tr> <td>Board Size</td> <td>48x36 Inch</td> </tr> <tr> <td>Color</td> <td>White</td> </tr> <tr> <td>Usage/Application</td> <td>R.I Office</td> </tr> <tr> <td>Frame Material</td> <td>Aluminium</td> </tr> <tr> <td>Board Material</td> <td>Softboard Core</td> </tr> <tr> <td>Input Method</td> <td>Marker</td> </tr> <tr> <td>Material</td> <td>Melamine</td> </tr> <tr> <td>Design</td> <td>Rectangular</td> </tr> </table>	Board Size	48x36 Inch	Color	White	Usage/Application	R.I Office	Frame Material	Aluminium	Board Material	Softboard Core	Input Method	Marker	Material	Melamine	Design	Rectangular	Rs. 1500/-
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11	Chair	Nilkamal, Cclo, Avro	01 Nos	<table border="1"> <tr> <td>Height. Minimum 38 ". Width. Minimum 15". Seat height (with out cushion)</td> <td>Rs.1500/-</td> </tr> <tr> <td>Minimum 18". Seat height (with cushion). Minimum 20". Frame weight. Minimum 3 kgs.</td> <td>Rs.4000/-</td> </tr> </table>	Height. Minimum 38 ". Width. Minimum 15". Seat height (with out cushion)	Rs.1500/-	Minimum 18". Seat height (with cushion). Minimum 20". Frame weight. Minimum 3 kgs.	Rs.4000/-													
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Important Dates:Date of publishing of EOI: **26.09.2025**Last date & time for submission of documents: **15.10.2025 up to 5.00 PM**Opening of EOI: **16.10.2025 at 11.00 A.M**

Cost of EOI Paper: -A non refundable processing fee for Rs. 2000/- (Rupees Two Thousand only) in shape of Demand Draft drawn in any Nationalized Bank/ Scheduled Bank in favour of **Tahasildar, Kalimela** payable at Kalimela has to be submitted along with EOI response. Bids received without or with inadequate EOI processing fees shall be liable to get rejected.

Sale of EOI papers: -The EOI documents can be accessed in the Govt./ Malkangiri website malkangiri.odisha.gov.in only from **26.09.2025 to 15.10.2025**. No EOI documents will be sold by Tahasil Office, Kalimela or any other office. Interested bidders will have to download the EOI documents from the same website only i.e. malkangiri.odisha.gov.in from **26.09.2025 to 15.10.2025**.

Date of receipt and mode of submission EOI paper: The vendors have to submit the sealed papers in complete shape through Registered Post /Speed Post . The last date of receipt of EOI paper is **15.10.2025 (5.00 PM)**. The undersigned will not be responsible for postal delay if any or non-receipt of the paper in time.


Tahasildar, Kalimela
Dist. Malkangiri

Signature of Vendor/Supplier

Date of Opening of EOI: The EOI papers shall be opened on **16.10.2025** at **11.00 AM** in Tahasil Office, Kalimela in presence of the vendors/suppliers or their authorized representatives having written authorization for the purpose and the Tender Committee.

Terms & Conditions

- 1- The authorized vendors/suppliers will supply the items in respective R.I. Office and Tahasil Office, Kalimela in its own arrangements.
- 2- The complete setup shall need to be supplied within **15 (fifteen) days** from the date of written order for commencement of work/supply.
- 3- In case of delay in supply the penalty would be imposed by the Tendering Authority.
- 4- The vendors/suppliers should submit Self attested copy of GST Registration Certificate along with up-to-date GST return filing document, failing which the EOI Paper will be liable for rejection.
- 5- Overwriting/Correction is not allowed, failing which the EOI Paper will be liable for rejection.
- 6- The vendors/suppliers should submit Self-attested copy of PAN card failing which the EOI Paper will be liable for rejection.
- 7- The selected vendor/ supplier will have to submit Performance security deposit of 3% of the contract value in shape of Demand Draft drawn in any Nationalized Bank/ Scheduled Bank in favour of **Tahasildar, Kalimela** payable at Kalimela during agreement. The performance security deposit shall be released after three months of receiving the materials in good condition. No interest shall be paid on the Performance security deposit at the time of release.
- 8- The Payment will be released after 15 days of receiving the materials with the proper invoice, Delivery Challan as well as proper quality verification by the assigned team from Tahasil Office, Kalimela.
- 9- The vendors/suppliers offering best quality with lowest price will be considered for Supply order for the supply of items.
- 10- Being the authorized vendors/suppliers, you have to submit the documents as an authorized vendors/suppliers.
- 11- The quantity may vary as per the requirement.
- 12- This EOI may be cancelled at any time without any reason mentioned.
- 13- In case of any dispute, the decision of the Tahasildar, Kalimela is final.
- 14- **The price quoted by the vendors/suppliers must be inclusive of all expenses/ price such as transportation cost, applicable GST etc.**
- 15- If any legal dispute arises, the Jurisdiction of the matter is limited /subjected within Malkangiri District only.
- 16- Signed copy of EOI document must be submitted along with all the relevant documents. This is required to show that the vendors/suppliers has accepted all the Terms and Conditions mentioned in this EOI Document.
- 17- The quantity of Items to be supplied will be given to the successful bidder in the supply order.
- 18- The overall lowest rate will be considered for L1.
- 19- The photograph of the offered furniture may please be enclosed.

[Signature]
Tahasildar, Kalimela

[Signature]
26.9.25

Signature of vendor/supplier

Memo No. 2861 /2025

Date: 26.09.2025

Copy to D.I. & P.R.O., Malkangiri for information and necessary action. He is requested to publish the EOI, dated 22.09.2024 in the notice board of D.I. & P.R.O' Office.

Memo No. 2862 / 2025

[Signature]
26/09/25
Tahasildar, Kalimela
Date: 26.09.2025

Copy submitted to the Collector & District Magistrate, Malkangiri, / Additional District Magistrate, Malkangiri / Sub-Collector Malkangiri for favour of kind information and necessary action.

Memo No. 2863 / 2025

Date. 26.9.25

[Signature]
26/09/25
Tahasildar, Kalimela

Copy to the DeGM, Collectorate, Malkangiri for information & necessary action. He is requested to up upload this EOI notice and documents in the district portal malkangiri.odisha.gov.in for wide publicity.

Memo No. 2864 / 2025

[Signature]
26/09/25
Tahasildar, Kalimela
Date: 26.09.2025

Copy to the all Tahasildars / B.D.Os / C.D.P.Os in the district for information. They are requested to hang the EOI in their office Notice Board for wide publication.

Memo No. 2865 / 2025

[Signature]
26/09/25
Tahasildar, Kalimela
Date: 26.09.2025

Copy to all Members of Purchase Committee concerned for information.

[Signature]
26/09/25
Tahasildar, Kalimela

Signature of vendor / supplier