



Office of the ICDS Project: Korukonda
ସମନ୍ୱିତ ଶିଶୁ ବିକାଶ ପ୍ରକଳ୍ପ କାର୍ଯ୍ୟାଳୟ, କୋରୁକୋଣ୍ଡା



Department of Women & Child Development and Mission Shakti

E-mail- cdpokorukonda.or@nic.in

Order No. 829 /2025

Date: 09 /10/2025

TENDER/ QUATATION NOTICE

Sealed Quotations/ Tenders are invited from the intending reputed Travel Agencies/ Tour Operator/ Private individuals for providing 01 nos of AC petrol/ Diesel Bolero/ TUV300/ Sumo Gold etc. vehicles on monthly hire basis having sitting capacity not more than 07 including driver, which shall confirm to Term and conditions (Appendix-A) for official use in ICDS Project Office on monthly rent basis.

1. The vehicle provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc., mandatory for applying of vehicle.
4. The Driver should be well behaved, gentle and obedient in nature and must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.
5. A sum of Rs. 5000/- shall be deposited by intending bidders in shape of Account Payee bank Draft drawn in favor of ICDS Korukonda and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
6. The monthly rate of hire charge excluding GST to be quoted separately, excluding fuel and lubricants.
7. The vehicle must achieve a fuel efficiency of 10Km per litre.
8. The details of the make and year of manufacture of the vehicle, registration no., mileage (Km covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Appendix-B).
9. The Quotation completed in all respect should reach the undersigned by Registered Post on or before 24.10.2025 by 03:00 PM and then after it will not be considered for acceptance and shall be opened on dt. 27.10.2025 at 11:30 AM in presence of the bidders or their authorized representatives.
10. The application form of quotation/ tender containing General Bid information & Terms and conditions for Hiring of vehicle etc. will be available at Office of the Child Development Project Officer, ICDS Korukonda on payment of Rs. 1000/- from 10.10.2025 to 24.10.2025 or can be downloaded from <https://malkangiri.odisha.gov.in> from dt. 10.10.2025 to dt. 24.10.2025. In case the application form is downloaded from Govt. website the application shall furnish a Demand Draft for an amount of Rs. 1000/- only towards the cost of application along with the application.

Child Development Project Officer,
ICDS Korukonda
C.D.P.O.
ICDS, Korukonda

Memo No. 830 / 2025

Dated. 09 /10/2025

Copy submitted to the Sub Collector, Malkangiri/ District Social Welfare Officer, Malkangiri for favor of kind information and necessary action.

R.D. Singh
21/10/25
Child Development Project Officer,
ICDS, Korukonda C.D.P.O.
ICDS, Korukonda

Memo No. 831 / 2025

Dated. 09 /10/2025

Copy submitted to the DeGM, Collectorate Malkangiri for favor of kind information and wide publication through online portal.

R.D. Singh
21/10/25
Child Development Project Officer,
ICDS, Korukonda C.D.P.O.
ICDS, Korukonda

Memo No. 832 / 2025

Dated. 09 /10/2025

Copy to notice board of this office.

Copy submitted to the Block Development Officer, Korukonda/ Tahasildar, Malkangiri/Kudumulugumma/ Medical Officer (I/c), CHC Korukonda & CHC Kudumulugumma/ BAO, Korukonda/ BVO, Korukonda/ BEO, Korukonda & Kudumulugumma/ Special Officer, DDA Kudumulugumma/ Motor vehicle union, Korukonda for wide publication.

R.D. Singh
21/10/25
Child Development Project Officer,
ICDS, Korukonda C.D.P.O.
ICDS, Korukonda

Annexure-A

Terms & Condition

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

01. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, insurance Certificate, Pollution Certificate, Fitness Certificate, Valid contract Carriage permit, Proof of up to date tax payment, Adhaar and PAN of vehicle Owner etc. and DL of the driver available all the times.
02. The department/ office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
03. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basis on actual consumption and as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
04. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
05. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
06. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
07. The vehicle shall report for duty for minimum of 25 days in a month.
08. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
09. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of the selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the service is found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the term of contract, Govt. shall forfeit the entire amount of security deposit.

R.D.S.
11/05/25
Child Development Project Officer,
ICDS Korukonda
C.D.P.O.
ICDS Korukonda

General Information

Sl No.	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No. and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/ Address of the Driver	
16	D.L. No. & validity of the D.L. of the Driver	
17	Contact Number of the Service provider (Tender/ Quotationer)	
18	Contact number of the Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption/ Mileage per litre	

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of
Quotationer/ Tenderer