



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,
MALKANGIRI.

DISTRICT PROGRAMME MANAGEMENT UNIT.
NATIONAL HEALTH MISSION, MALKANGIRI



E-mail : nhmmalkangiri@gmail.com

Phone:06861-231543

Letter No:- 12382/2025

Date:- 30/10/2025

To,
The District e-Governance Manager
Collectorate, Malkangiri

Sub: Regarding updating of tender call notice for 2 (Two numbers) of vehicle for DPMU, NHM, Malkangiri in district web portal-<https://malkangiri.odisha.gov.in>

Sir,

With reference to subject cited above, I am enclosing herewith the tender Call notice, Notice No. 12381 dated 30/10/2025 for 2 (two numbers) of vehicle for DPMU, NHM,

Therefore, I am requesting you to update the same in district web portal-<https://malkangiri.odisha.gov.in> for wide publication with immediate effect.

Yours Faithfully,


Chief District Medical & Public Health Officer, Malkangiri

Memo No. 12383/2025

Dated- 30/10/2025

Copy forwarded to the Section Officer, O/o-CDM & PHO, Malkangiri for kind information & requested to receive the Bids & submit to NHM-section through proper Channel.


Chief District Medical & Public Health Officer, Malkangiri



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SHORT TENDER CALL NOTICE

Sealed tenders are invited from interested reputed travel agencies/ tour operators/ private individuals/NGOs for providing 2 (Two) numbers of A/C Petrol/ diesel driven vehicles having sitting capacity of 6(Six) numbers of passanger on monthly hiring basis for use in DPMU,NHM Malkangiri, which shall confirm to the Terms & Conditions (Annexure-I) for the official use of DPMU,NHM, O/o CDM&PHO,Malkangiri.

- 1- The vehicle must be in roadworthy condition, shall not be more than three years old from the date of initial registration and must have valid registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up-to-date tax payment etc., which are mandatory for plying of vehicle
- 2- Types of vehicles to be hired:

Types of vehicles to be hired (BS- IV/VI Compliant)	Make & model	Minimum Average Mileage / Ltr. for reimbursement
AC Diesel / Petrol vehicle having sitting capacity not less than six persons including Driver with GPS fitting.	Mahindra Bolero / Mahidra Neo / Tata Sumo / Tata Victa / Mahindra Marshal or equivalent types of vehicles.. (All are AC)	10 KM /Per Liter Fuel

- 3- The Driver of the vehicle must have a valid driving licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle
- 4- The Driver should be well behaved, gentle and obedient in nature
- 5- The service provider shall have a valid OGST registration to participate in the tendering.
- 6- The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.



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- 7- A sum of Rs.5,000/- (Rupees Five thousand) only should be deposited by the intending bidder in shape of account payee bank draft per vehicle in favour of "ZSS Non-NRHM Fund" payable at Malkangiri and submitted along with the tender as Security Deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders and to the successful bidder on completion of the agreement period. The same will be forfeited on the event of non-compliance.
- 8- The monthly rate of hire charge to be quoted separately in the general bid information (excluding fuel and lubricants).
- 9- The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-2).
- 10- The tender completed in all respect should reach the undersigned through Regd. Post/ Speed Post/ Courier on or before 15.11.2025 by 5.00 P.M. and shall be opened on the next working day i.e 17.11.2025 at 10.30 A.M. in presence of the bidders or their authorised representatives in the office chamber of the Chief District Medical & Public Health Officer, Malkangiri. The cover of the bid should be superscribed as "**Tender for Hiring of Vehicle for DPMU,NHM, Malkangiri** "
- 11- A log book has to be maintained on daily basis and be signed by the concerned member of DPMU, NHM, Malkangiri or whoever uses the vehicle on that particular day.
- 12- The application form of tender containing General Bid information & Terms and conditions for Hiring of Vehicles etc. will be available with DPMU, NHM, O/o-CDM & PHO, Malkangiri from 01.11.2025 to 15.11.2025 or can be downloaded form Malkangiri district website www.malkangiri.odisha.gov.in from dt. 01.11.2025 to 15.11.2025.
- 13- The maximum quoted price should not be exceeded Rs.31000/- (Rupees Thirty one Thousand) only and excluding taxes and including driver remuneration and excluding fuel cost.
- 14- The monthly rate of hire charges be quoted separately for each vehicle in the general bid information (excluding fuel and lubricants).



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15- The details of the make and year of the manufacture of the vehicle, registration number, mileage (KMs covered per litre), and name of the driver with driving license number and period of validity should be specifically provided in the general bid information to be furnished with the tender (Annexure-II) for each vehicle separately. Same vehicle cannot be applied for more than one unit. If same vehicle is applied for more than one unit, the bid will not be considered.

16- VTS/GPS Device Specification

The agency shall have to provide the vehicle with GPS device fitted in it. The Vehicle Tracking Device (as per technical specification mentioned below) to be fitted in the vehicle should be certified from **ARAI (Automotive Research Association of India)**.

17- The vehicle bidder panel shall remain valid for a period of one year. The details of the successfully selected bidder and the allotted vehicle may also be utilized for other official purposes as deemed appropriate by the undersigned. Further, a security deposit or bank guarantee of ₹15,000/- shall be borne and submitted by the service provider

18- The undersigned reserve the right to accept or reject any or all bids without assigning any reason thereof.


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Annexure-I

Terms & Conditions of Hiring Vehicles:

The following terms and conditions must be fulfilled by the bidder for providing vehicles on hire on monthly rent basis. Terms & Conditions

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate. Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the owner of the vehicle/bidder shall provide the replacement of a vehicle of the same or better model.
6. In case of the vehicle, do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. The vehicle kept in the office permises of CDM&PHO,Malkangiri
9. The hired vehile shall display the sign borad/name board and other branding as per the instruction by the authority time to time.
10. In case of emergency, the driver will have to report for duty as per the requirement no extra payment shall be demanded.



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11. .Owner/travelling agency must make alternative arrangements, if regular driver is absent or the vehicle become off road.
12. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
13. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
14. The contract will be awarded to the lowest evaluated bidder based on the following evaluation criteria:The tender document outlines the evaluation criteria, which includes: - Price,Technical specifications,Compliance with regulations,The tenderer with the lowest evaluated bid will be selected.

In case of a tie, If prices are the same, the bidder with the lowest quoted kilometer (KM) rate will be considered. If both Price and KM rate are the same, the vehicle age will be considered, with preference given to newer vehicles.

Upon selection, a formal contract agreement will be executed between the successful bidder and the awarding authority. The Award of Contract letter will outline the terms and conditions of the contract, including the contract price.

15. If the services are found to be unsatisfactory, the client shall give one-month notice and terminate the agreement.
16. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one-month notice before such withdrawal of service and termination of agreement.
17. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount
18. In the event any dispute arises between the parties out of or in connection with these terms and conditions, the parties hereto shall endeavour to settle such dispute amicably in the first instance and subject to Malkangiri jurisdiction. If the reconciliation fail then the matter/dispute will have the jurisdiction of the Civil Court of Malkangiri.

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Annexure-II

GENERAL INFORMATION FOR HIRING VEHICLES VEHICLE FOR DPMU,NHM, O/O
CDM&PHO,Malkangiri

SL NO	Particular	
1	Name of the Service provider	
2	Complete address	
3	OGST Number	
4	GeM Registration Number (if Any..)	
5	Bank Account Number &IFSC Code	
6	Registration No of the Vehicle	
7	Year of Manufacture	
8	Make and Model	
9	Date of Registration	
10	Name & address of the Owner of the vehicle	
11	Fitness certificate valid upto	
12	Pollution Certificate valid up to	
13	Permit validity	
14	Insurance validity	
15	Name & Address of the driver & DL No	
16	Driver DL No & Validity	
17	Proposed hire charges of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per Liter	
19	Contact number of the service provider	
20	Contact number of the Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief"


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