



**DISTRICT URBAN DEVELOPMENT AGENCY,
MALKANGIRI.**

Dist: Malkangiri : 764048
Phone No :06861-230409
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Letter No 01 /DUDA/26

Date:-01/01/2026

TENDER CALL NOTICE

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators of private individuals for providing (01one) numbers of new /latest model AC Diesel Bolero vehicle having sitting capacity of 07(Seven) including driver. The **Finance Dept. O.M No-15836/F dated. 27.05.2025** shall confirm to the Terms and conditions (Annexure-I, II & III) for the hired vehicle for engagement towards awareness programme under SAHAJOG scheme at DUDA, Malkangiri on monthly hire basis. The hired vehicle will be engaged for a period of 06(Six) month w.e.f. January,2026 and onwards for creating awareness and delivery of services at doorsteps abiding by Finance Department Office Memorandum. The tender should be superscribed as "Quotation for Providing vehicle on hire basis" on the cover and sealed tender should reach to the undersigned on or **before 08.01.2026 by 3:30 P.M by Speed Post /Registered Post only and shall be opened on 08.01.2026 at 5:00 P.M** in the presence of the bidder or their authorized representative at **Zilla Parishad Conference hall, Malkangiri**. Quotation received after the scheduled date and time shall not be accepted.

The application form of quotation containing **Terms and Conditions (Annexure-A) & General Information (Annexure-B)** for hiring of vehicle will be available at DUDA, Malkangiri from **01.01.2026 to 08.01.2026** or can be downloaded from Malkangiri District Website <https://malkangiri.odisha.gov.in/> from **01.01.2026 to 08.01.2026**.

The undersigned reserves the right to reject all or any of the tender/ Quotation without assigning any reason thereof.


Project Director,
DUDA, Malkangiri

Dated 01/01/2026

Memo No. 02/2026

Copy to the Additional District Magistrate, Malkangiri/ Sub-Collector, Malkangiri/ P.A, ITDA, Malkangiri/All B.D.Os /All Tahsildars /All CDPOS /E.O, Malkangiri Municipality & E.O, Balimela N.A.C of this District with a request to affix the tender call notice in their notice board/ DeGM, Collectorate, Malkangiri for information with a request to web host the tender call notice in the District website.


Project Director,
DUDA, Malkangiri

Dated 01/01/2026

Memo No 03/2026

Copy to the Joint Director, I&PR Department with request to publish the above Tender Call Notice for one day in local edition & submit the bill as per I & P.R Dept. rate.


Project Director,
DUDA, Malkangiri



**DISTRICT URBAN DEVELOPMENT AGENCY,
MALKANGIRI.**

Dist: Malkangiri : 764048
Phone No : 06861-230409
Fax No : 06861-230279
E-Mail : duda.malkangiri@gmail.com

Letter No 04 /DUDA/26

Date:-01/01/2026

TENDER CALL NOTICE

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators of private individuals for providing (01one) numbers of new /latest model AC Diesel Bolero vehicle having sitting capacity of 07(Seven) including driver. Engagement towards awareness programme under SAHAJOG scheme at DUDA, Malkangiri on monthly hire basis for a period of 06(Six) month w.e.f. January,2026 and onwards for creating awareness..

The detailed tender paper, terms & conditions is available in the District website <https://malkangiri.odisha.gov.in/> and also at P.D, DUDA office, Z.P, Malkangiri from 01.01.2026 to 08.01.2026.


Project Director,
DUDA, Malkangiri

Dated 01/01/2026

Memo No. 05/2026

Copy to the Additional District Magistrate, Malkangiri/ Sub-Collector, Malkangiri/ P.A, ITDA, Malkangiri/All B.D.Os /All Tahsildars /All CDPOS /E.O, Malkangiri Municipality & E.O, Balimela N.A.C of this District with a request to affix the tender call notice in their notice board/ DeGM, Collectorate, Malkangiri for information with a request to web host the tender call notice in the District website.


Project Director,
DUDA, Malkangiri

Dated 01/01/2026

Memo No 06/2026

Copy to the Joint Director, I&PR Department with request to publish the above Tender Call Notice for one day in local edition & submit the bill as per I & P.R Dept. rate.


Project Director,
DUDA, Malkangiri

DUDA, Malkangiri.

Quotation/Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators / Private individuals for providing 01 nos. of AC Petrol/Diesel Bolero vehicles having sitting capacity not more than 07(Seven), including driver, which shall conform to the Terms and conditions (Appendix-A) for official use in Zilla Parishad, Malkangiri on monthly rent basis:

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of ₹5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Project Director, DUDA, Malkangiri and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge is quoted separately in the general bid information (excluding fuel and lubricants).
8. The Vehicle must achieve a fuel efficiency of 10 KM per liter.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information (**Annexure-B**) to be furnished with the Quotation/Tender.
10. The Quotation completed in all respect should reach the undersigned **on or before 08.01.2026 by 3:30 P.M by Speed Post /Registered Post only and shall be opened on 08.01.2026 at 5:00 P.M** in presence of the bidders or their authorized representatives at Zilla Parishad (DRDA) Conference Hall, Malkangiri.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with the office of the Project Director, DUDA, Malkangiri on payment of ₹ 1,000/- (**Rupees One Thousand**) from **01.01.2026 to 08.01.2026** or can be downloaded from Malkangiri District Website <https://malkangiri.odisha.gov.in/> from dated **01.01.2026 to 08.01.2026**. In case the application form is downloaded from Govt. website, the applicant shall furnish a **Demand Draft** for an amount of ₹ 1,000/- (**Rupees One Thousand**) only towards the cost of application along with the application.


Project Director,
DUDA, Malkangiri

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration no of Vehicle :
2. Type of Vehicle (AC/Non-AC) :
3. Year of Manufacture :
4. Model :
5. Colour of vehicle :
6. Date of Registration :
7. Name & Complete address of the owner of Vehicle :
8. Fitness Certificate Validity :
9. Permit Validity :
10. Insurance Validity :
11. PAN NO :
12. Proposed Hire charge of the vehicle Per month including Driver salary & Excluding fuel costs. :
13. Rate of fuel consumption/Mileage per liter :
14. Name of Driver & D.L No/Aadhaar No :
15. Contact Number of the Service Provided :
(Tenderer / Quotationer)

FORMAT FOR PRICE BID

Sl No	District /Block	Hire Charges per month excluding Fuel in INR	Fuel (Kms per 01 liter)	Remarks of any
1	2	3	4	5

NB: Hire Charges: Monthly Hire Charges (in INR) Fuel Minimum 10 Kms per liter.

“Certified that the information submitted above is true to the best of my knowledge and belief”

FULL Signature of the Vehicle Owner

Annexure-B

Sl No	<u>Particulars</u>	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per litre	
19	Contact Number of the Service provider (Tenderer/Quotationer)	
20	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief."

[Faint signature and stamp]